

**AGENDA REVIEW
COMMITTEE ON EDUCATION
September 18, 2013**

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~No Proposal/Grants Awards This Month ~

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**AGENDA REVIEW
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DIRECTORS:

The Committee on Education recommends the adoption of the following resolutions, that the proper officers of the Board be authorized to enter into contracts relating to those resolutions and that authority be given to the staff to change account numbers, the periods of performance, and such other details as may be necessary to carry out the intent of the resolution, so long as the total amount of money carried in the resolution is not exceeded. Except that with respect to grants which are received as a direct result of Board action approving the submission of proposals to obtain them, the following procedures shall apply: Where the original grant is \$1,000 or less, the staff is authorized to receive and expend any increase over the original grant. Where the original grant is more than \$1,000, the staff is authorized to receive and expend any increase over the original grant, so long as the increase does not exceed fifteen percent (15%) of the original grant. Increases in excess of fifteen percent (15%) require additional Board authority.

Proposals/Grant Awards

~No Proposal/Grants Awards This Month ~

Consultants/Contracted Services

RESOLVED, That the Board authorizes its proper officers to enter into contracts with the following individuals for the services and fees set forth in items 1 through 20, inclusive.

1. **Pacific Educational Group, Inc. (PEG) – Equity Office**

RESOLVED, That the Board of Directors of the School District of Pittsburgh authorize its proper officers to renew the contract with Pacific Educational Group, Inc., (PEG). The closing of racial disparities is not only a priority of the District's Reform Agenda, but is also a requirement of the District's Conciliation Agreement with the Advocates for African American youth in the Pittsburgh Public Schools. Central to achieving educational equity is the development of and strong support for district leaders who serve as the guiding coalition to ensure successful system-wide equity transformation. PEG will facilitate 5 full-day seminars during the 2013-14 school year with members of the Superintendent's Cabinet . This professional learning is focused on deepening our understanding of race and equity, as well as on developing and then guiding the implementation of the District's Equity Transformation Plan. This training will also develop and prepare our leadership team to examine district policies, practices, programs, structures, climate, and culture to identify barriers to equity and excellence, and lead systemic change efforts that results in high levels of achievement for all students.

The operating period shall be from November 1, 2013 through June 30, 2014. The rate of payment shall be through a quarterly itemized bill and the total contract amount shall not exceed \$37,500 from account line 4020-010-2370-330.

2. **Communities in Schools Pittsburgh of Allegheny County (CISPAC) – School Performance**

RESOLVED, That the Board of Directors of the School District of Pittsburgh authorize its proper officers to enter into a contract with Communities In Schools Pittsburgh of Allegheny County (CISPAC) at **Pittsburgh Arsenal 6-8**. CISPAC establishes partnerships between service agencies, corporations, foundations and the community with schools to effectively address the vital non-educational resources and services that low-income and disadvantaged youth need to succeed in obtaining an education. Through this program, partnerships are built, bringing comprehensive resources and services such as after-school programs, food, clothing, school supplies, parent involvement activities, ESL programs, health and dental care onto the school campus to help meet the non-academic needs of children in low-income areas. CISPAC uses existing resources efficiently and leverages funding to effectively provide students with the CIS Five Basics: A one-on-one-relationship with a caring adult; A safe place to learn and grow; A healthy start and a healthy future; A marketable skill to use upon graduation; and a chance to give back to peers and community.

The operating period shall be from October 1, 2013 through June 30, 2014. The total contract shall not exceed \$15,000 from account line 6298-624-3210-599.

3. **Center of Life (Pittsburgh Fulton PreK-5) – School Performance**

RESOLVED, That the Board of Directors of the School District of Pittsburgh authorize its proper officers to enter into a contract with Center of Life for an in school program for up to eighty-five (85) **Pittsburgh Fulton PreK-5** students in grades 3 and 5. The program is The Kreating Realistic Urban New School Knowledge (KRUNK) Movement. Students will have the opportunity to learn about instrumental music and dance, and the engineering aspects of a performance. The KRUNK Movement organization will provide the staff and equipment to operate the program. The program will address artistic concepts, academics and impact student thinking around behavior and social issues. This program will also be used as a tool to bring families together from different communities for performances at our school. We want to create for each child and family; a sense of belonging, significance to the school community, and security that they are in a safe learning environment with people who care about them.

The operating period shall be from September 26, 2013 through June 12, 2014. The total contract amount shall not exceed \$10,000 from account line 4134-297-5900-840.

4. **Systems 1-2-3 (Pittsburgh Beechwood PreK-5) – School Performance**

RESOLVED, RESOLVED, That the Board of Directors of the School District of Pittsburgh authorize its proper officers to renew the contract with System 1-2-3. System 1-2-3 will provide **Pittsburgh Beechwood PreK-5** eight hours of technical assistance in developing and implementing an effective school wide behavior management system and 8 hours of support in training teachers in preventing and managing challenging behaviors through meetings, observations and feedback. System 1-2-3 will also provide 8 hours to develop and present parent workshops to assist parents in supporting Promise Ready behaviors.

The operating period shall be from September 26, 2013 through June 30, 2014. The total contract amount shall not exceed \$3,000 from account lines 4105-624-1100-599 (Teacher Professional Development \$2,000), and 4105-16U-3300-329 (Parent Workshops \$1,000).

5. **Pacific Educational Group, Inc. (PEG) (Pittsburgh Brashear High School) – School Performance**

RESOLVED, That the Board of Directors of the School District of Pittsburgh authorize its proper officers to renew the contract with Pacific Educational Group, Inc. (PEG) to provide CARE Team coaching for **Pittsburgh Brashear High School**. **Pittsburgh Brashear High School** will continue to serve as a Beacon School for the District by embracing intensive acceleration to achieve racial equity transformation. Supported by partners at Pacific Education Group (PEG), the Beacon School concept is about creating a space for our principals and our school-based equity team to continue our work to accelerate the equity transformation process. Through intensive, targeted training and on-site coaching, the school will be supported in fully integrating three essential elements of Peg's Equity Framework: leadership, learning and teaching, and family/community empowerment. This will support a shared belief system and values, teachers as leaders and resources to each other, a commitment to ongoing growth and development and a data-driven approach to decision making.

The operating period shall be from September 26, 2013 through June 30, 2014. The total contract amount shall not exceed \$38,500 from account line 4329-19M-2271-324.

6. **Specialized Education Services, Inc. (SESI) (Pittsburgh Westinghouse Academy 6-12) – School Performance**

RESOLVED, That the Board of Directors of the School District of Pittsburgh authorize its proper officers to enter into a contract with Specialized Education Services, Inc. (SESI) at **Pittsburgh Westinghouse Academy 6-12**. They will work on creating a positive teaching and learning environment in our schools is fundamental to student academic success. If **Pittsburgh Westinghouse Academy 6-12** is not safe and orderly then teachers cannot teach and children won't learn. We need to set and support expectations for habits that promote success along with modeling and teaching students the appropriate behaviors for school and learning. In order to learn how to better establish a positive school culture at **Pittsburgh Westinghouse Academy 6-12**, there will be three full-time staff to assist with the implementation of the SESI behavior management model. This model is based on creating a positive peer culture that celebrates and promotes student empowerment. SESI staff will also play a vital role in the day to day operations of ensuring that students and staff are successful behaviorally and academically.

The operating period shall be from September 26, 2013 through September 30, 2014. The total contract amount shall not exceed \$225,000 from account line 4327-19M-2160-330.

7. **Wesley Spectrum Services (Pittsburgh Westinghouse Academy 6-12) – School Performance**

RESOLVED, That the Board of Directors of the School District of Pittsburgh authorize its proper officers to enter into a contract with Wesley Spectrum Services for the implementation of a therapeutic support model at **Pittsburgh Westinghouse Academy 6-12**.

The model and accompanying services being proposed will improve upon the existing 'therapeutic classroom model' by adding a 'team' of school-based mental health professionals, case managers and clinical oversight in the school setting. This approach strengthens the continuum of supports that students with emotional support needs and IEP's will receive at **Pittsburgh Westinghouse Academy 6-12** by providing improved continuity in care, a 'team' approach and more efficient access to other systems of care and help. Teachers and students will receive 'in the moment' support from a 'mental health team' as opposed to only one school-based therapist. This model will focus on the incoming sixth graders at **Pittsburgh Westinghouse Academy 6-12** along with students in grades seven and eight with similar needs. It is critically important to have the appropriate resources in place at **Pittsburgh Westinghouse Academy 6-12** so that the transition from grade to grade is a smooth, safe and productive one.

The operating period shall be from September 26, 2013 through June 30, 2014. The total contract amount shall not exceed \$189,278.71 from account line 4327-19M-2160-330.

8. **Addison Behavioral Care (Pittsburgh Westinghouse Academy 6-12) – School Performance**

RESOLVED, That the Board of Directors of the School District of Pittsburgh authorize its proper officers to renew the contract with Addison Behavioral Care at **Pittsburgh Westinghouse Academy 6-12** (previously approved by the Board on August 22, 2012). They will be coordinating effort towards the implementation of the Title 1 School Improvement Grant which requires the provision of social/emotional/behavioral support services. Using our District's Student Assistance Program (SAP) model, we will provide a continuum of services for our students, while strengthening, enhancing and improving the targeted schools' efforts towards increasing academic performance. Services will be provided through the use of the Botvin LifeSkills research-validated prevention program. The Addison Behavioral Care will work intensively with **Pittsburgh Westinghouse Academy 6-12** by participating on the SAP team, providing classroom prevention education focusing on lessons that increase protective factors and academic performance, and decrease risk for school failure, facilitate skill-building groups to remove problem behaviors/habits, and mediate issues between or among students by meeting with them individually or in small groups. Parent engagement, participation in school-wide activities and assistance with crisis management will also be provided.

The operating period shall be from October 1, 2013 through September 30, 2014. The total contract amount shall not exceed \$81,709.08 from account line 4327-19M-2160-330.

9. **Sean McCaskill – School Performance**

RESOLVED, That the Board of Directors of the School District of Pittsburgh authorize its proper officers to enter into a contract with Sean McCaskill. He will provide school-based professional development to teachers at **Pittsburgh Westinghouse Academy 6-12** for individualized behavior management, social skills development and relationship building strategies with at risk students. Mr. McCaskill will be an instrumental partner who has a proven track record in the City of Pittsburgh in rehabilitating at risk youth socially and emotionally who have been referred to the shelter/group home system. He has successfully worked with marginal youth who are disconnected from school culture and tend not to participate.

Mr. McCaskill's services would include student-to-staff conferencing to facilitate school performance and behavior change, individual behavior management coaching support to teachers, de-escalation following critical community incidents, small-skill building group facilitation focusing on "Promise-Readiness" and problem solving, individual student support meetings that promote personal growth, and other assistance that the principal sees as necessary to promote school-wide safety.

The operating period shall be from October 1, 2013 through June 30, 2014. Professional development will occur twice per month at a rate of \$1,000 per day. The total contract amount shall not exceed \$18,000 from account line 4309-26T-1190-329.

10. **Beaver Valley Intermediate Unit – CIPD**

RESOLVED, That the Board of Directors of the School District of Pittsburgh authorize its proper officers to enter into a contract with the Beaver Valley Intermediate Unit. As a mandate of the Keystones to Opportunity (KtO) Grant, PPS is required to provide all ELA teachers, including PSE and ESL, from targeted grade levels (3rd-6th, 9th-11th) online professional development courses. These courses are managed through the Beaver Valley Intermediate Unit and PPS pays a fee to utilize the professional development courses. The online sessions will be moderated by the PPS KtO Literacy team who has been trained to be facilitators by Instructional Technology experts under the direction of PDE. The courses provide a collaborative setting where PPS teachers acquire effective literacy strategies, apply to the classrooms, share results with peers, and discuss with the whole group. During the 2013-14 school year, there will be two online courses that require an average of 7.5 hours per course to complete. The titles of the sessions are as follows: (1) Higher Order Thinking and (2) Student Engagement. KtO Funds have been allocated to pay for these courses.

The operating period shall be from October 1, 2013 through June 1, 2014. The total contract amount shall not exceed \$32,000 from account lines 4001-17U-2271-125 (\$15,000), 4002-17U-2271-125 (\$7,000), and 4003-17U-2271-125 (\$10,000).

11. **DT Interpreting – ESL**

RESOLVED, That the Board of Directors of the School District of Pittsburgh authorize its proper officers to renew the contract with DT Interpreting for ESL learners and families. Services will be available at **Pittsburgh Arsenal PreK-5, Pittsburgh Banksville K-5, Pittsburgh Concord PreK-5, Pittsburgh Minadeo PreK-5, Pittsburgh Beechwood K-5, Pittsburgh Allderdice High School, Pittsburgh Brashear High School, Pittsburgh Arsenal 6-8, Pittsburgh South Hills 6-8, Pittsburgh Colfax K-8, and Pittsburgh Greenfield K-8** these are English as Second Language regional sites and have a need for language communication services. During emergency situations, it is essential for the school to be able to communicate effectively with parents. DT Interpreting offers interpreting services in 150 languages over the telephone. The schools will be able to call a toll free number, request the needed language, and conduct a three way call with the interpreter, parent and school official.

The operating period shall be from September 30, 2013 through June 2014. DT Interpreting's rate of pay is \$1.59 per minute and they are waiving all other fees. Services will be used up to 30 minutes per month and the total contract amount shall not exceed \$2,500.

12. **Children's Hospital of Pittsburgh of UPMC – Student Services**

RESOLVED, That the Board of Directors of the School District of Pittsburgh authorize its proper officers to renew the contract with Children's Hospital of Pittsburgh of UPMC. This is a continuation of family support programming, as required by the ELECT (Education Leading to Employment and Career Training) Fatherhood Initiative grant which was approved in July 2013. Children's Hospital will provide educational health and wellness programs to teen parents and their families participating in the ELECT Fatherhood Initiative Program. Children's Hospital Community Education Department will also provide health education and wellness presentations to middle grades and high schools by school request. Schools may schedule classroom, group and after school program activities. (See companion consultant/contracted services items #13, 14, 15, and 16).

The operating period shall be from October 1, 2013 through June 30, 2014. The total contract amount shall not exceed \$4,000 from account line 4000-21U-1190-329.

13. **Family Resources – Student Services**

RESOLVED, That the Board of Directors of the School District of Pittsburgh authorize its proper officers to renew the contract with Family Resources. This is a continuation of family support programming, as required by the ELECT (Education Leading to Employment and Career Training) Fatherhood Initiative grant which was approved in July 2013. Family Resources will provide group-based after school parenting education to students enrolled in the ELECT Teen Parent Program. They will also offer peer support groups, conduct home visits and outreach to pregnant and parenting teens and provide in-home intervention to families in crisis. Teen parents will have the opportunity to attend parenting education and camp experiences at the Family Retreat Center Camp. (See companion consultant/contracted services items #12, 14, 15, and 16).

The operating period shall be from October 1, 2013 through June 30, 2014. The total contract amount shall not exceed \$7,000 from account line 4000-21U-1190-329.

14. **Magee Womens Hospital – Student Services**

RESOLVED, That the Board of Directors of the School District of Pittsburgh authorize its proper officers to renew the contract with Magee Womens Hospital. This is a continuation of educational support programming, as required by the ELECT (Education Leading to Employment and Career Training) grant which was approved in July 2013. The Women's Center & Shelter of Greater Pittsburgh will present classroom workshops to all high schools and middle grades requesting the program. Individual counseling and group work with students will be available to students enrolled in the ELECT Teen Parenting Program. Training will also be provided for the ELECT Teen Parenting Program staff. (See companion consultant/contracted services items #12, 13, 15, and 16).

The operating period shall be from October 1, 2013 through June 30, 2014. The total contract amount shall not exceed \$12,000 from account lines 4000-20U-1190-329 (\$9,169) and 400-20U-1191-329 (\$2,831).

15. **Pittsburgh Action Against Rape (P.A.A.R.) – Student Services**

RESOLVED, That the Board of Directors of the School District of Pittsburgh authorize its proper officers to renew the contract with Pittsburgh Action Against Rape (P.A.A.R.). This is a continuation of the Sexual Harassment Prevention and Sexual Violence Prevention Programs, as required by the ELECT (Education Leading to Employment and Career Training) grant which was approved in July 2013. Pittsburgh Action Against Rape will present classroom workshops and programs on Sexual Harassment Prevention and Building Healthy Relationships in middle grades and secondary schools in support of our District's Sexual Harassment Policy. Additional skill building groups will be provided on building respectful, healthy, and safe relationships with peers. Pregnant and Parenting Teens enrolled in the ELECT program will participate. Individual and small group counseling will be provided to students identified as needing additional support. (See companion consultant/contracted services items #12, 13, 14, and 16).

The operating period shall be from October 1, 2013 through June 30, 2014. The total contract amount shall not exceed \$22,000 from account lines 4000-20U-1190-329 (\$16,812) and 4000-20U-1191-329 (\$5,188).

16. **Women's Center & Shelter of Greater Pittsburgh – Student Services**

RESOLVED, That the Board of Directors of the School District of Pittsburgh authorize its proper officers to renew the contract with the Women's Center & Shelter of Greater Pittsburgh. This is a continuation of educational support programming, as required by the ELECT (Education Leading to Employment and Career Training) grant which was approved in July 2013. The Women's Center & Shelter of Greater Pittsburgh will present classroom workshops to all high schools and middle grades requesting the program. Individual counseling and group work with students will be available to students enrolled in the ELECT Teen Parenting Program. Training will also be provided for the ELECT Teen Parenting Program staff. (See companion consultant/contracted services items #12, 13, 14, and 15).

The operating period shall be from October 1, 2013 through June 30, 2014. The total contract amount shall not exceed \$15,000 from account lines 4000-20U-1190-329 (\$11,462) and 4000-20U-1191-329 (\$3,538).

17. **Matt Clifford – Office of Teacher Effectiveness**

RESOLVED, That the Board of Director of the School District of Pittsburgh authorize its proper officers to enter into a contract with Matt Clifford. In 2014-15 school districts will be required to implement evaluation systems for school leaders that include combined measures as a condition of the Pennsylvania Department of Education's Act 82 legislation. In order to assist the District to develop these measures, we will facilitate a convening of national experts who will serve as members of a technical committee Dr. Matthew Clifford has managed several research studies that measure school leader effectiveness and will serve as a member of the advisory committee.

He is expected to attend a one day meeting in October 2013 where he will provide input about the reliability and validity of measures that will be included in the school leader effectiveness measures. Additionally Dr. Clifford will provide suggestions for improving the proposed models, as well as be available for consultations following the October meeting.

The operating period shall be from October 1, 2013 through December 31, 2013. For his participation in this work, Dr. Clifford will receive an honorarium in the amount of \$2,000 plus travel expenses that have been estimated to be \$1,533. The total contract amount shall not exceed \$3,533 from account line 1310-16N-2810-330. (See companion consultants/contracted services items #18, 19, and 20).

18. **Ronald Ferguson – Office of Teacher Effectiveness**

RESOLVED, That the Board of Directors of the School District of Pittsburgh authorize its proper officers to enter into a contract with Ronald Ferguson. In 2014-15 school districts will be required to implement evaluation systems for school leaders that include combined measures as a condition of the Pennsylvania Department of Education's Act 82 legislation. In order to assist the District to develop these measures, we will facilitate a convening of national experts who will serve as members of a technical advisory committee. Dr. Ronald Ferguson leads the Tripod Project that assesses student's perceptions of the classroom and school climate. He will assist in developing measures, scores, and analysis related to the Tripod assessment. This work will assist the District to develop combined measures for principal evaluation that are valid and reliable. Additionally, Dr. Ferguson will provide suggestions for improving proposed models, as well as be available for consultations.

The operating period shall be from October 1, 2013 through December 31, 2013. For his participation in this work, Dr. Ferguson will receive an honorarium in the amount of \$2,000 for his participation in this work. The total contract amount shall not exceed \$2,000 from account line 1310-16N-2810-330. (See companion consultants/contracted services items #17, 19, and 20).

19. **Jason Grissom – Office of Teacher Effectiveness**

RESOLVED, That the Board of Directors of the School District of Pittsburgh authorize its proper officers to enter into a contract with Jason Grissom. In 2014-15 school districts will be required to implement evaluation systems for school leaders that include combined measures as a condition of the Pennsylvania Department of Education's Act 82 legislation. In order to assist the District to develop these measures, we will facilitate a convening of national experts who will serve as members of a technical committee. Dr. Jason Grissom has authored several research studies that address school leader effectiveness measures and will serve as a member of the advisory committee. He is expected to attend a one day meeting in October 2013 where he will provide input about the reliability and validity of measures that will be included in the school leader effectiveness measures. Additionally Dr. Grissom will provide suggestions for improving the proposed models, as well as be available for consultations following the October meeting.

The operating period shall be from October 1, 2013 through December 31, 2013. For his participation in this work, Dr. Grissom will receive an honorarium in the amount of \$2,000 plus travel expenses that have been estimated to be \$1,533.

The total contract amount shall not exceed \$3,533 from account line 1310-16N-2810-330. (See companion consultants/contracted services items #17, 18, and 20).

20. **Susanna Loeb – Office of Teacher Effectiveness**

RESOLVED, That the Board of Directors of the School District of Pittsburgh authorize its proper officers to enter into a contract with Susanna Loeb. In 2014-15 school districts will be required to implement evaluation systems for school leaders that include combined measures as a condition of the Pennsylvania Department of Education's Act 82 legislation. In order to assist the District to develop these measures, we will facilitate a convening of national experts who will serve as members of a technical advisory committee. Dr. Susanna Loeb has authored several research studies that address school leader effectiveness measures and will serve as a member of the advisory committee. She is expected to attend a one day meeting in October 2013 where she will provide input about the reliability and validity of measures that will be included in the school leader effectiveness measures. Additionally Dr. Loeb will provide suggestions for improving the proposed models, as well as be available for consultations following the October meeting.

The operating period shall be October 1, 2013 through December 31, 2013. For her participation in this work, Dr. Loeb will receive an honorarium in the amount of \$2,000 plus travel expenses that have been estimated to be \$1,533. The total cost of this contract shall not exceed \$3,533 from account line 1310-16N-2810-330. (See companion consultants/contracted services items #17, 18, and 19).

Payments Authorized

RESOLVED, That the Board authorize payments in the amounts set forth below to the following individuals, groups, and organizations, including School District employees and others who will participate in activities of the School District to provide services, as described in items 21 through 26, inclusive.

21. **Greater Pittsburgh Literacy Council –ESL**

RESOLVED, That the Board of Directors of the School District of Pittsburgh authorize its proper officers to make payment to the Greater Pittsburgh Literacy Council (funds from the KTO grant). They will offer on-site classes to the parents of **Pittsburgh Concord PreK-5** students whose first language is not English. The focus of the classes will be on improving English language skills, but will include acculturation and referral services. English language skills will be taught in the contexts of parenting and navigating the American school system. Because of the increased English proficiency the classes will provide, parents will be better able to assist their children with homework and other school projects. The ESL department is seeking a partnership with the Greater Pittsburgh Literacy Council since outreach to parents, caregivers, and community stakeholders are embedded within the grant.

The total payment amount shall not exceed \$13,580 from account line 4001-17U-2271-324.

22. **Marianne O'Connor – CIPD**

RESOLVED, That the Board of Directors of the School District of Pittsburgh authorize its proper officers to make payment to Marianne O' Connor, retired (July 2013) math Curriculum Coordinator.

Ms. O' Connor's support is needed to assist with the implementation of the Common Core State Standards in grades 6-12. Her primary focus will be on middle school core curriculum implementation; her secondary focus will be on developing and reviewing assessments. Other duties will include developing webinars for teachers and supporting curriculum writers. This is the first year that Common Core curriculum will be fully implemented in grade 6. It will be partially implemented in grades 7 and 8, fully implemented in these grades in 2014-15. Successful implementation of this curriculum will ensure students are ready for Common Core aligned PSSAs as well as the Algebra Keystone in high school.

The total payment amount shall not exceed \$12,000 from account line 4600-010-2270-323. Ms. O'Connor will be paid \$12,000 for 35 days of work from September 26 2013 to June 9 2014. Payment is determined by work products, which will include curriculum units, assessments and webinars.

23. **Loretta Pusateri – CIPD**

RESOLVED, That the Board of Directors of the School District of Pittsburgh authorize its proper officers to make payment to Loretta Pusateri, a retired PPS and national board certified elementary teacher to assist the Literacy Department in writing curriculum aligned to the Common Core State Standards. Ms. Pusateri is a distinguished reading teacher as evidenced by her classroom practice being videotaped and used to train teachers and administrators as part of RISE professional development sessions. Her expertise and experience is needed to support the curriculum writing specific at the third grade level.

The total payment amount shall not exceed \$6,000 from account line 4001-17U-2271-323. Payment is determined by work product, which will include three total units. This work will occur during the 2013-2014 school year and she will work under the supervision of Lisa Yonek.

24. **Early Childhood Male/Fatherhood Involvement Committee - 2013 Events – ECP**

RESOLVED, That the Board of Directors of the School District of Pittsburgh authorize its proper officers to make payments for the following events sponsored by the Early Childhood Male/Fatherhood Involvement Committee:

- Fall Family Kick-off Event
- Walk Your Child to School Week

These events will be held between October 1, 2013 and November 30, 2013. The total payment amount shall not exceed \$2,600 from account lines 4801-19V-1802-599 (\$750), 4801-19V-1802-610 (\$850), and 4801-19V-1802-635 (\$1,000). Both of these activities started in 2006.

25. **Teaching Channel Teams Annual Membership (Pittsburgh Brashear High School) – School Performance**

RESOLVED, That the Board of Directors of the School District of Pittsburgh authorize its proper officers to make payment for the membership of the Teaching Channel Teams online video-based professional development tool at **Pittsburgh Brashear High School**. Teaching Channel Teams is a private collaboration platform for schools, districts, and education organizations enabling teachers and teacher leaders to work together.

At the center of Teach Teams is a rich library of high-quality videos that you can add to and customize. Teach Teams helps teachers to learn new instructional strategies, try them in their own classrooms, and reflect on their practice in a safe, secure environment with the goal of improving student learning. The Teaching Channel Teams membership will allow our teachers to upload their teaching videos and share with their colleagues as part of their professional learning community activities.

The total payment amount shall not exceed \$6,950 from account line 4329-329-3210-599.

26. **Double Tree Hotel – Office of Teacher Effectiveness**

RESOLVED, That the Board of Directors of the School District of Pittsburgh authorize its proper officers to make payment to Double Tree Hotel, which will serve as the host site of the inaugural gathering of highly effective educators and teachers leaders November 22-23, 2013. The costs shall include hotel rooms, food, parking, and meeting space. (See companion general authorization item #36).

The total payment amount shall not exceed \$48,300 from account lines 1311-16N-2831-441 (\$28,900) and 1311-16N-2831-635 (\$19,400).

General Authorization

RESOLVED, That the Board authorizes its proper officers to approve the following actions as set forth in items 27 through 40, inclusive.

27. **Pennsylvania School Board Association (PSBA) Officer Vote – Law Office**

PLACEHOLDER: RESOLVED, That the Board of Directors of the School District of Pittsburgh direct its proper officers to comply with the Bylaws of the Pennsylvania School Board Association (PSBA)(PSBA Bylaws, Article IV; Section 6), to cast a ballot electronically for the following candidates for PSBA Office no later than September 30, 2013

- President-Elect: TBD
- Vice President: TBD
- Treasurer: TBD
- At-Large Representative (West): TBD

28. **A+ Schools Memorandum of Understanding - Parent Nation Initiative – Equity Office**

RESOLVED, That the Board of Directors of the School District of Pittsburgh authorize its proper officers to enter into a Memorandum of Understanding (MOU) with A+ Schools to support their Parent Nation initiative "Advancing Systems Change through Parent Leadership". The purpose of this program is to focus on strengthening parent-school partnerships with an emphasis on engaging underrepresented families. The MOU shall be effective from October 1, 2013 through October 1, 2014. There is no cost to the District. (See attached Memorandum of Understanding for terms and conditions).

29. **Partnership Renewal with The Challenge Program, Inc. (TCP) – School Performance**

RESOLVED, That the Board of Directors of the School District of Pittsburgh authorize its proper officers to partner with The Challenge Program, Inc. (TCP).

TCP is specifically designed to build a bridge between students in high school and the business community by providing incentives to students for successes they achieve while in school. The Challenge Program, Inc. partners with businesses to motivate students both in and out of the classroom. This partnership creates good habits in students and provides tangible results to business for their contribution. This program also connects students to local career opportunities. High School students are encouraged to perform well and are rewarded in the following 5 (five) categories:

- Academic Improvement - demonstrating hard work.
- Attendance - acknowledging dedication.
- Community Service - indicating the willingness to give back.
- Academic Excellence - signifying top performance.
- STEM (Science, Technology, Engineering and Math) - signifying top performance in these categories.

TCP will reward each participating student \$200 for his or her efforts. All awards will be distributed by TCP directly to the students. The secondary schools within the Pittsburgh Public Schools who have opted to participate in the program for the 2013-2014 school year are: **Pittsburgh Alderdice High School, Pittsburgh Brashear High School, Pittsburgh CAPA 6-12, Pittsburgh Carrick High School, Pittsburgh Milliones 6-12, Pittsburgh Obama 6-12, Pittsburgh Perry High School, Pittsburgh Science & Technology Academy 6-12, and Pittsburgh Westinghouse Academy 6-12.**

30. **Partnership Renewal with All About Achievement Inc. and Dr. Karen Hessel - School Performance**

RESOLVED, That the Board of Directors of the School District of Pittsburgh authorize its proper officers to renew the partnership agreement with All About Achievement, Inc. and Dr. Karen Hessel (President of All About Achievement, Inc.) to support our efforts to improve the academic achievement of students at **Pittsburgh Weil PreK-5, Pittsburgh Miller PreK-5, and Pittsburgh Milliones 6-12**. These services will be at no cost to the District and will include: Leadership Support and Coaching, Professional Development for certificated staff, and Implementation Monitoring and data and project reviews. Activities will include, but are not limited to analysis of student status in regard to proficiency levels and identification of focus areas for 2013-2014. Teachers will be provided professional development in regard to the implementation of Common Core Standards. This effort will include a Parent Meeting sponsored by the Hill District Education Council. Meetings with District Curriculum staff will be held to ensure alignment with District support already at the schools. The approximate value is estimated at \$50,500. The operating period shall be from August 25, 2013 to June 25, 2014.

31. **Partnership with Allegheny County Department of Human Services (DHS) and the Allegheny County Children's Roundtable (ACCR) - Pittsburgh King PreK-8 and Pittsburgh Manchester PreK-8 – Student Services**

RESOLVED, That the Board of Directors of the School District of Pittsburgh authorize its proper officers to continue our partnership with Allegheny County Department of Human Services (DHS) and the Allegheny County Children's Roundtable (ACCR) a branch of the PA Supreme Court's statewide roundtable system to develop and implement a model truancy program as an alternative approach to truancy prevention and intervention at **Pittsburgh King PreK-8 and Pittsburgh Manchester PreK-8.**

This program was piloted during the 2012-2013 school year and will continue in its original form for the 2013-2014 school year. A Student Outreach Specialist hired by DHS will serve to facilitate a link between the student, family, and school. The Student Outreach Specialist will assist school social worker and/or guidance counselor to assess the underlying needs of the students relating to attendance/truancy issues and coordinate social and community services for those students and their families in order to support school services and consistent attendance. This model is an effective means of diverting families from the magisterial process when appropriate. Best practices will be shared with all schools throughout the school year. This item is no cost to the District.

32. **Partnership with Youth Futures Commission (YFC), United Way of Allegheny County (UWAC), and Mentoring Partnership of Southwestern Pennsylvania (MP) for Be A 6th Grade Mentor – Student Services**

RESOLVED, That the Board of Directors of the School District of Pittsburgh authorize its proper officers to enter into a fifth year of partnership with Youth Futures Commission (YFC), United Way of Allegheny County (UWAC), and Mentoring Partnership of Southwestern Pennsylvania (MP) for Be A 6th Grade Mentor. Be A Middle School Mentor is a city-wide initiative designed to build students' Promise-Readiness and career awareness through one-on-one relationships with caring adult mentors. UWAC will fund the \$600K+ project through The Heinz Endowments, Grable Foundation, Simpson Family Foundation, Gott Family Foundation and ALCOA grants and UWAC's Community Impact Fund.

The duties of each organization are outlined in a non-monetary Memorandum of Understanding (attached). Primary responsibilities are as follows: PPS recruits students, provides space, and designates a liaison at each school; YFC convenes city-wide leaders and promotes the project; UWAC recruits mentors, funds and oversees mentoring agencies, and evaluates the project annually; and MP trains mentors. PPS and UWAC develop the mentoring materials. The finalized MOU shall include only those terms and conditions approved by the Solicitor. Mentors meet with students weekly for 45 minutes from October - May. All mentors must provide clearances and attend trainings prior to being matched. The goal is to match 200 new 6th graders with mentors in School Year 2013-2014. Additionally, with proper permissions, returning students have the opportunity to participate in activities beyond those provided at schools and supervised by PPS. Since 2011-2012, over 1,000 individuals have served or continue to serve as mentors to a Middle School student, which has been the region's largest mentor initiative. (See attached Memorandum of Understanding for terms and conditions).

33. **Partnership with UPMC Shadyside Hospital - Expand on Current Partnership (Pittsburgh Westinghouse Academy 6-12, Pittsburgh Milliones 6-12, and Pittsburgh CAPA 6-12) – Student Services**

RESOLVED, That the Board of Directors of the School District of Pittsburgh authorize its proper officers to expand an existing partnership with UPMC Shadyside Hospital to provide sexuality education programming in **Pittsburgh Westinghouse Academy 6-12, Pittsburgh Milliones 6-12, and Pittsburgh CAPA 6-12**. The Promoting Health Among Teens curriculum, which was created by Temple University in collaboration with the PA Department of Health is aligned with and meets the SIECUS (Sexuality Information and Education Council of the United States) guidelines for comprehensive sexuality.

The program provides comprehensive programming for middle school and ninth grade students and collaborates with on-site administrators to facilitate scheduling of classes to complement the health curriculum. The program focuses on providing students with awareness, positive role models and communication skills, which will help them to respond assertively when they are pressured to have sex or are targets of interpersonal violence.

A unique feature of the program is the use of 11th and 12th grade high school students who are trained, supervised and paid to implement all classroom sessions. They gain valuable work experience, leadership skills, and experience the rewards of community service. This aspect of the program has enhanced support and visibility of the program. Last year, the program served 225 students; 550 students are targeted in 13-14.

34. **Pittsburgh Westinghouse Academy 6-12 – Associate Member of District 7/WPIAL Football for the 2014-2015 School Year – Student Services**

RESOLVED, That the Board of Directors of the School District of Pittsburgh authorize its proper officers to approve **Pittsburgh Westinghouse Academy 6-12** in becoming an associate member of District 7/WPIAL in the sport of Football for the 2014-2015 school year. Over the last 3 years **Pittsburgh Westinghouse Academy 6-12** football team has averaged 23 players and the 3 year average of the other schools playing football in the City League is 50 players. As smaller High Schools have closed (Peabody, Oliver, Langley) it has reduced the number of teams **Pittsburgh Westinghouse Academy 6-12** can compete against. Moving to the WPIAL will allow **Pittsburgh Westinghouse Academy 6-12** to compete against schools with similar enrollment and participation in the sport of football. This request is at no cost to the School District.

35. **Host National Experts for an Attendance Conference (Principals, Counselors, Central Office Staff, and Other Administrators) – Student Services**

RESOLVED, That the Board of Directors of the School District of Pittsburgh authorize its proper officers to host several experts on attendance to work with Principals, Counselors, Central Office Staff, and/or other administrators on October 9, 2013 in conjunction with a county-wide attendance conference which will take place on October 10, 2013. The time with these national experts will be to discuss strategies for improving attendance, including communication with families and students, in-and out-of-school responses to attendance patterns, and programmatic responses to attendance barriers. We expect that there will be no cost to the District; however any costs incurred will be paid for from the College Readiness Indicator Systems Grant.

36. **Teacher-Led Conference (Advancing Student Achievement) – Office of Teacher Effectiveness**

RESOLVED, That the Board of Directors of the School District of Pittsburgh authorize its proper officers to approve the Office of Human Resources, CIPD, and a group of approximately 20 PPS teachers to coordinate a gathering of approximately 200 highly effective teachers and teacher leaders: teachers whose performance was identified as Distinguished in 2012-13, current Career Ladder teachers, and teachers who participated in the ECET2 conference in March 2013. The teacher-led conference, which will be held on November 22-23, 2013 on non-school time, will provide an opportunity for teachers to be empowered and inspired as educators in advancing student achievement.

This gathering will increase the pool to teachers willing to lead teacher-facilitated professional development, providing a key support to teachers in their professional growth. It will also recognize teaching as a valued profession where those choosing it deserve opportunities to grow their practice, network with colleagues, and be treated as professionals.

FINALLY RESOLVED, That the Board thanks the Buhl Foundation for its contribution of \$50,000 in support of the planning and implementation of this PPS teacher-led gathering. The Board accepted these funds on December 15, 2009 (item #2). Other funding sources shall include the District's Bill and Melinda Gates Foundation Grant (\$12,000) and Teacher Incentive Fund Grant (\$8,000). The total cost of this gathering shall not exceed \$70,000. (See companion payment authorized item #26).

37. **Donation from the Pittsburgh Pirates to Pittsburgh Spring Hill K-5 – School Performance**

RESOLVED, That the Pittsburgh Board of Education authorizes the District's proper officers to accept a donation of \$20,000 from the Pittsburgh Pirates to **Pittsburgh Spring Hill K-5** as part of the festivities surrounding the Pirates' annual Roberto Clemente Day. Funds will provide the school with the ability to purchase a class set of 35 iPads and sync station. In addition, the donation includes a baseball book bag for each child, as well as Pirates T-Shirts, Pirates caps, and a Clemente Book for each child. The donation will be presented to the school on September 17, 2013, in a ceremony lasting from approximately 11 a.m. until noon. This event is closed for students and staff of **Pittsburgh Spring Hill K-5** only. Each year, the Pirates choose a school to receive this donation as part of the Roberto Clemente Day celebrations, often schools that are nearby the Northside location of the Pirates. **Pittsburgh Spring Hill K-5** learned on August 12, 2013, that it had been designated as this year's recipient of this donation.

FINALLY RESOLVED, That the Pittsburgh Board of Education thanks the Pirates for this most generous donation and extends its best wishes to both the Pirates and the Clemente Family on this momentous occasion. Roberto Clemente remains a hero in the eyes of our students and our staff, and the District is honored to be part of this year's celebration of his legacy.

38. **AMENDMENT - New York University (NYU) – Metropolitan Center for Urban Education (Pittsburgh Perry High School) – School Performance**

RESOLVED, That the Board of Directors of the School District of Pittsburgh authorize its proper officers to amend New Business Item, Committee on Education, New York University (NYU) – Metropolitan Center for Urban Education (**Pittsburgh Perry High School**) – School Performance previously approved by the Board on August 26 2013.

Reason for Amendment:

To continue support at **Pittsburgh Perry High School** through June 30, 2014 and to increase the contract amount for providing the additional support.

Original Item (New Business Item-August 21, 2013):

RESOLVED, That the Board of Directors of the School District of Pittsburgh authorize its proper officers to renew the contract with New York University (NYU) – Metropolitan Center for Urban Education in the Steinhardt School of Culture, Education and Human Development at New York University (NYU). They will continue to provide support (August 22, 2013 – September 30, 2013) at **Pittsburgh Perry High School**. This will be the second year **Pittsburgh Perry High School** has partnered with New York University (NYU) – Metropolitan Center for Urban Education. The Metro Center will continue to assist with student academic support and increased parent involvement. Additionally, The Metro Center will assist with the new **Pittsburgh Perry High School** discipline/leveling system. More specifically, support will center around:

1. assisting school personnel in addressing the academic needs of students (through intensive coaching);
2. supporting the implementation of the new discipline model, ultimately, improving school-wide discipline and attendance; and
3. engaging parents and community members to become active participants in the Perry school community.

New York University (NYU) – Metropolitan Center for Urban Education in the Steinhardt School of Culture, Education and Human Development at New York University (NYU) will provide evidence, during a six week reporting period, detailing how their support :

1. assisted in the gains of academic student engagement,
2. assisted in implementation of the new discipline/leveling system with a target of a 10% decrease of chronic/severe absenteeism and suspension rates, and
3. engaged parents and community members to participate in Perry's school community.

The operating period shall be from August 22, 2013 through September 30, 2013. The total contract amount shall not exceed \$23,000 from account line 4319-19M-2271-324.

Amended Item (September 2013):

RESOLVED, That the Board of Directors of the School District of Pittsburgh authorize its proper officers to renew the contract with New York University (NYU) – Metropolitan Center for Urban Education in the Steinhardt School of Culture, Education and Human Development at New York University (NYU). They will continue to provide support (**over a 9 month period October 1, 2013 – June 30, 2014**) to Pittsburgh Perry High School. This will be the second year Pittsburgh Perry High School has partnered with New York University (NYU) – Metropolitan Center for Urban Education. The Metro Center will continue assist with student academic support and increased parent involvement. Additionally, The Metro Center will assist with the new Pittsburgh Perry High School discipline/leveling system. More specifically, support will center around:

1. assisting school personnel in addressing the academic needs of students (through intensive coaching);
2. supporting the implementation of the new discipline model, ultimately, improving school-wide discipline and attendance; and
3. engaging parents and community members to become active participants in the Perry school community.

New York University (NYU) – Metropolitan Center for Urban Education in the Steinhardt School of Culture, Education and Human Development at New York University (NYU) will provide evidence, during a **nine week** reporting period, detailing how their support:

1. assisted in the gains of academic student engagement,
2. assisted in implementation of the new discipline/leveling system with a target of a 10% decrease of chronic/severe absenteeism and suspension rates, and
3. engaged parents and community members to participate in Perry's school community.

The operating period shall be from **October 1, 2013 through June 30, 2014**. The total contract amount shall not exceed **\$180,000** from account line 4319-19M-2271-324.

39. **AMENDMENT – Title I Non-Public-Allegheny Intermediate Unit #3**

RESOLVED, That the Board of Directors of the School District of Pittsburgh authorize its proper officers to amend Item #14, Committee on Education, General Authorization previously amended by the Board on April 24, 2013. (Original approval date of August 22, 2012, Item 22).

Reason for Amendment:

Funds that were originally set-aside in the 2012-13 Title I budget for Supplemental Education Services and School Choice, but were not fully utilized through June 30, 2013, are required to be shared with non-public schools. This is an increase of \$18,576 to the amended contract amount.

Original Item:

RESOLVED, That the Board of Directors of the School District of Pittsburgh recognize that its acceptance of the 2012-13 Title 1 program includes authorization of the acceptance of revenues from the PA Department of Education to provide equitable Title 1 services to non-public school students, and that these monies will be expended in accordance with the appropriations schedule on page 2 in the amount of \$83,134 for the program year July 1, 2012 through September 30, 2013, with a carryover period extending to August 31, 2014.

RESOLVED, FURTHER, That the Board authorize its officers to enter into a contractual agreement with the Allegheny Intermediate Unit #3 to provide the administrative, instructional, and other services necessary to operate the 2012-2013 Title 1 program for non-public school students during the period July 1, 2012 through August 31, 2014 in the amount of \$83,134.

RESOLVED, FINALLY, That the subcontract will require the Allegheny Intermediate Unit #3 to submit expenditure summary reports to the School District, and will specify a payment schedule to the Intermediate Unit based on the timing of the District's revenue receipts from the PA Department of Education.

Amended Item (September 2013):

RESOLVED, That the Board of Directors of the School District of Pittsburgh recognize that its acceptance of the 2012-13 Title 1 program includes authorization of the acceptance of revenues from the PA Department of Education to provide equitable Title 1 services to non-public school students, and that these monies will be expended in accordance with the appropriations schedule on page 3 in the amount of \$101,710 for the program year July 1, 2012 through September 30, 2013, with a carryover period extending to August 31, 2014.

RESOLVED, FURTHER, That the Board authorize its officers to enter into a contractual agreement with the Allegheny Intermediate Unit #3 to provide the administrative, instructional, and other services necessary to operate the 2012-2013 Title 1 program for non-public school students during the period July 1, 2012 through August 31, 2014 in the amount of **\$101,710**.

RESOLVED, FINALLY, That the subcontract will require the Allegheny Intermediate Unit #3 to submit expenditure summary reports to the School District, and will specify a payment schedule to the Intermediate Unit based on the timing of the District's revenue receipts from the PA Department of Education.

40. **AMENDMENT – Title I Non-Public-Mt. Oliver Intermediate Unit #2**

RESOLVED, That the Board of Directors of the School District of Pittsburgh authorize its proper officers to amend Item #15, Committee on Education, General Authorization previously amended by the Board on April 24, 2013. (Original approval date of August 22, 2012, Item 23).

Reason for Amendment:

Funds that were originally set-aside in the 2012-13 Title I budget for Supplemental Education Services and School Choice, but were not fully utilized through June 30, 2013, are required to be shared with non-public schools. This is an increase of \$266,716 to the amended contract amount.

Original Item:

RESOLVED, That the Board of Directors of the School District of Pittsburgh recognize that its acceptance of the 2012-13 Title 1 program includes authorization of the acceptance of revenues from the PA Department of Education to provide equitable Title 1 services to non-public school students, and that these monies will be expended in accordance with the appropriations schedule on page 2 in the amount of \$1,193,656 for the program year July 1, 2012 through September 30, 2013, with a carryover period extending to August 31, 2014.

RESOLVED, FURTHER, That the Board authorize its officers to enter into a contractual agreement with the Pittsburgh-Mt. Oliver Intermediate Unit #2 to provide the administrative, instructional, and other services necessary to operate the 2012-2013 Title 1 program for non-public school students during the period July 1, 2012 through August 31, 2014 in the amount of \$1,193,656.

RESOLVED, FINALLY, That the subcontract will require the Pittsburgh-Mt. Oliver Intermediate Unit #2 to submit expenditure summary reports to the School District, and will specify a payment schedule to the Intermediate Unit based on the timing of the District's revenue receipts from the PA Department of Education.

Amended Item (September 2013):

RESOLVED, That the Board of Directors of the School District of Pittsburgh recognize that its acceptance of the 2012-13 Title 1 program includes authorization of the acceptance of revenues from the PA Department of Education to provide equitable Title 1 services to non-public school students, and that these monies will be expended in accordance with the appropriations schedule on page 2 in the amount of \$1,460,372 for the program year July 1, 2012 through September 30, 2013, with a carryover period extending to August 31, 2014.

RESOLVED, FURTHER, That the Board authorize its officers to enter into a contractual agreement with the Pittsburgh-Mt. Oliver Intermediate Unit #2 to provide the administrative, instructional, and other services necessary to operate the 2012-2013 Title 1 program for non-public school students during the period July 1, 2012 through August 31, 2014 in the amount of **\$1,460,372**.

RESOLVED, FINALLY, That the subcontract will require the Pittsburgh-Mt. Oliver Intermediate Unit #2 to submit expenditure summary reports to the School District, and will specify a payment schedule to the Intermediate Unit based on the timing of the District's revenue receipts from the PA Department of Education.

6

Viola Burgess
Submitted By
Linda Lane
Person Accountable

(not to be used for District employees)

☐ NEW ☒ RENEWAL

- | | | | |
|---|--|---|--|
| <input type="checkbox"/> Individual | <input type="checkbox"/> Minority <input type="checkbox"/> Non-Minority | <input type="checkbox"/> Male <input type="checkbox"/> Female | <input type="checkbox"/> City Resident <input type="checkbox"/> Non-Resident |
| <input checked="" type="checkbox"/> Company | <input type="checkbox"/> Profit <input checked="" type="checkbox"/> Non-Profit | <input checked="" type="checkbox"/> EBE | <input type="checkbox"/> Pennsylvania <input type="checkbox"/> Pittsburgh
<input type="checkbox"/> Allegheny County |

Additional person(s) accountable for this tab

Board Action Information Sheet

1

Action Item #

September 2013

Action Month

The operating period shall be from November 1, 2013 to June 30, 2014.

Explain why an external contract is necessary to provide these services?

The District does not have internal expertise among current staff to conduct this work.

Indicate process for making recommendation:

☒ Negotiated

☐ Solicited Proposals

☐ Competitive Bid

Describe the expected results of this activity:

Staff will develop a common understanding of how to work with one another to begin to address issues that contribute to racial disparities in the District.

If this is a contract renewal, indicate the original objective of this activity:

Has objective been met? ☐ Yes; ☒ No

Please explain how the objective was met or why the objective was not met:

Training was extended after the Superintendent and the consultant determined the staff need for training was greater than originally anticipated.

Data Source utilized, or if a new contract, that will be utilized to evaluate contractor performance:

n/a Data is original and will be drawn from survey results gathered from participants.

Will evaluation be made on the basis of predetermined written criteria? ☒ Yes ☐ No

Will there be a tangible work product at the completion of the contract? ☐ Yes ☐ No

If there is a tangible work product expected, please describe expectations and name the custodian of the work product:

Board Action Information Sheet

2

Action Item #
September 2013
Action Month



Christiana Otuwa

Submitted By
Jerri Lynn Lippert
Person Accountable

Consultants/Contracted Services

(not to be used for District employees)

Name of Consultant or Firm:

Address:

Communities in Schools

6435 Frankstown Avenue

Pittsburgh, PA 15206

Indicate the category of this contract:

☒ NEW ☐ RENEWAL

<input type="checkbox"/> Individual	<input type="checkbox"/> Minority <input type="checkbox"/> Non-Minority	<input type="checkbox"/> Male <input type="checkbox"/> Female	<input type="checkbox"/> City Resident <input type="checkbox"/> Non-Resident
<input checked="" type="checkbox"/> Company	<input type="checkbox"/> Profit <input checked="" type="checkbox"/> Non-Profit	<input type="checkbox"/> EBE	<input type="checkbox"/> Pennsylvania <input type="checkbox"/> Pittsburgh <input checked="" type="checkbox"/> Allegheny County

- ☒ Security Clearance has been obtained ☐ Resume is attached
☐ Security Clearance will be obtained before contractor begins work
☐ Security Clearance not needed, as contractor will not be working with children

Total Contract Amount: \$ <u>\$15,000.00</u>		Account Number(s)				
Rate of Payment <u>\$1,500</u> per month		Resp.	Fund	Func.	Obj.	Amount
<input checked="" type="checkbox"/> General Fund:	<u>Student Activities</u>	<u>6298</u>	<u>624</u>	<u>3210</u>	<u>599</u>	<u>\$15,000.00</u>
	Department	___	___	___	___	___
<input type="checkbox"/> Supplemental Fund	___	___	___	___	___	___
	Account Name	___	___	___	___	___

District Goals: ☒ 1. Maximum academic achievement ☒ 2. Safe and orderly learning environment ☒ 3. Efficient and effective support operations ☒ 4. Efficient & equitable distribution of resources to address the needs of all students ☒ 5. Improved public confidence and strong parent/community engagement

What is the purpose of this contract and how will it be implemented? (Please write in complete sentences)

RESOLVED, That the Board of Directors of the School District of Pittsburgh authorize its proper officers to enter into a contract with Communities In Schools Pittsburgh of Allegheny County (CISPAC) at Pittsburgh Arsenal 6-8. CISPAC establishes partnerships between service agencies, corporations, foundations and the community with schools to effectively address the vital non-educational resources and services that low-income and disadvantaged youth need to succeed in obtaining an education. Through this program, partnerships are built, bringing comprehensive resources and services such as after-school programs, food, clothing, school supplies, parent involvement activities, ESL programs, health and dental care onto the school campus to help meet the non-academic needs of children in low-income areas. CISPAC uses existing resources efficiently and leverages funding to effectively provide students with the CIS Five Basics: A one-on-one-relationship with a caring adult; A safe place to learn and grow; A healthy start and a healthy future; A marketable skill to use upon graduation; and a chance to give back to peers and community.

Who will the services benefit?

The program will benefit low-income students, as well as students where English is a Second Language (ESL) and students with mental and physical health needs.

Where will the services occur? (location)

The services will occur in the Arsenal 6-8 building with referrals to outside resources when needed.

Patti Camper, Principal

Additional person(s) accountable for this tab

Board Action Information Sheet

2

Action Item #

September 2013

Action Month

The operating period shall be from October 1, 2013 to June 30, 2014.

Explain why an external contract is necessary to provide these services?

Resources available within the school are limited. CISPAC has outside resources and a proven model to ensure students receive the support needed to remain in school and achieve success.

Indicate process for making recommendation:

☒ Negotiated

☐ Solicited Proposals

☐ Competitive Bid

Describe the expected results of this activity:

The mission of Communities In Schools is to surround students with a community of support, empowering them to stay in school and achieve in life. CIS is a dropout prevention organization. In Pittsburgh, CIS works with educationally at-risk kids from first grade through age 21. The expected results at Arsenal will be increased attendance, decreased suspensions and increased achievement.

If this is a contract renewal, indicate the original objective of this activity:

Has objective been met? ☐ Yes; ☐ No

Please explain how the objective was met or why the objective was not met:

Data Source utilized, or if a new contract, that will be utilized to evaluate contractor performance:

Data that will be utilized to determine contract success will be attendance, referrals, suspension, discipline, grades and student surveys.

Will evaluation be made on the basis of predetermined written criteria? ☐ Yes ☒ No

Will there be a tangible work product at the completion of the contract? ☐ Yes ☒ No

If there is a tangible work product expected, please describe expectations and name the custodian of the work product:

Board Action Information Sheet

Additional Information:

The contract will be implemented through a CISPAC Connections Coordinator staff person on campus five days a week as the point of contact and to serve as liaison to the school administrator and organizations.

Our core model nationally is Integrated Student Services, where a CIS Coordinator is positioned full-time at any K - 12 school site to work with educationally-at-risk students. The CIS Coordinator identifies community resources and services, connects these services to the school, students, and their families, manages the delivery of the services, and monitors student participation and progress. The Coordinator, working with the whole school and/or a designated, educationally at-risk student population, assures that services are delivered in a personal, accountable, and well-coordinated manner. This model was recently scientifically proven to increase reading and math scores, increase graduation rates, and reduce dropout rates * ICF, 2012- full evaluation can be found at <http://www.communitiesinschools.org/media-center/resource/five-year-evaluation>

Board Action Information Sheet

3
 Action Item #
September, 2013
 Action Month



Kevin L. Bivins
 Submitted By
David May-Stein
 Person Accountable

Consultants/Contracted Services

(not to be used for District employees)

Name of Consultant or Firm:

Address:

Center of Life

161 Hazelwood Avenue

Pittsburgh, PA 15207

Indicate the category of this contract:

☒ NEW ☐ RENEWAL

<input type="checkbox"/> Individual	<input type="checkbox"/> Minority <input type="checkbox"/> Non-Minority	<input type="checkbox"/> Male <input type="checkbox"/> Female	<input type="checkbox"/> City Resident <input type="checkbox"/> Non-Resident
<input checked="" type="checkbox"/> Company	<input type="checkbox"/> Profit <input checked="" type="checkbox"/> Non-Profit	<input type="checkbox"/> EBE	<input type="checkbox"/> Pennsylvania <input type="checkbox"/> Pittsburgh <input type="checkbox"/> Allegheny County

- ☒ Security Clearance has been obtained ☐ Resume is attached
☐ Security Clearance will be obtained before contractor begins work
☐ Security Clearance not needed, as contractor will not be working with children

Total Contract Amount: \$ <u>\$10,000.00</u>		Account Number(s)				
Rate of Payment _____ per _____		Resp.	Fund	Func.	Obj.	Amount
<input type="checkbox"/> General Fund:	_____	4134	297	5900	840	\$10,000.00
	Department _____	_____	_____	_____	_____	_____
<input checked="" type="checkbox"/> Supplemental Fund	<u>Medicaid</u>	_____	_____	_____	_____	_____
	Account Name _____	_____	_____	_____	_____	_____

District Goals: ☒ 1. Maximum academic achievement ☒ 2. Safe and orderly learning environment ☐ 3. Efficient and effective support operations ☒ 4. Efficient & equitable distribution of resources to address the needs of all students ☒ 5. Improved public confidence and strong parent/community engagement

What is the purpose of this contract and how will it be implemented? (Please write in complete sentences)

RESOLVED, That the Board of Directors of the School District of Pittsburgh authorize its proper officers to enter into a contract with Center of Life for an in school program for up to eighty-five (85) Pittsburgh Fulton PreK-5 students in grades 3 and 5. The program is The Kreating Realistic Urban New School Knowledge (KRUNK) Movement. Students will have the opportunity to learn about instrumental music and dance, and the engineering aspects of a performance. The KRUNK Movement organization will provide the staff and equipment to operate the program. The program will address artistic concepts, academics and impact student thinking around behavior and social issues. This program will also be used as a tool to bring families together from different communities for performances at our school. We want to create for each child and family; a sense of belonging, significance to the school community, and security that they are in a safe learning environment with people who care about them.

Who will the services benefit?

Students grades 3 and 5 at Fulton who take instrumental music, struggling academically and behaviorally. The program will be utilized to motivate, mentor, and support their success at school and within the community.

Where will the services occur? (location)

The location of the activities will take place in the school. We will utilize the cafeteria, the music room, and the gym.

Kevin L. Bivins, Principal

Additional person(s) accountable for this tab

Board Action Information Sheet

3

Action Item #

September, 2013

Action Month

The operating period shall be from September 26, 2013 to June 12, 2014.

Explain why an external contract is necessary to provide these services?

Resources available instrumental staff for the large amount of students is limited. Two (2) days of instrumental music to service 85 students was insufficient for the standard of instruction of our students deserve.

Indicate process for making recommendation:

☒ Negotiated

☐ Solicited Proposals

☐ Competitive Bid

Describe the expected results of this activity:

The expected results for each student who participates in the program are students who can play a song on their level and play together as a group. All students are expected to have no lower than "C" in two (2) grading periods of reading & math. Students are expected to maintain good attendance, strengthening of confidence, positive out look on ones future, and the ability to become a positive influence in the school community.

If this is a contract renewal, indicate the original objective of this activity:

Has objective been met? ☐ Yes; ☐ No

Please explain how the objective was met or why the objective was not met:

Data Source utilized, or if a new contract, that will be utilized to evaluate contractor performance:

Data sources to evaluate performance: Midterm grades, report cards, attendance records, office referral data and monthly reports from instrumental staff.

Will evaluation be made on the basis of predetermined written criteria? ☐ Yes ☒ No

Will there be a tangible work product at the completion of the contract? ☒ Yes ☐ No

If there is a tangible work product expected, please describe expectations and name the custodian of the work product:

The tangible work product will be performances of the student created production. Performances will take place at Pittsburgh Fulton as well as within the communities of the students. Staff of K.R.U.N.K Movement will be the custodians of the work product.

Board Action Information Sheet

4

Action Item #
September 2013
Action Month



David May-Stein

Submitted By
Jerri Lynn Lippert
Person Accountable

Consultants/Contracted Services

(not to be used for District employees)

Name of Consultant or Firm:

Address:

System 1-2-3

633 Old State Route 66

Greensburg, PA 15601

Indicate the category of this contract:

☐ NEW ☒ RENEWAL

<input type="checkbox"/> Individual	<input type="checkbox"/> Minority <input type="checkbox"/> Non-Minority	<input type="checkbox"/> Male <input type="checkbox"/> Female	<input type="checkbox"/> City Resident <input checked="" type="checkbox"/> Non-Resident
<input checked="" type="checkbox"/> Company	<input checked="" type="checkbox"/> Profit <input type="checkbox"/> Non-Profit	<input type="checkbox"/> EBE	<input checked="" type="checkbox"/> Pennsylvania <input type="checkbox"/> Pittsburgh <input type="checkbox"/> Allegheny County

- ☐ Security Clearance has been obtained ☐ Resume is attached
☒ Security Clearance will be obtained before contractor begins work
☐ Security Clearance not needed, as contractor will not be working with children

Total Contract Amount: \$ <u>\$3,000.00</u>		Account Number(s)				
Rate of Payment <u>\$125.00</u> per hour		<u>Resp.</u>	<u>Fund</u>	<u>Func.</u>	<u>Obj.</u>	<u>Amount</u>
<input checked="" type="checkbox"/> General Fund:	Department	<u>4105</u>	<u>624</u>	<u>1100</u>	<u>599</u>	<u>\$2,000.00</u>
<input checked="" type="checkbox"/> Supplemental Fund	Title 1	<u>4105</u>	<u>16U</u>	<u>3300</u>	<u>329</u>	<u>\$1,000.00</u>
Account Name		_____	_____	_____	_____	_____

District Goals: ☒ 1. Maximum academic achievement ☒ 2. Safe and orderly learning environment ☐ 3. Efficient and effective support operations ☐ 4. Efficient & equitable distribution of resources to address the needs of all students ☒ 5. Improved public confidence and strong parent/community engagement

What is the purpose of this contract and how will it be implemented? (Please write in complete sentences)

RESOLVED, That the Board of Directors of the School District of Pittsburgh authorize its proper officers to renew the contract with System 1-2-3. System 1-2-3 will provide Pittsburgh Beechwood PreK-5 eight hours of technical assistance in developing and implementing an effective school wide behavior management system and 8 hours of support in training teachers in preventing and managing challenging behaviors through meetings, observations and feedback. System 1-2-3 will also provide 8 hours to develop and present parent workshops to assist parents in supporting Promise Ready behaviors.

The total contract amount shall not exceed \$3,000 (Teacher Professional Development \$2,000 and Parent Workshops \$1,000).

Who will the services benefit?

All Pittsburgh Beechwood PreK-5 teachers, students and families.

Where will the services occur? (location)

All activities will occur at Pittsburgh Beechwood PreK-5

Sally Rifugiato, Principal

Additional person(s) accountable for this tab

Board Action Information Sheet

4

Action Item #

September 2013

Action Month

The operating period shall be from September 26, 2013 to June 30, 2014.

Explain why an external contract is necessary to provide these services?

The required specialized personnel are not available on the permanent staff of the school and district resources

Indicate process for making recommendation:

☒ Negotiated

☐ Solicited Proposals

☐ Competitive Bid

Describe the expected results of this activity:

To decrease the number of office referrals, suspensions and behavioral disruptions. To increase the positive learning environment in the school. To provide teachers with tools to develop effective behavior plans for children who exhibit challenging behaviors. To provide parents support to improve academically successful behaviors.

If this is a contract renewal, indicate the original objective of this activity:

To decrease the number of office referrals, suspensions and behavioral disruptions. To increase the positive learning environment in the school. To provide teachers with tools to develop effective behavior plans for children who exhibit challenging behaviors.

Has objective been met? ☒ Yes; ☐ No

Please explain how the objective was met or why the objective was not met:

Beechwood was able to develop and implement a school wide behavior plan with the support of the consultant. Referrals decreased from 160 to 152, a 5 percent improvement. Staff surveys (Teaching and Learning Environment) increased in the following categories: the faculty understand the rules and procedures 74.2% to 77.8%, a process exists for behavior support planning and problem solving 76.7% to 92%, and students treat peers with respect 88-90%. Suspensions and attendance remained stable.

Data Source utilized, or if a new contract, that will be utilized to evaluate contractor performance:

The evaluation will include discipline, attendance, achievement data. Tripod, TLE and other survey data will be used to evaluate the effectiveness of the work with System 1-2-3. The principal, SAP team, and Discipline Committee will evaluate the effectiveness based on the data.

Will evaluation be made on the basis of predetermined written criteria? ☒ Yes ☐ No

Will there be a tangible work product at the completion of the contract? ☐ Yes ☒ No

If there is a tangible work product expected, please describe expectations and name the custodian of the work product:

Board Action Information Sheet

Additional Information:

During the second year of work with System 1-2-3, staff at Beechwood will utilize a behavior toolbox developed the previous year. The use of the toolbox will assist teachers in identifying and implementing strategies to improve classroom behaviors.

Board Action Information Sheet

5
 Action Item #
September 2013
 Action Month



David May-Stein
 Submitted By
David May-Stein
 Person Accountable

Consultants/Contracted Services

(not to be used for District employees)

Name of Consultant or Firm: _____
 Address: Pacific Educational Group
795 Folsom Street, First Floor
San Francisco, CA 94107

Indicate the category of this contract:
☐ NEW ☒ RENEWAL

<input type="checkbox"/> Individual	<input type="checkbox"/> Minority <input type="checkbox"/> Non-Minority	<input type="checkbox"/> Male <input type="checkbox"/> Female	<input type="checkbox"/> City Resident <input type="checkbox"/> Non-Resident
<input checked="" type="checkbox"/> Company	<input checked="" type="checkbox"/> Profit <input type="checkbox"/> Non-Profit	<input type="checkbox"/> EBE	<input type="checkbox"/> Pennsylvania <input checked="" type="checkbox"/> Pittsburgh <input type="checkbox"/> Allegheny County

- ☐ Security Clearance has been obtained ☐ Resume is attached
☐ Security Clearance will be obtained before contractor begins work
☒ Security Clearance not needed, as contractor will not be working with children

Total Contract Amount: \$ <u>\$38,500.00</u>		Account Number(s)				
		Resp.	Fund	Func.	Obj.	Amount
Rate of Payment <u>\$6,425</u> per <u>Session</u>						
<input type="checkbox"/> General Fund:	Department _____	<u>4329</u>	<u>19M</u>	<u>2271</u>	<u>324</u>	<u>\$38,500.00</u>
<input checked="" type="checkbox"/> Supplemental Fund	SIG _____	_____	_____	_____	_____	_____
	Account Name _____	_____	_____	_____	_____	_____

District Goals: ☒ 1. Maximum academic achievement ☐ 2. Safe and orderly learning environment ☐ 3. Efficient and effective support operations ☒ 4. Efficient & equitable distribution of resources to address the needs of all students ☒ 5. Improved public confidence and strong parent/community engagement

What is the purpose of this contract and how will it be implemented? (Please write in complete sentences)

RESOLVED, That the Board of Directors of the School District of Pittsburgh authorize its proper officers to renew the contract with Pacific Educational Group, Inc. (PEG) to provide CARE Team coaching for Pittsburgh Brashear High School. Pittsburgh Brashear High School will continue to serve as a Beacon School for the District by embracing intensive acceleration to achieve racial equity transformation. Supported by partners at Pacific Education Group (PEG), the Beacon School concept is about creating a space for our principals and our school-based equity team to continue our work to accelerate the equity transformation process. Through intensive, targeted training and on-site coaching, the school will be supported in fully integrating three essential elements of Peg's Equity Framework: leadership, learning and teaching, and family/community empowerment. This will support a shared belief system and values, teachers as leaders and resources to each other, a commitment to ongoing growth and development and a data-driven approach to decision making.

Who will the services benefit?

Faculty and staff of Pittsburgh Brashear High School

Where will the services occur? (location)

Pittsburgh Brashear High School

Vater, Washington, Safran, Principals
Additional person(s) accountable for this tab

Board Action Information Sheet

5

Action Item #

September 2013

Action Month

The operating period shall be from September 26, 2013 to June 30, 2014.

Explain why an external contract is necessary to provide these services?

Pittsburgh Brashear is one of two Beacon Schools for the District. This contract will support the ongoing equity work and is part of the Transformation Model supported by the School Improvement Grant (SIG)

Indicate process for making recommendation:

☒ Negotiated

☐ Solicited Proposals

☐ Competitive Bid

Describe the expected results of this activity:

The CARE Team members will engage with each other about race, learn and practice the use of equitable classroom strategies to be shared with the faculty and staff, increase percentage of proficient and distinguished teachers in RISE 3g, increase in African-American student achievement, graduation rate, college and Promise readiness, and serve as support to other schools and the District on an as needed basis.

If this is a contract renewal, indicate the original objective of this activity:

To train teachers to become reflective, culturally relevant teachers.

Has objective been met? ☒ Yes; ☐ No

Please explain how the objective was met or why the objective was not met:

The teachers were provided coaching on the use of multiple frameworks for planning culturally relevant lessons that have been planned with the needs of the most marginalized students in mind.

Data Source utilized, or if a new contract, that will be utilized to evaluate contractor performance:

Participants will provide a thorough evaluation after each session and the results will be used to gauge their increased knowledge of equitable practices and objectives from the trainings. Metrics from the District's Equity Plan will be used measure African-American student growth.

Will evaluation be made on the basis of predetermined written criteria? ☒ Yes ☐ No

Will there be a tangible work product at the completion of the contract? ☒ Yes ☐ No

If there is a tangible work product expected, please describe expectations and name the custodian of the work product:

The school will work closely with Equity Office to create a metric that will satisfy the District's needs. Additionally, all Participants will complete an evaluation after coaching session.

Board Action Information Sheet

6
Action Item #
September 2013
Action Month



David May-Stein
Submitted By
Jerri Lynn Lippert
Person Accountable

Consultants/Contracted Services

(not to be used for District employees)

Name of Consultant or Firm:

Address:

Specialized Education Services Inc. (SESI)
385 Oxford Valley Road, Suite 408
Yardley, Pa 19067

Indicate the category of this contract:

☒ NEW ☐ RENEWAL

<input type="checkbox"/> Individual	<input type="checkbox"/> Minority <input type="checkbox"/> Non Minority	<input type="checkbox"/> Male <input type="checkbox"/> Female	<input type="checkbox"/> City Resident <input type="checkbox"/> Non-Resident
<input checked="" type="checkbox"/> Company	<input checked="" type="checkbox"/> Profit <input type="checkbox"/> Non-Profit	<input type="checkbox"/> EBE	<input type="checkbox"/> Pennsylvania <input type="checkbox"/> Pittsburgh <input type="checkbox"/> Allegheny County

- ☒ Security Clearance has been obtained ☐ Resume is attached
☐ Security Clearance will be obtained before contractor begins work
☐ Security Clearance not needed, as contractor will not be working with children

Total Contract Amount: \$ <u>\$225,000.00</u>		Account Number(s)				
Rate of Payment <u>\$18,750</u> per <u>Month</u>		Resp.	Fund	Func.	Obj.	Amount
<input type="checkbox"/> General Fund:	<u>Department</u>	<u>4327</u>	<u>19M</u>	<u>2160</u>	<u>330</u>	<u>\$225,000.00</u>
<input checked="" type="checkbox"/> Supplemental Fund	<u>SIG</u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>
Account Name		<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>

District Goals: ☒ 1. Maximum academic achievement ☒ 2. Safe and orderly learning environment ☐ 3. Efficient and effective support operations ☐ 4. Efficient & equitable distribution of resources to address the needs of all students ☐ 5. Improved public confidence and strong parent/community engagement

What is the purpose of this contract and how will it be implemented? (Please write in complete sentences)

RESOLVED, That the Board of Directors of the School District of Pittsburgh authorize its proper officers to enter into a contract with Specialized Education Services, Inc. (SESI) at Pittsburgh Westinghouse Academy 6-12. They will work on creating a positive teaching and learning environment in our schools is fundamental to student academic success. If Pittsburgh Westinghouse Academy 6-12 is not safe and orderly then teachers cannot teach and children won't learn. We need to set and support expectations for habits that promote success along with modeling and teaching students the appropriate behaviors for school and learning. In order to learn how to better establish a positive school culture at Pittsburgh Westinghouse Academy 6-12, there will be three full-time staff to assist with the implementation of the SESI behavior management model. This model is based on creating a positive peer culture that celebrates and promotes student empowerment. SESI staff will also play a vital role in the day to day operations of ensuring that students and staff are successful behaviorally and academically.

Who will the services benefit?

Pittsburgh Westinghouse Academy 6-12 staff and students

Where will the services occur? (location)

Pittsburgh Westinghouse Academy 6-12

Alex Herring

Additional person(s) accountable for this tab

Board Action Information Sheet

6

Action Item #

September 2013

Action Month

The operating period shall be from September 26, 2013 to September 30, 2014.

Explain why an external contract is necessary to provide these services?

The District does not have the expertise or capacity to provide these services.

Indicate process for making recommendation:

☒ Negotiated

☐ Solicited Proposals

☐ Competitive Bid

Describe the expected results of this activity:

Positive changes will occur in the teaching and learning environment at Pittsburgh Westinghouse. An increase in student achievement and a decrease in the number of referrals and suspensions. In addition, staff members and students are able to articulate common expectations and model common habits that have been established in the school context.

If this is a contract renewal, indicate the original objective of this activity:

Has objective been met? ☒ Yes; ☐ No

Please explain how the objective was met or why the objective was not met:

Data Source utilized, or if a new contract, that will be utilized to evaluate contractor performance:

Student achievement, GPA, attendance, graduation rates, and Promise Readiness, and college readiness will improve and referrals and suspensions will decrease.

Will evaluation be made on the basis of predetermined written criteria? ☒ Yes ☐ No

Will there be a tangible work product at the completion of the contract? ☐ Yes ☐ No

If there is a tangible work product expected, please describe expectations and name the custodian of the work product:

Board Action Information Sheet

Additional Information:

SESI personnel will serve as consultants to the school to assist the staff with shaping the school culture. They will train the staff through a variety of professional development opportunities as it relates to positive school culture, student diversity, behavioral management and classroom management, cultural relevancy, discipline management techniques, conflict resolution, and parental and community involvement. The SESI staff will also play a vital role in the day to day operations of ensuring that students and staff are successful behaviorally and academically.

Board Action Information Sheet

7

Action Item #
September 2013
Action Month



David May-Stein

Submitted By

Jerri Lynn Lippert

Person Accountable

Consultants/Contracted Services

(not to be used for District employees)

Name of Consultant or Firm:

Address:

Wesley Spectrum Services

221 Penn Avenue

Wilkinsburg, PA 15221

Indicate the category of this contract:

☒ NEW ☐ RENEWAL

<input type="checkbox"/> Individual	<input type="checkbox"/> Minority <input type="checkbox"/> Non-Minority	<input type="checkbox"/> Male <input type="checkbox"/> Female	<input type="checkbox"/> City Resident <input type="checkbox"/> Non-Resident
<input checked="" type="checkbox"/> Company	<input type="checkbox"/> Profit <input checked="" type="checkbox"/> Non-Profit	<input type="checkbox"/> EBE	<input type="checkbox"/> Pennsylvania <input checked="" type="checkbox"/> Pittsburgh <input type="checkbox"/> Allegheny County

- ☐ Security Clearance has been obtained ☐ Resume is attached
☒ Security Clearance will be obtained before contractor begins work
☐ Security Clearance not needed, as contractor will not be working with children

Total Contract Amount: \$ <u>\$189,278.71</u>		Account Number(s)				
Rate of Payment _____ per _____		Resp.	Fund	Func.	Obj.	Amount
<input type="checkbox"/> General Fund:		4327	19M	2160	330	\$189,278.71
	Department _____	_____	_____	_____	_____	_____
<input checked="" type="checkbox"/> Supplemental Fund	SIG	_____	_____	_____	_____	_____
	Account Name _____	_____	_____	_____	_____	_____

District Goals: ☒ 1. Maximum academic achievement ☒ 2. Safe and orderly learning environment ☒ 3. Efficient and effective support operations ☒ 4. Efficient & equitable distribution of resources to address the needs of all students ☒ 5. Improved public confidence and strong parent/community engagement

What is the purpose of this contract and how will it be implemented? (Please write in complete sentences)

RESOLVED, That the Board of Directors of the School District of Pittsburgh authorize its proper officers to enter into a contract with Wesley Spectrum Services for the implementation of a therapeutic support model at Pittsburgh Westinghouse Academy 6-12. The model and accompanying services being proposed will improve upon the existing 'therapeutic classroom model' by adding a 'team' of school-based mental health professionals, case managers and clinical oversight in the school setting. This approach strengthens the continuum of supports that students with emotional support needs and IEP's will receive at Pittsburgh Westinghouse Academy 6-12 by providing improved continuity in care, a 'team' approach and more efficient access to other systems of care and help. Teachers and students will receive 'in the moment' support from a 'mental health team' as opposed to only one school-based therapist.

This model will focus on the incoming sixth graders at Pittsburgh Westinghouse Academy 6-12 along with students in grades seven and eight with similar needs. It is critically important to have the appropriate resources in place at Pittsburgh Westinghouse Academy 6-12 so that the transition from grade to grade is a smooth, safe and productive one.

Who will the services benefit?

Students in grades 6-8 with emotional support needs and IEP's will benefit from this service, as will teachers, when behaviors and emotions are stabilized, thereby enhancing teaching and learning time.

Where will the services occur? (location)

Services will occur daily at Pittsburgh Westinghouse Academy 6-12.

MJ Conley, Lillian Wright, J. Yuhasz

Additional person(s) accountable for this tab

Board Action Information Sheet

7

Action Item #

September 2013

Action Month

The operating period shall be from September 26, 2013 to June 30, 2014.

Explain why an external contract is necessary to provide these services?

An external contract is needed to provide these services because the therapeutic level of skill and care needed for students with emotional support needs and IEP's is not possessed by PPS professionals.

Indicate process for making recommendation:

☒ Negotiated

☐ Solicited Proposals

☐ Competitive Bid

Describe the expected results of this activity:

The expected results of this activity will be a well-supported therapeutic school environment for students with emotional support needs and IEP's at Pittsburgh Westinghouse, using a team of mental health professionals. The support provided will yield academic growth and social, behavioral and emotional stability among participating youth, using a 'least restrictive' approach.

If this is a contract renewal, indicate the original objective of this activity:

n/a

Has objective been met? ☐ Yes; ☐ No

Please explain how the objective was met or why the objective was not met:

n/a

Data Source utilized, or if a new contract, that will be utilized to evaluate contractor performance:

Student data including grades, attendance, pre-post discipline referrals, 'team' reports on progress of services provided, improved teacher competence in managing challenging situations with students, positive responses in satisfaction surveys from parents, students, teachers, school administration and the 'team.'

Will evaluation be made on the basis of predetermined written criteria? ☒ Yes ☐ No

Will there be a tangible work product at the completion of the contract? ☒ Yes ☐ No

If there is a tangible work product expected, please describe expectations and name the custodian of the work product:

Mary Jane Conley, Lillian Wright

Proposal to Provide School-Based Behavioral Health Services at Pittsburgh
Westinghouse Academy

Brief History of Wesley Spectrum's School-Based Behavioral Health Services Experiences

Over the past 40 years, Wesley Spectrum Services has served students and their families from approximately 52 school districts in Southwestern Pennsylvania within their schools. Wesley Spectrum's reputation has been built upon its success and excellence in integrating education and mental health services for its students and families.

For the past seven years, Wesley Spectrum School Based Behavioral Health Services has taken the same approach of integrating mental health supports into the school day into several local school districts, including Pittsburgh Public Schools. At the request of school personnel, mental health therapists are working along all three tiers of the school-wide positive behavior support model. Within this model, the school-based therapist's role ranges along a continuum from supporting students identified as the most critical in need and "at risk" for placement, to educating staff regarding building positive strategies for all students. The nature of services are tailored to meet the unique and individual needs of the students, families, and school personnel in the school district being serviced. A team approach, ongoing collaboration and regularly scheduled times for meeting/discussion helps to define roles, set goals, and continuously monitor progress.

Partnering with 11 school districts, Wesley Spectrum School Based Behavioral Health Services provides a variety of options to develop a model of comprehensive and focused therapeutic support to best serve the needs of students under various funding streams. Key components to success include: integration with school structures to insure enhanced communication and partnering, connecting with families, ongoing review of student progress/service impact, and linking students and families with natural and community supports. Our experiences have indicated that when the key model components are followed, students achieve academic as well as personal success.

Proposed Services

Wesley Spectrum Services has been invited by the PPS Program for Students with Exceptionalities [PSE] to submit a proposal to develop clinical services and therapeutic supports at Pittsburgh Westinghouse Academy. This service would specifically target incoming 5th graders (that will be next year's 6th graders) from existing therapeutic classrooms that will feed into Pittsburgh Westinghouse, along with students in grades 7-8 that have emotional support needs. The identified populations all have IEPs and high-level, intensive mental health needs. Effectively servicing this population of youth by keeping them in a comprehensive school setting using the appropriate level of supports will impact (lessen) the numbers of youth that are referred to approved private schools.

The therapeutic support model being proposed has several strengths, including:

- a diverse array of school-based mental health professionals including two (2) master's level mobile therapists, one (1) therapeutic education specialist, one

(1) clinical supervisor and one (1) service coordinator [as opposed to one therapist in a classroom with a teacher];

- continuity in care moving from an elementary setting into a 6-12 setting;
- small caseloads for the mobile therapists will allow for more direct service and intensive service provision;
- a focus which entails “extensive coordination of effort” pulling from a wealth of experience, knowledge, skills and resources, as opposed to single-focused interventions that often fall short of effectiveness;
- a “team” approach inclusive of mental health professionals that have extensive experience as behavioral specialists, i.e. this means that they possess a wealth of skill and strategies for supporting youth with intense emotional and behavioral support needs;
- “in the moment” guidance about “best practices and strategies” will be provided to teachers and other school staff;
- ongoing service provision when school is not in session;
- knowledge and experience in how and when to access other ‘systems of care’ through the Department of Human Services and other youth-serving systems and organizations; and
- school stability for youth participating in the program, i.e. using a least restrictive approach by maintaining youth at Pittsburgh Westinghouse lessens the strain on other exceptionality-focused schools, while creating a setting wherein students will flourish and grow.

Assignment of Students

The Rehabilitation Counselor from Pittsburgh Westinghouse, along with Dr. Lillian Wright from the Program for Students with Exceptionalities will work closely together to identify youth for this service. Students will be assigned to the Mental Health Therapist through the IEP process and the assessment for Brief Treatment Services. Student involvement with therapeutic services will be determined by the assessment, family and school recommendations. Each student’s schedule will be structured in such a way to enable complete participation in this service while adhering to academic requirements. Using a “team approach” Wesley Spectrum will work to collaborate with PSE staff and other service providers within the school, to ensure appropriate referral for additional skill-building and support as indicated by each student’s level of need. A caseload review will occur monthly to keep track of each child on the service roster, types of interventions utilized and progress of students. Caseload will include 10-12 students for each clinician.

Selection of Wesley Spectrum Staff, Model of Staffing and Role of Team Members

The selection process for school-based staff will include input from both Wesley Spectrum and the Pittsburgh Public School District personnel. Qualified Therapists will have a graduate degree [at least a master's level] in mental health or related field and a minimum of 3-5 years experience working within the Child and Adolescent Behavioral Health systems of care.

The School-Based Therapeutic Support Model will use a "team" approach by partnering with school staff. The staffing of this model and their roles is as follows:

Mobile Therapist (2)

The mobile therapists [hereafter MT] will engage students and families with services following a warm hand-off from school personnel. The MT will complete a comprehensive assessment, connect with the prescriber to review and formulate diagnosis and hold the interagency meeting to determine recommended treatment. The MTs will utilize a validated questionnaire to determine areas of strengths and concerns. A baseline will be established to develop and measure the effectiveness of various treatment interventions. The primary focus for the MT's at Pittsburgh Westinghouse will be clinical treatment for the student and family. Concepts of "Trauma Informed Care" and "Structural Family" will serve as the basis for clinical interventions.

MTs will be responsible for treatment/wellness planning focused on helping students to understand their mental health challenges and develop coping strategies that will enable them to develop trusting relationships and be more successful in all domains of life. It is estimated that students will be prescribed services 2-3 hours/week. The MT will connect with the Therapeutic Education Specialist to share information and strategies that will help to transfer the work that is done during sessions to the classroom/school environment. They will also connect with the Service Coordinator to ensure that any additional community and/or natural supports are linked to the student and family.

Note: Caseload is 10-12 students per MT.

Therapeutic Education Specialist (1)

The TES will be the conduit of information with the school staff. This professional will discuss referrals with the School Social Worker and assist the MTs with scheduling initial meetings. The TES can attend interagency and IEP meetings. In addition, they will provide classroom observations, modeling of strategies and reinforcement of skills in addition to direct and "in the moment" consultation with teachers. The TES will track and monitor behavior outcomes such as grades, attendance and school behavior to inform effectiveness of interventions.

Note: Caseload is up to 40 students.

*The Wesley Spectrum employees will work the district's school calendar and can be available for school functions. The WS employees will also be available to offer ongoing services during breaks from school. The Mental Health Therapist and TES can shift or extend hours to meet the needs of the families within the district.

Service Coordinator (1)

A Service Coordinator from another agency will serve as a member of the Team. The SC links student and family to additional resources, supports middle and high school students, and can attend family sessions with the MT.

Note: Caseload is up to 75.

Clinical Supervisor (.50)

Within the Wesley School-Based Therapeutic Support Model, clinical supervision is offered onsite weekly. Supervision can be group or individual plus availability by phone totaling up to 3 hours/week. The supervisor will need to train the MT's to foster an understanding of all program requirements for the Brief Treatment level of care and the SBBH program, such as consultation with education staff.

Clinical supervision and oversight will be provided by a Clinical Supervisor who is a Masters prepared, Licensed Mental Health Professional with extensive experience working with children and families in a mental health service delivery system. Supervision will occur weekly on site or at a Wesley Spectrum Facility, with phone consultation with the Clinical Supervisor available at all times during the school day. In addition, oversight of treatment and clinical consultation will be provided by a Board Certified, Child and Adolescent Psychiatrist.

Projected Outcomes

An ongoing review of the program and of student progress will occur between Wesley Spectrum's staff and Pittsburgh Public School staff. Success of the program through the integration of behavioral health services within the school will be evident through the development and use of new skills for students. Program effectiveness will be determined by considering the following factors, evidencing success:

- Maintaining of students in the least restrictive setting
- Student acquisition of new coping, social and independent skills for students
- Improvements in standardized-assessment scores
- Decreased discipline referrals/decrease problem behaviors in the classroom and elsewhere in the school setting
- Improved attendance
- Improved grades
- Increased teacher competence in managing challenging behavior problems
- Increased positive parent involvement
- Positive responses by the parents, students and teachers captured in satisfaction surveys (relationship, hopefulness and effectiveness constructs).

Funding Streams for this Model

This model will be supported by using a "braided" approach by integrating and maximizing existing resources from Pittsburgh Westinghouse, PPS Program for Students with Exceptionalities, Community Care Behavioral Health Organization (CCBHO) and Wesley Spectrum. Mobile Therapy services will be billed to medical assistance and the Pittsburgh Public School District will contract with Wesley Spectrum for the remaining costs.

Board Action Information Sheet

8
Action Item #
September 2013
Action Month



David May-Stein
Submitted By
David May-Stein
Person Accountable

Consultants/Contracted Services

(not to be used for District employees)

Name of Consultant or Firm:

Address:

Addison Behavioral Care

905 West Street, 4th Floor

Pittsburgh, PA 15221

Indicate the category of this contract:

☐ NEW ☒ RENEWAL

<input type="checkbox"/> Individual	<input checked="" type="checkbox"/> Minority <input type="checkbox"/> Non-Minority	<input type="checkbox"/> Male <input type="checkbox"/> Female	<input type="checkbox"/> City Resident <input type="checkbox"/> Non-Resident
<input checked="" type="checkbox"/> Company	<input type="checkbox"/> Profit <input checked="" type="checkbox"/> Non-Profit	<input type="checkbox"/> EBE	<input type="checkbox"/> Pennsylvania <input checked="" type="checkbox"/> Pittsburgh <input checked="" type="checkbox"/> Allegheny County

- ☒ Security Clearance has been obtained ☐ Resume is attached
☐ Security Clearance will be obtained before contractor begins work
☐ Security Clearance not needed, as contractor will not be working with children

Total Contract Amount: \$ <u>\$81,709.08</u>		Account Number(s)				
Rate of Payment <u>\$6,809.09</u> per month		Resp.	Fund	Func.	Obj.	Amount
<input type="checkbox"/> General Fund:	<u>Student Services SIG</u>	<u>4327</u>	<u>19M</u>	<u>2160</u>	<u>330</u>	<u>\$81,709.08</u>
	Department	_____	_____	_____	_____	_____
<input checked="" type="checkbox"/> Supplemental Fund	<u>Title 1 - 1003 (g) SIG</u>	_____	_____	_____	_____	_____
	Account Name	_____	_____	_____	_____	_____

District Goals: ☒ 1. Maximum academic achievement ☒ 2. Safe and orderly learning environment ☐ 3. Efficient and effective support operations ☒ 4. Efficient & equitable distribution of resources to address the needs of all students ☐ 5. Improved public confidence and strong parent/community engagement

What is the purpose of this contract and how will it be implemented? (Please write in complete sentences)

RESOLVED, That the Board of Directors of the School District of Pittsburgh authorize its proper officers to renew the contract with Addison Behavioral Care at Pittsburgh Westinghouse Academy 6-12 (previously approved by the Board on August 22, 2012). They will be coordinating effort towards the implementation of the Title 1 School Improvement Grant which requires the provision of social/emotional/behavioral support services. Using our District's Student Assistance Program (SAP) model, we will provide a continuum of services for our students, while strengthening, enhancing and improving the targeted schools' efforts towards increasing academic performance. Services will be provided through the use of the Botvin LifeSkills research-validated prevention program. The Addison Behavioral Care will work intensively with Pittsburgh Westinghouse Academy 6-12 by participating on the SAP team, providing classroom prevention education focusing on lessons that increase protective factors and academic performance, and decrease risk for school failure, facilitate skill-building groups to remove problem behaviors/habits, and mediate issues between or among students by meeting with them individually or in small groups. Parent engagement, participation in school-wide activities and assistance with crisis management will also be provided.

Who will the services benefit?

This service will benefit students and staff by creating a teaching and learning environment more conducive to learning.

Where will the services occur? (location)

The services will occur at Pittsburgh Westinghouse Academy 6-12.

Alex Herring

Additional person(s) accountable for this tab

Board Action Information Sheet

8

Action Item #

September 2013

Action Month

The operating period shall be from October 1, 2013 to September 30, 2014.

Explain why an external contract is necessary to provide these services?

The School Improvement Grant allows for external contractors to work with schools to intensify services beyond the capacity that currently exists in our targeted schools. These mental health/ drug and alcohol services can only be provided by a mental health qualified partner.

Indicate process for making recommendation:

☒ Negotiated

☐ Solicited Proposals

☐ Competitive Bid

Describe the expected results of this activity:

The Addison Behavioral Care will collaborate with Pittsburgh Westinghouse to implement the School Improvement Grant by working with the Student Assistance Program Team to remove barriers to learning, accelerate academic performance and contribute to a safe/orderly school environment.

If this is a contract renewal, indicate the original objective of this activity:

Has objective been met? ☒ Yes; ☐ No

Please explain how the objective was met or why the objective was not met:

Addison Behavior Care service provider transported/ arranged opportunities for 124parent and students to school meetings, home visits, conferences, employment opportunities,etc. during the 2012-13 SY. Conducted 231 parent meetings at Westinghouse. Developed 386 individual student support plans. Organized and operated the 6-12 after school program which supported 167 students. Organized and operated the summer experience which supports 155 students.
See attachment for additional information.

Data Source utilized, or if a new contract, that will be utilized to evaluate contractor performance:

Data sources utilized: SAP Team meetings [agendas/sign-in sheets], weekly documentation in the school log describing services provided, submission of monthly and year-end reports to central office, relevant surveys or pre/post tests and SAP student monitoring for progress data.

Will evaluation be made on the basis of predetermined written criteria? ☒ Yes ☐ No

Will there be a tangible work product at the completion of the contract? ☒ Yes ☐ No

If there is a tangible work product expected, please describe expectations and name the custodian of the work product:

All service provider reports will be retained in the Student Support Services Office by the Student Services Coordinator, Janet Yuhasz.

Board Action Information Sheet

Additional Information:

Additionally, they will promote healthy alternatives to risky behavior through activities designed to:

- Teach students the necessary skills to resist social (peer) pressures to smoke, drink, and use drugs.
- Help students to develop greater self-esteem and self confidence.
- Enable students to effectively cope with anxiety.
- Increase the knowledge of the immediate consequences of substance abuse.
- Enhance cognitive and behavioral competency to reduce and prevent a variety of health risk.

Board Action Information Sheet

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Action Item #
September 2013
Action Month



Christiana Otwa
Submitted By
Jerri Lynn Lippert *jt*
Person Accountable

Consultants/Contracted Services

(not to be used for District employees)

Name of Consultant or Firm:

Address:

Sean McCaskill

3039 Bergman Street

Pittsburgh, PA 15204

Indicate the category of this contract:

☒ NEW ☐ RENEWAL

<input checked="" type="checkbox"/> Individual	<input checked="" type="checkbox"/> Minority <input type="checkbox"/> Non-Minority	<input checked="" type="checkbox"/> Male <input type="checkbox"/> Female	<input checked="" type="checkbox"/> City Resident <input type="checkbox"/> Non-Resident
<input type="checkbox"/> Company	<input type="checkbox"/> Profit <input checked="" type="checkbox"/> Non-Profit	<input type="checkbox"/> EBE	<input type="checkbox"/> Pennsylvania <input checked="" type="checkbox"/> Pittsburgh <input type="checkbox"/> Allegheny County

- ☒ Security Clearance has been obtained ☐ Resume is attached
☐ Security Clearance will be obtained before contractor begins work
☐ Security Clearance not needed, as contractor will not be working with children

Total Contract Amount: \$ <u>\$18,000.00</u>		Account Number(s)				
Rate of Payment <u>\$1,000</u> per day		Resp.	Fund	Func.	Obj.	Amount
<input type="checkbox"/> General Fund:	Department _____	_____	_____	_____	_____	_____
<input checked="" type="checkbox"/> Supplemental Fund	<u>School Improvement</u>	<u>4309</u>	<u>26T</u>	<u>1190</u>	<u>329</u>	<u>\$18,000.00</u>
Account Name _____		_____	_____	_____	_____	_____

District Goals: ☒ 1. Maximum academic achievement ☒ 2. Safe and orderly learning environment ☒ 3. Efficient and effective support operations ☒ 4. Efficient & equitable distribution of resources to address the needs of all students ☐ 5. Improved public confidence and strong parent/community engagement

What is the purpose of this contract and how will it be implemented? (Please write in complete sentences)

RESOLVED, That the Board of Directors of the School District of Pittsburgh authorize its proper officers to enter into a contract with Sean McCaskill. He will provide school-based professional development to teachers at Pittsburgh Milliones 6-12 for individualized behavior management, social skills development and relationship building strategies with at risk students. Mr. McCaskill will be an instrumental partner who has a proven track record in the City of Pittsburgh in rehabilitating at risk youth socially and emotionally who have been referred to the shelter/group home system. He has successfully worked with marginal youth who are disconnected from school culture and tend not to participate. Mr. McCaskill's services would include student-to-staff conferencing to facilitate school performance and behavior change, individual behavior management coaching support to teachers, de-escalation following critical community incidents, small-skill building group facilitation focusing on "Promise-Readiness" and problem solving, individual student support meetings that promote personal growth, and other assistance that the principal sees as necessary to promote school-wide safety from October 2013 to June 31, 2014. Professional development will occur twice per month at a rate of \$1,000 per day.

Who will the services benefit?

The services will primarily benefit students. Teachers will also benefit because the classroom and behavior management strategies they acquire will assist them in maximizing instructional time and reducing conflict.

Where will the services occur? (location)

Services will occur at Pittsburgh Milliones 6-12.

Derrick Hardy, Principal

Additional person(s) accountable for this tab

Board Action Information Sheet

9

Action Item #

September 2013

Action Month

The operating period shall be from October 1, 2013 to June 30, 2014.

Explain why an external contract is necessary to provide these services?

This external contract is necessary because expertise is needed at an intense level, in the areas of behavior management, student mediations, social interaction and personal growth skills for at risk youth.

Indicate process for making recommendation:

☒ Negotiated

☐ Solicited Proposals

☐ Competitive Bid

Describe the expected results of this activity:

Students who participate in this service will demonstrate improvements in grades, reductions in office discipline referrals, attendance gains and "Promise Readiness."

If this is a contract renewal, indicate the original objective of this activity:

Has objective been met? ☐ Yes; ☐ No

Please explain how the objective was met or why the objective was not met:

Data Source utilized, or if a new contract, that will be utilized to evaluate contractor performance:

Performance measures as outlined in SAP database including grades, behavior, attendance, graduation, and Code of Student Conduct violations from point of referral to conclusion of services.

Will evaluation be made on the basis of predetermined written criteria? ☒ Yes ☐ No

Will there be a tangible work product at the completion of the contract? ☒ Yes ☐ No

If there is a tangible work product expected, please describe expectations and name the custodian of the work product:

Mr. McCaskill will complete weekly documentation in a notebook kept with the School Director. He will prepare a year-end report outlining the services provided and the outcomes relevant to those services using the data sources noted above. Mr. Derrick Hardy will receive all work products.

Board Action Information Sheet

Additional Information:

Pittsburgh Milliones 6-12 has experienced a large growth in its student body, as well as the number of students attending from at risk environments. Mr. McCaskill's professional development and teacher support coaching will give faculty the learning theory behind social interaction and group dynamics of at risk teens. Mr. McCaskill will facilitate the relationship building process between teachers and students and offer immediate feedback on teacher student dialogue, classroom / behavior management systems and school cultural norm implementation.

Board Action Information Sheet

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Action Item #
September 2013
Action Month



Amy Filipowski

Submitted By
Jerri Lynn Lippert
Person Accountable

Consultants/Contracted Services

(not to be used for District employees)

Name of Consultant or Firm:

Address: Beaver Valley Intermediate Unit
147 Poplar Ave.
Monaca, PA 15061

Indicate the category of this contract:

☒ NEW ☐ RENEWAL

<input type="checkbox"/> Individual	<input type="checkbox"/> Minority <input type="checkbox"/> Non-Minority	<input type="checkbox"/> Male <input type="checkbox"/> Female	<input type="checkbox"/> City Resident <input type="checkbox"/> Non-Resident
<input checked="" type="checkbox"/> Company	<input type="checkbox"/> Profit <input checked="" type="checkbox"/> Non-Profit	<input type="checkbox"/> EBE	<input type="checkbox"/> Pennsylvania <input type="checkbox"/> Pittsburgh <input checked="" type="checkbox"/> Allegheny County

- ☐ Security Clearance has been obtained ☐ Resume is attached
☐ Security Clearance will be obtained before contractor begins work
☒ Security Clearance not needed, as contractor will not be working with children

Total Contract Amount: \$ <u>\$32,000.00</u>		Account Number(s)				
Rate of Payment <u>\$25.00</u> per person		Resp.	Fund	Func.	Obj.	Amount
<input type="checkbox"/> General Fund:		4001	17U	2271	125	\$15,000.00
	Department	4002	17U	2271	125	\$7,000.00
<input checked="" type="checkbox"/> Supplemental Fund	<u>KtO</u>	4003	17U	2271	125	\$10,000.00
Account Name						

District Goals: ☒ 1. Maximum academic achievement ☐ 2. Safe and orderly learning environment ☐ 3. Efficient and effective support operations ☐ 4. Efficient & equitable distribution of resources to address the needs of all students ☐ 5. Improved public confidence and strong parent/community engagement

What is the purpose of this contract and how will it be implemented? (Please write in complete sentences)

RESOLVED, That the Board of Directors of the School District of Pittsburgh authorize its proper officers to enter into a contract with the Beaver Valley Intermediate Unit. As a mandate of the Keystones to Opportunity (KtO) Grant, PPS is required to provide all ELA teachers, including PSE and ESL, from targeted grade levels (3rd-6th, 9th-11th) online professional development courses. These courses are managed through the Beaver Valley Intermediate Unit and PPS pays a fee to utilize the professional development courses. The online sessions will be moderated by the PPS KtO Literacy team who has been trained to be facilitators by Instructional Technology experts under the direction of PDE. The courses provide a collaborative setting where PPS teachers acquire effective literacy strategies, apply to the classrooms, share results with peers, and discuss with the whole group. During the 2013-14 school year, there will be two online courses that require an average of 7.5 hours per course to complete. The titles of the sessions are as follows: (1) Higher Order Thinking and (2) Student Engagement. KtO Funds have been allocated to pay for these courses.

Who will the services benefit?

The content being delivered to teachers will support their practice and improve effectiveness in the classroom. This increase in teacher effectiveness will ultimately benefit students' literacy growth and achievement.

Where will the services occur? (location)

Online

Carol Barone-Martin

Additional person(s) accountable for this tab

Board Action Information Sheet

10

Action Item #

September 2013

Action Month

The operating period shall be from October 1, 2013 to June 1, 2014.

Explain why an external contract is necessary to provide these services?

A non-negotiable requirement of the KtO Grant is to utilize IU services for these professional development courses.

Indicate process for making recommendation:

☐ Negotiated

☒ Solicited Proposals

☐ Competitive Bid

Describe the expected results of this activity:

Expected results of participation in these courses is an increase in teacher effectiveness and student literacy achievement for targeted grade level students (3rd - 6th and 9th - 11th grades).

If this is a contract renewal, indicate the original objective of this activity:

Has objective been met? ☐ Yes; ☐ No

Please explain how the objective was met or why the objective was not met:

Data Source utilized, or if a new contract, that will be utilized to evaluate contractor performance:

A survey will be completed and reviewed after each professional development course to collect data on contractor performance.

Will evaluation be made on the basis of predetermined written criteria? ☒ Yes ☐ No

Will there be a tangible work product at the completion of the contract? ☐ Yes ☒ No

If there is a tangible work product expected, please describe expectations and name the custodian of the work product:

Board Action Information Sheet

Additional Information:

Teachers will receive Act 48 credits. Principals will provide release time using substitute services or other designated work day meeting times, ie. TIPT, ESEP, staff meeting, etc. If the Principal chooses to use site-based budget, the teacher may be compensated at workshop rate for up to 7.5 hours per course for any course work completed outside of the work day.

The Higher Order Thinking course will be conducted during the first semester and the Engagement course will implemented during the second semester.

Board Action Information Sheet

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 Action Item #
 September 2013
 Action Month



Jonathan Covell
 Submitted By
 Jerri Lynn Lippert *[Signature]*
 Person Accountable

Consultants/Contracted Services

(not to be used for District employees)

Name of Consultant or Firm:

Address:

DT Interpreting

14 East Main Street

Carnegie, PA 15106

Indicate the category of this contract:

☐ NEW ☒ RENEWAL

<input type="checkbox"/> Individual	<input type="checkbox"/> Minority <input type="checkbox"/> Non-Minority	<input type="checkbox"/> Male <input type="checkbox"/> Female	<input type="checkbox"/> City Resident <input type="checkbox"/> Non-Resident
<input checked="" type="checkbox"/> Company	<input checked="" type="checkbox"/> Profit <input type="checkbox"/> Non-Profit	<input type="checkbox"/> EBE	<input type="checkbox"/> Pennsylvania <input type="checkbox"/> Pittsburgh <input checked="" type="checkbox"/> Allegheny County

- ☐ Security Clearance has been obtained ☐ Resume is attached
☐ Security Clearance will be obtained before contractor begins work
☒ Security Clearance not needed, as contractor will not be working with children

Total Contract Amount: \$ <u>\$2,500.00</u>		Account Number(s)				
Rate of Payment <u>\$1.59</u> per <u>minute</u>		<u>Resp.</u>	<u>Fund</u>	<u>Func.</u>	<u>Obj.</u>	<u>Amount</u>
<input type="checkbox"/> General Fund:	Department	_____	_____	_____	_____	_____
<input checked="" type="checkbox"/> Supplemental Fund	Title III	<u>4600</u>	<u>08S</u>	<u>1190</u>	<u>599</u>	<u>\$2,500.00</u>
Account Name		_____	_____	_____	_____	_____

District Goals: ☐ 1. Maximum academic achievement ☐ 2. Safe and orderly learning environment ☒ 3. Efficient and effective support operations ☐ 4. Efficient & equitable distribution of resources to address the needs of all students ☒ 5. Improved public confidence and strong parent/community engagement

What is the purpose of this contract and how will it be implemented? (Please write in complete sentences)

RESOLVED, That the Board of Directors of the School District of Pittsburgh authorize its proper officers to renew the contract with DT Interpreting for ESL learners and families. Services will be available at Pittsburgh Arsenal PreK-5, Pittsburgh Banksville K-5, Pittsburgh Concord PreK-5, Pittsburgh Minadeo PreK-5, Pittsburgh Beechwood K-5, Pittsburgh Allderdice High School, Pittsburgh Brashear High School, Pittsburgh Arsenal 6-8, Pittsburgh South Hills 6-8, Pittsburgh Colfax K-8, and Pittsburgh Greenfield K-8 these are English as Second Language regional sites and have a need for language communication services. During emergency situations, it is essential for the school to be able to communicate effectively with parents. DT Interpreting offers interpreting services in 150 languages over the telephone. The schools will be able to call a toll free number, request the needed language, and conduct a three way call with the interpreter, parent and school official.

DT Interpreting's rate of pay is \$1.59 per minute and they are waiving all other fees. Services will be used up to 30 minutes per month and the total contract amount shall not exceed \$2,500.

Who will the services benefit?

These services will benefit the ESL students, their parents and school staff.

Where will the services occur? (location)

The services will occur at the school sites listed in the purpose and Additional Information sections.

R. Rea, D. May, J. Colbert, M. Wagner
 Additional person(s) accountable for this tab

Board Action Information Sheet

11

Action Item #

September 2013

Action Month

The operating period shall be from September 30, 2013 to June, 2014.

Explain why an external contract is necessary to provide these services?

The required specialized personnel are not available on the permanent staff of the school or in the school district.

Indicate process for making recommendation:

☒ Negotiated

☐ Solicited Proposals

☐ Competitive Bid

Describe the expected results of this activity:

There will be increased communication with parents of ESL students, especially in an emergency situation.

If this is a contract renewal, indicate the original objective of this activity:

Has objective been met? ☐ Yes; ☐ No

Please explain how the objective was met or why the objective was not met:

Data Source utilized, or if a new contract, that will be utilized to evaluate contractor performance:

The principals will keep a log of phone calls and track how effectively the service functioned.

Will evaluation be made on the basis of predetermined written criteria? ☐ Yes ☒ No

Will there be a tangible work product at the completion of the contract? ☐ Yes ☒ No

If there is a tangible work product expected, please describe expectations and name the custodian of the work product:

Board Action Information Sheet

Additional Information:

Pittsburgh Arsenal PreK-5	(\$300)
Pittsburgh Banksville K-5	(\$300)
Pittsburgh Concord PreK-5	(\$300)
Pittsburgh Minadeo PreK-5	(\$200)
Pittsburgh Beechwood K-5	(\$200)
Pittsburgh Allderdice High School	(\$200)
Pittsburgh Brashear High School	(\$200)
Pittsburgh Arsenal 6-8	(\$200)
Pittsburgh South Hills 6-8	(\$200)
Pittsburgh Colfax K-8	(\$200)
Pittsburgh Greenfield K-8	(\$200)

Board Action Information Sheet

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Action Item #
September 2013
Action Month



Carolyn Rychcik

Submitted By

Dara Ware Allen *DWA*
Person Accountable

Consultants/Contracted Services

(not to be used for District employees)

Name of Consultant or Firm:

Address:

Children's Hospital of Pittsburgh of UPMC
Community Education 4401 Penn Avenue
Pittsburgh, PA 15224

Indicate the category of this contract:

☐ NEW ☒ RENEWAL

<input type="checkbox"/> Individual	<input type="checkbox"/> Minority <input type="checkbox"/> Non Minority	<input type="checkbox"/> Male <input type="checkbox"/> Female	<input type="checkbox"/> City Resident <input type="checkbox"/> Non-Resident
<input checked="" type="checkbox"/> Company	<input type="checkbox"/> Profit <input checked="" type="checkbox"/> Non-Profit	<input type="checkbox"/> EBE	<input type="checkbox"/> Pennsylvania <input checked="" type="checkbox"/> Pittsburgh <input type="checkbox"/> Allegheny County

- ☒ Security Clearance has been obtained ☐ Resume is attached
☐ Security Clearance will be obtained before contractor begins work
☐ Security Clearance not needed, as contractor will not be working with children

Total Contract Amount: \$ <u>\$4,000.00</u>		Account Number(s)				
		<u>Resp.</u>	<u>Fund</u>	<u>Func.</u>	<u>Obj.</u>	<u>Amount</u>
Rate of Payment <u>\$100</u> per <u>Class</u>						
<input type="checkbox"/> General Fund:	<u>Student Support Ser.</u>	—	—	—	—	—
	Department	—	—	—	—	—
<input checked="" type="checkbox"/> Supplemental Fund	<u>EFI</u>	<u>4000</u>	<u>21U</u>	<u>1190</u>	<u>329</u>	<u>\$4,000.00</u>
	Account Name	—	—	—	—	—

District Goals: ☒ 1. Maximum academic achievement ☒ 2. Safe and orderly learning environment ☒ 3. Efficient and effective support operations ☒ 4. Efficient & equitable distribution of resources to address the needs of all students ☒ 5. Improved public confidence and strong parent/community engagement

What is the purpose of this contract and how will it be implemented? (Please write in complete sentences)

RESOLVED, That the Board of Directors of the School District of Pittsburgh authorize its proper officers to renew the contract with Children's Hospital of Pittsburgh of UPMC. This is a continuation of family support programming, as required by the ELECT (Education Leading to Employment and Career Training) Fatherhood Initiative grant which was approved in July 2013. Children's Hospital will provide educational health and wellness programs to teen parents and their families participating in the ELECT Fatherhood Initiative Program. Children's Hospital Community Education Department will also provide health education and wellness presentations to middle grades and high schools by school request. Schools may schedule classroom, group and after school program activities. (See companion consultant/contracted services items #13, 14, 15, and 16).

The total contract amount shall not exceed \$4,000 from account line 4000-21U-1190-329.

Who will the services benefit?

Students, Parents, School District, and Community.

Where will the services occur? (location)

All Secondary Schools and any Middle Grades.

Additional person(s) accountable for this tab

Board Action Information Sheet

12

Action Item #

September 2013

Action Month

The operating period shall be from October 1, 2013 to June 30, 2014.

Explain why an external contract is necessary to provide these services?

Acceptance of ELECT funds mandates provision of these preventive education services.

Indicate process for making recommendation:

☒ Negotiated

☐ Solicited Proposals

☐ Competitive Bid

Describe the expected results of this activity:

To provide pregnant and parenting teens enrolled in the ELECT Program access to current health education and positive parenting skills and strategies in order to make informed decisions regarding the health care and wellness of their families.

If this is a contract renewal, indicate the original objective of this activity:

Pre and Post Test results indicate an increase in knowledge in all classes. All schools are requesting services for next year.

Has objective been met? ☒ Yes; ☐ No

Please explain how the objective was met or why the objective was not met:

Pre and post test results indicate an increase in knowledge in all classes. All schools are requesting services for next year.

Data Source utilized, or if a new contract, that will be utilized to evaluate contractor performance:

Written and verbal evaluations by principals, teachers, students, parents, and ELECT staff along with successful completion of the ELECT Grant monitoring tool through the Center for Schools and Communities, for the Office of Child Development and the PA Department of Education.

Will evaluation be made on the basis of predetermined written criteria? ☒ Yes ☐ No

Will there be a tangible work product at the completion of the contract? ☒ Yes ☐ No

If there is a tangible work product expected, please describe expectations and name the custodian of the work product:

The ELECT Program Manager will have copies of student work and evaluations on file.

Board Action Information Sheet

13
 Action Item #
September 2013
 Action Month



Carolyn Rychcik
 Submitted By
Dara Ware Allen
 Person Accountable

Consultants/Contracted Services

(not to be used for District employees)

Name of Consultant or Firm:

Address:

Family Resources.

141 South Highland Avenue

Pittsburgh PA, 15206

Indicate the category of this contract:

☐ NEW ☒ RENEWAL

<input type="checkbox"/> Individual	<input type="checkbox"/> Minority <input type="checkbox"/> Non Minority	<input type="checkbox"/> Male <input type="checkbox"/> Female	<input type="checkbox"/> City Resident <input type="checkbox"/> Non-Resident
<input checked="" type="checkbox"/> Company	<input type="checkbox"/> Profit <input checked="" type="checkbox"/> Non-Profit	<input type="checkbox"/> EBE	<input type="checkbox"/> Pennsylvania <input checked="" type="checkbox"/> Pittsburgh <input type="checkbox"/> Allegheny County

- ☒ Security Clearance has been obtained ☐ Resume is attached
☐ Security Clearance will be obtained before contractor begins work
☐ Security Clearance not needed, as contractor will not be working with children

Total Contract Amount: \$ <u>\$7,000.00</u>		Account Number(s)				
Rate of Payment <u>\$50.00</u> per Hour		Resp.	Fund	Func.	Obj.	Amount
<input type="checkbox"/> General Fund:	<u>Student Support Ser.</u>	_____	_____	_____	_____	_____
	Department	_____	_____	_____	_____	_____
<input checked="" type="checkbox"/> Supplemental Fund	<u>EFI</u>	<u>4000</u>	<u>21U</u>	<u>1190</u>	<u>329</u>	<u>\$7,000.00</u>
	Account Name	_____	_____	_____	_____	_____

District Goals: ☒ 1. Maximum academic achievement ☒ 2. Safe and orderly learning environment ☒ 3. Efficient and effective support operations ☒ 4. Efficient & equitable distribution of resources to address the needs of all students ☒ 5. Improved public confidence and strong parent/community engagement

What is the purpose of this contract and how will it be implemented? (Please write in complete sentences)

RESOLVED, That the Board of Directors of the School District of Pittsburgh authorize its proper officers to renew the contract with Family Resources. This is a continuation of family support programming, as required by the ELECT (Education Leading to Employment and Career Training) Fatherhood Initiative grant which was approved in July 2013. Family Resources will provide group-based after school parenting education to students enrolled in the ELECT Teen Parent Program. They will also offer peer support groups, conduct home visits and outreach to pregnant and parenting teens and provide in-home intervention to families in crisis. Teen parents will have the opportunity to attend parenting education and camp experiences at the Family Retreat Center Camp. (See companion consultant/contracted services items #12, 14, 15, and 16).

The total contract amount shall not exceed \$7,000 from account line 4000-21U-1190-329.

Who will the services benefit?

Students, Parents, School District, and Community.

Where will the services occur? (location)

All Secondary Schools and any Middle Grades.

Additional person(s) accountable for this tab

Board Action Information Sheet

13

Action Item #

September 2013

Action Month

The operating period shall be from October 1, 2013 to June 30, 2014.

Explain why an external contract is necessary to provide these services?

Acceptance of ELECT Fatherhood Initiative funds mandates provision of prevention and parent education services.

Indicate process for making recommendation:

☒ Negotiated

☐ Solicited Proposals

☐ Competitive Bid

Describe the expected results of this activity:

To teach reasonable parental expectations of children at various developmental stages, positive parenting practices, and to encourage nurturing behavior in teen parents.

If this is a contract renewal, indicate the original objective of this activity:

Pre and Post Test results indicate an increase in knowledge in all classes. All schools are requesting services for next year.

Has objective been met? ☒ Yes; ☐ No

Please explain how the objective was met or why the objective was not met:

Pregnant and parenting teens received education in parenting/child development, in classroom presentations, individual student support and crisis intervention, and small group Parenting/Nuturing Education workshops. Pre and post tests indicate an increase in knowledge in all classes. Teacher feedback was very positive; student feedback was encouraging.

Data Source utilized, or if a new contract, that will be utilized to evaluate contractor performance:

Student and staff evaluations. Evaluations using the AAPI(Adult and Adolescent Parenting Inventory) to measure change in attitudes, beliefs, and practices of parenting pre and post course.

Will evaluation be made on the basis of predetermined written criteria? ☒ Yes ☐ No

Will there be a tangible work product at the completion of the contract? ☒ Yes ☐ No

If there is a tangible work product expected, please describe expectations and name the custodian of the work product:

Mid-year and end of year reports and evaluations will be on file with the ELECT Program Manager.

Board Action Information Sheet

14
Action Item #
September 2013
Action Month



Carolyn Rychcik
Submitted By
Dara Ware Allen *Dara*
Person Accountable

Consultants/Contracted Services

(not to be used for District employees)

Name of Consultant or Firm:

Address:

Magee Womens Hospital

Community Education Dept. 300 Halket St.

Pittsburgh, PA 15213

Indicate the category of this contract:

☐ NEW ☒ RENEWAL

<input type="checkbox"/> Individual	<input type="checkbox"/> Minority <input type="checkbox"/> Non Minority	<input type="checkbox"/> Male <input type="checkbox"/> Female	<input type="checkbox"/> City Resident <input type="checkbox"/> Non-Resident
<input checked="" type="checkbox"/> Company	<input type="checkbox"/> Profit <input checked="" type="checkbox"/> Non-Profit	<input type="checkbox"/> EBE	<input type="checkbox"/> Pennsylvania <input checked="" type="checkbox"/> Pittsburgh <input type="checkbox"/> Allegheny County

- ☒ Security Clearance has been obtained ☐ Resume is attached
☐ Security Clearance will be obtained before contractor begins work
☐ Security Clearance not needed, as contractor will not be working with children

Total Contract Amount: \$ <u>\$12,000.00</u>		Account Number(s)				
Rate of Payment <u>\$50.00</u> per Hour		Resp.	Fund	Func.	Obj.	Amount
<input type="checkbox"/> General Fund:	<u>Student Support Ser.</u>	—	—	—	—	—
	Department	—	—	—	—	—
<input checked="" type="checkbox"/> Supplemental Fund	<u>ELECT</u>	<u>4000</u>	<u>20U</u>	<u>1190</u>	<u>329</u>	<u>\$9,169.00</u>
	Account Name	<u>4000</u>	<u>20U</u>	<u>1191</u>	<u>329</u>	<u>\$2,831.00</u>

District Goals: ☒ 1. Maximum academic achievement ☒ 2. Safe and orderly learning environment ☒ 3. Efficient and effective support operations ☒ 4. Efficient & equitable distribution of resources to address the needs of all students ☒ 5. Improved public confidence and strong parent/community engagement

What is the purpose of this contract and how will it be implemented? (Please write in complete sentences)

RESOLVED, That the Board of Directors of the School District of Pittsburgh authorize its proper officers to renew the contract with Magee Womens Hospital. This is a continuation of the educational health programs, as required by the ELECT (Education Leading to Employment and Career Training) grant which was approved in July 2013. Magee-Womens Hospital will provide educational health and wellness programs to teen parents and their families participating in the ELECT Program. Magee's Community Education Department will also provide health education and wellness presentations to middle grades and high schools by school request. Schools may choose from the healthy community classes and programs and may schedule classroom, group and after school program activities. (See companion consultant/contracted services items #12, 13, 15, and 16).

The total contract amount shall not exceed \$12,000 from account lines 4000-20U-1190-329 (\$9,169) and 400-20U-1191-329 (\$2,831).

Who will the services benefit?

Students, Parents, School District, and Community.

Where will the services occur? (location)

All Secondary Schools and any Middle Grades.

Additional person(s) accountable for this tab

Board Action Information Sheet

14

Action Item #

September 2013

Action Month

The operating period shall be from October 1, 2013 to June 30, 2014.

Explain why an external contract is necessary to provide these services?

Acceptance of ELECT funds mandates provision of these preventive education services.

Indicate process for making recommendation:

☒ Negotiated

☐ Solicited Proposals

☐ Competitive Bid

Describe the expected results of this activity:

To provide pregnant and parenting teens enrolled in the ELECT Program access to current health education in order to make informed decisions regarding the health care and wellness of their families.

If this is a contract renewal, indicate the original objective of this activity:

Scheduling programs will provide middle grades and high school students access to current health education in order to make informed decisions regarding the health care of themselves and their families. Pregnant and parenting teens will access needed health and wellness education.

Has objective been met? ☒ Yes; ☐ No

Please explain how the objective was met or why the objective was not met:

Seven hundred and forty seven students received educational health programing through classroom presentations. Student and teacher satisfaction surveys, pre- and post-test results, and written demonstration of skills learned indicate positive outcomes are met by this program and all schools requested that the service be renewed.

Data Source utilized, or if a new contract, that will be utilized to evaluate contractor performance:

Written and verbal evaluations by principals, teachers, students, parents, and ELECT staff along with successful completion of the ELECT Grant monitoring tool through the Center for Schools and Communities, for the Office of Child Development and the PA Department of Education.

Will evaluation be made on the basis of predetermined written criteria? ☒ Yes ☐ No

Will there be a tangible work product at the completion of the contract? ☒ Yes ☐ No

If there is a tangible work product expected, please describe expectations and name the custodian of the work product:

The ELECT Program Manager will have copies of student work and evaluations on file.

Board Action Information Sheet

15

Action Item #
September 2013
Action Month



Carolyn Rychcik

Submitted By

Dara Ware Allen *DW*

Person Accountable

Consultants/Contracted Services

(not to be used for District employees)

Name of Consultant or Firm:

Address:

Pittsburgh Action Against Rape (P.A.A.R.)

81 South 19th Street

Pittsburgh, PA 15203

Indicate the category of this contract:

☐ NEW ☒ RENEWAL

<input type="checkbox"/> Individual	<input type="checkbox"/> Minority	<input type="checkbox"/> Non-Minority	<input type="checkbox"/> Male	<input type="checkbox"/> Female	<input type="checkbox"/> City Resident	<input type="checkbox"/> Non-Resident
<input checked="" type="checkbox"/> Company	<input type="checkbox"/> Profit	<input checked="" type="checkbox"/> Non-Profit	<input type="checkbox"/> EBE		<input type="checkbox"/> Pennsylvania	<input checked="" type="checkbox"/> Pittsburgh
					<input type="checkbox"/> Allegheny County	

- ☒ Security Clearance has been obtained ☐ Resume is attached
☐ Security Clearance will be obtained before contractor begins work
☐ Security Clearance not needed, as contractor will not be working with children

Total Contract Amount: \$ <u>\$22,000.00</u>		Account Number(s)				
		<u>Resp.</u>	<u>Fund</u>	<u>Func.</u>	<u>Obj.</u>	<u>Amount</u>
Rate of Payment <u>\$50.00</u> per Hour						
<input type="checkbox"/> General Fund:	<u>Student Support Ser.</u>	—	—	—	—	—
	Department	—	—	—	—	—
<input checked="" type="checkbox"/> Supplemental Fund	<u>ELECT</u>	4000	20U	1190	329	\$16,812.00
	Account Name	4000	20U	1191	329	\$5,188.00

District Goals: ☒ 1. Maximum academic achievement ☒ 2. Safe and orderly learning environment ☒ 3. Efficient and effective support operations ☒ 4. Efficient & equitable distribution of resources to address the needs of all students ☒ 5. Improved public confidence and strong parent/community engagement

What is the purpose of this contract and how will it be implemented? (Please write in complete sentences)

RESOLVED, That the Board of Directors of the School District of Pittsburgh authorize its proper officers to renew the contract with Pittsburgh Action Against Rape (P.A.A.R.). This is a continuation of the Sexual Harassment Prevention and Sexual Violence Prevention Programs, as required by the ELECT (Education Leading to Employment and Career Training) grant which was approved in July 2013. Pittsburgh Action Against Rape will present classroom workshops and programs on Sexual Harassment Prevention and Building Healthy Relationships in middle grades and secondary schools in support of our District's Sexual Harassment Policy. Additional skill building groups will be provided on building respectful, healthy, and safe relationships with peers. Pregnant and Parenting Teens enrolled in the ELECT program will participate. Individual and small group counseling will be provided to students identified as needing additional support. (See companion consultant/contracted services items #12, 13, 14, and 16).

The total contract amount shall not exceed \$22,000 from account lines 4000-20U-1190-329 (\$16,812) and 4000-20U-1191-329 (\$5,188).

Who will the services benefit?

Students, Parents, School District, and Community.

Where will the services occur? (location)

All Secondary Schools and any Middle Grades.

Additional person(s) accountable for this tab

Board Action Information Sheet

15

Action Item #

September 2013

Action Month

The operating period shall be from October 1, 2013 to June 30, 2014.

Explain why an external contract is necessary to provide these services?

Acceptance of ELECT funds mandates provision of these prevention education services.

Indicate process for making recommendation:

☒ Negotiated

☐ Solicited Proposals

☐ Competitive Bid

Describe the expected results of this activity:

Students will be able to identify bullying and sexual harassment and its negative impact through classroom discussions, role plays and small group activities.

If this is a contract renewal, indicate the original objective of this activity:

To help students increase protective factors and to reduce risk factors through assertiveness and peer social skills and to reduce conflict and aggressive behaviors.

Has objective been met? ☒ Yes; ☐ No

Please explain how the objective was met or why the objective was not met:

Eight thousand five hundred twenty nine students received services in 2012-13. Pre- and post-tests indicate that in all classes students showed increased knowledge of program goals. Every school gave positive feedback from students and teachers and requested that additional services be provided for the next school year.

Data Source utilized, or if a new contract, that will be utilized to evaluate contractor performance:

Detailed class notebooks are kept by providers. Written and verbal evaluations by teachers, students and ELECT staff along with successful completion of the ELECT Grant monitoring tool through the Center of Schools and Communities, for the Office of Child Development and the PA Department of Education.

Will evaluation be made on the basis of predetermined written criteria? ☒ Yes ☐ No

Will there be a tangible work product at the completion of the contract? ☒ Yes ☐ No

If there is a tangible work product expected, please describe expectations and name the custodian of the work product:

Copies of evaluations will be on file with the ELECT Program Manager.

Board Action Information Sheet

16

Action Item #

September 2013

Action Month



Carolyn Rychcik

Submitted By

Dara Ware Allen *Dara*

Person Accountable

Consultants/Contracted Services

(not to be used for District employees)

Name of Consultant or Firm:

Address:

Women's Center & Shelter of Greater PGH

P.O. Box 9024

Pittsburgh, PA 15224

Indicate the category of this contract:

☐ NEW ☒ RENEWAL

<input type="checkbox"/> Individual	<input type="checkbox"/> Minority <input type="checkbox"/> Non Minority	<input type="checkbox"/> Male <input type="checkbox"/> Female	<input type="checkbox"/> City Resident <input type="checkbox"/> Non-Resident
<input checked="" type="checkbox"/> Company	<input type="checkbox"/> Profit <input checked="" type="checkbox"/> Non-Profit	<input type="checkbox"/> EBE	<input type="checkbox"/> Pennsylvania <input checked="" type="checkbox"/> Pittsburgh <input type="checkbox"/> Allegheny County

- ☒ Security Clearance has been obtained ☐ Resume is attached
☐ Security Clearance will be obtained before contractor begins work
☐ Security Clearance not needed, as contractor will not be working with children

Total Contract Amount: \$ <u>\$15,000.00</u>		Account Number(s)				
Rate of Payment <u>\$50.00</u> per Hour		Resp.	Fund	Func.	Obj.	Amount
<input type="checkbox"/> General Fund:	<u>Student Support Ser.</u>	—	—	—	—	—
	Department	—	—	—	—	—
<input checked="" type="checkbox"/> Supplemental Fund	<u>ELECT</u>	4000	20U	1190	329	\$11,462.00
	Account Name	4000	20U	1191	329	\$3,538.00

District Goals: ☒ 1. Maximum academic achievement ☒ 2. Safe and orderly learning environment ☒ 3. Efficient and effective support operations ☒ 4. Efficient & equitable distribution of resources to address the needs of all students ☒ 5. Improved public confidence and strong parent/community engagement

What is the purpose of this contract and how will it be implemented? (Please write in complete sentences)

RESOLVED, That the Board of Directors of the School District of Pittsburgh authorize its proper officers to renew the contract with the Women's Center & Shelter of Greater Pittsburgh. This is a continuation of educational support programming, as required by the ELECT (Education Leading to Employment and Career Training) grant which was approved in July 2013. The Women's Center & Shelter of Greater Pittsburgh will present classroom workshops to all high schools and middle grades requesting the program. Individual counseling and group work with students will be available to students enrolled in the ELECT Teen Parenting Program. Training will also be provided for the ELECT Teen Parenting Program staff. (See companion consultant/contracted services items #12, 13, 14, and 15).

The total contract amount shall not exceed \$15,000 from account lines 4000-20U-1190-329 (\$11,462) and 4000-20U-1191-329 (\$3,538).

Who will the services benefit?

Students, Parents, School District, and Community.

Where will the services occur? (location)

All Secondary Schools and any Middle Grades.

Additional person(s) accountable for this tab

Board Action Information Sheet

16

Action Item #

September 2013

Action Month

The operating period shall be from October 1, 2013 to June 30, 2014.

Explain why an external contract is necessary to provide these services?

Acceptance of ELECT funds mandates provision of these preventive education services.

Indicate process for making recommendation:

☒ Negotiated

☐ Solicited Proposals

☐ Competitive Bid

Describe the expected results of this activity:

Students will be able to identify bullying and dating violence and its impact through classroom discussions and small group activities.

If this is a contract renewal, indicate the original objective of this activity:

The objective is to help students realize their own self worth and to learn about services available to them regarding domestic and dating violence.

Has objective been met? ☒ Yes; ☐ No

Please explain how the objective was met or why the objective was not met:

Pre and Post Test results indicate an increase in knowledge in all classes. All schools are requesting services for next year.

Data Source utilized, or if a new contract, that will be utilized to evaluate contractor performance:

Written and verbal evaluations by principals, teachers, students, parents, and ELECT staff along with successful completion of the ELECT Grant monitoring tool through the Center for Schools and Communities, for the Office of Child Development and the PA Department of Education.

Will evaluation be made on the basis of predetermined written criteria? ☒ Yes ☐ No

Will there be a tangible work product at the completion of the contract? ☒ Yes ☐ No

If there is a tangible work product expected, please describe expectations and name the custodian of the work product:

Pre and Post tests will be given and the results presented in mid year and end of the year reports. Copies of evaluations will be on file with the ELECT Program Manager.

Board Action Information Sheet

17

Action Item #

September 2013

Action Month



Samuel Franklin

Submitted By

Jerri Lynn Lippert

Person Accountable

Consultants/Contracted Services

(not to be used for District employees)

Name of Consultant or Firm:

Address:

Matt Clifford

605 South Taylor

Oak Park, IL 60304

Indicate the category of this contract:

☒ NEW ☐ RENEWAL

<input checked="" type="checkbox"/> Individual	<input type="checkbox"/> Minority <input checked="" type="checkbox"/> Non-Minority	<input checked="" type="checkbox"/> Male <input type="checkbox"/> Female	<input type="checkbox"/> City Resident <input checked="" type="checkbox"/> Non-Resident
<input type="checkbox"/> Company	<input type="checkbox"/> Profit <input type="checkbox"/> Non-Profit	<input type="checkbox"/> EBE	<input type="checkbox"/> Pennsylvania <input type="checkbox"/> Pittsburgh <input type="checkbox"/> Allegheny County

- ☐ Security Clearance has been obtained ☐ Resume is attached
☐ Security Clearance will be obtained before contractor begins work
☒ Security Clearance not needed, as contractor will not be working with children

Total Contract Amount: \$ <u>\$3,533.00</u>		Account Number(s)				
Rate of Payment <u>\$3,533.00</u> per year		Resp.	Fund	Func.	Obj.	Amount
<input type="checkbox"/> General Fund:		1310	16N	2810	330	\$3,533.00
	Department	—	—	—	—	—
<input checked="" type="checkbox"/> Supplemental Fund		—	—	—	—	—
	Account Name	—	—	—	—	—

District Goals: ☒ 1. Maximum academic achievement ☐ 2. Safe and orderly learning environment ☐ 3. Efficient and effective support operations ☐ 4. Efficient & equitable distribution of resources to address the needs of all students ☐ 5. Improved public confidence and strong parent/community engagement

What is the purpose of this contract and how will it be implemented? (Please write in complete sentences)

In 2014-15 school districts will be required to implement evaluation systems for school leaders that include combined measures as a condition of the Pennsylvania Department of Education's Act 82 legislation. In order to assist the District to develop these measures, we will facilitate a convening of national experts who will serve as members of a technical committee.

Dr. Matthew Clifford has managed several research studies that measure school leader effectiveness and will serve as a member of the advisory committee. He is expected to attend a one day meeting in October 2013 where he will provide input about the reliability and validity of measures that will be included in the school leader effectiveness measures. Additionally Dr. Clifford will provide suggestions for improving the proposed models, as well as be available for consultations following the October meeting. For his participation in this work, Dr. Clifford will receive an honorarium in the amount of \$2,000 plus travel expenses that have been estimated to be \$1,533. The total contract amount shall not exceed \$3,533. (See companion consultants/contracted services items #18, 19, and 20).

Who will the services benefit?

The implementation of measures that contribute to evaluating principals ensures that the District has effective leaders in each school, which ultimately benefits all students.

Where will the services occur? (location)

This is not applicable for this action.

Alyssa Ford-Heywood

Additional person(s) accountable for this tab

Board Action Information Sheet

17

Action Item #

September 2013

Action Month

The operating period shall be from October 1, 2013 to December 31, 2013.

Explain why an external contract is necessary to provide these services?

There are few individuals who have expertise in designing school leader evaluation systems. Dr. Clifford has assisted many districts in designing school leader evaluation systems.

Indicate process for making recommendation:

☒ Negotiated

☐ Solicited Proposals

☐ Competitive Bid

Describe the expected results of this activity:

It is anticipated that this action will assist the District in being able to implement combined measures that are valid, reliable and meet the requirements of the Pennsylvania Department of Education's mandate for principal evaluation.

If this is a contract renewal, indicate the original objective of this activity:

Has objective been met? ☐ Yes; ☐ No

Please explain how the objective was met or why the objective was not met:

Data Source utilized, or if a new contract, that will be utilized to evaluate contractor performance:

The contractor will be required to attend the October convening and participate in the review of proposed measures and provide insight about ways to improve the combined measures model.

Will evaluation be made on the basis of predetermined written criteria? ☐ Yes ☐ No

Will there be a tangible work product at the completion of the contract? ☐ Yes ☐ No

If there is a tangible work product expected, please describe expectations and name the custodian of the work product:

Board Action Information Sheet

18
Action Item #
September 2013
Action Month



SF
Samuel Franklin
Submitted By
Jerri Lynn Lippert SL
Person Accountable

Consultants/Contracted Services

(not to be used for District employees)

Name of Consultant or Firm:

Address:

Ronald Ferguson

79 JFK Street

Cambridge, MA 02138

Indicate the category of this contract:

☒ NEW ☐ RENEWAL

<input checked="" type="checkbox"/> Individual	<input checked="" type="checkbox"/> Minority <input type="checkbox"/> Non Minority	<input checked="" type="checkbox"/> Male <input type="checkbox"/> Female	<input type="checkbox"/> City Resident <input checked="" type="checkbox"/> Non-Resident
<input type="checkbox"/> Company	<input type="checkbox"/> Profit <input type="checkbox"/> Non-Profit	<input type="checkbox"/> EBE	<input type="checkbox"/> Pennsylvania <input type="checkbox"/> Pittsburgh <input type="checkbox"/> Allegheny County

- ☐ Security Clearance has been obtained ☐ Resume is attached
☐ Security Clearance will be obtained before contractor begins work
☒ Security Clearance not needed, as contractor will not be working with children

Total Contract Amount: \$ <u>\$2,000.00</u>		Account Number(s)				
Rate of Payment <u>\$2,000.00</u> per year		<u>Resp.</u>	<u>Fund</u>	<u>Func.</u>	<u>Obj.</u>	<u>Amount</u>
<input type="checkbox"/> General Fund:	<u>Department</u>	<u>1310</u>	<u>16N</u>	<u>2810</u>	<u>330</u>	<u>\$2,000.00</u>
<input checked="" type="checkbox"/> Supplemental Fund	<u>Account Name</u>	—	—	—	—	—

District Goals: ☒ 1. Maximum academic achievement ☐ 2. Safe and orderly learning environment ☐ 3. Efficient and effective support operations ☐ 4. Efficient & equitable distribution of resources to address the needs of all students ☐ 5. Improved public confidence and strong parent/community engagement

What is the purpose of this contract and how will it be implemented? (Please write in complete sentences)

In 2014-15 school districts will be required to implement evaluation systems for school leaders that include combined measures as a condition of the Pennsylvania Department of Education's Act 82 legislation. In order to assist the District to develop these measures, we will facilitate a convening of national experts who will serve as members of a technical advisory committee.

Dr. Ronald Ferguson leads the Tripod Project that assesses student's perceptions of the classroom and school climate. He will assist in developing measures, scores, and analysis related to the Tripod assessment. This work will assist the District to develop combined measures for principal evaluation that are valid and reliable. Additionally, Dr. Ferguson will provide suggestions for improving proposed models, as well as be available for consultations. For his participation in this work, Dr. Ferguson will receive an honorarium in the amount of \$2,000 for his participation in this work. The total contract amount shall not exceed \$2,000. (See companion consultants/contracted services items #17, 19, and 20).

Who will the services benefit?

The implementation of measures that contribute to evaluating principals ensures that the District has effective leaders in each school, which ultimately benefits all students.

Where will the services occur? (location)

This is not applicable for this action.

Alyssa Ford-Heywood

Additional person(s) accountable for this tab

Board Action Information Sheet

18

Action Item #

September 2013

Action Month

The operating period shall be from October 1, 2013 to December 31, 2013.

Explain why an external contract is necessary to provide these services?

Dr. Ferguson is the founder of the Tripod Project and is most familiar with the best ways to use the assessment to measure school climate

Indicate process for making recommendation:

☒ Negotiated

☐ Solicited Proposals

☐ Competitive Bid

Describe the expected results of this activity:

It is anticipated that this action will assist the District in being able to implement combined measures that are valid, reliable and meet the requirements of the Pennsylvania Department of Education's mandate for principal evaluation.

If this is a contract renewal, indicate the original objective of this activity:

Has objective been met? ☐ Yes; ☐ No

Please explain how the objective was met or why the objective was not met:

Data Source utilized, or if a new contract, that will be utilized to evaluate contractor performance:

The contractor will be required to participate in the review of proposed measures and provide insight about ways to use the Tripod assessment to improve the combined measures model.

Will evaluation be made on the basis of predetermined written criteria? ☐ Yes ☐ No

Will there be a tangible work product at the completion of the contract? ☐ Yes ☐ No

If there is a tangible work product expected, please describe expectations and name the custodian of the work product:

Board Action Information Sheet

19
 Action Item #
September 2013
 Action Month



Samuel Franklin *SKF*
 Submitted By
 Jerri Lynn Lippert *JL*
 Person Accountable

Consultants/Contracted Services

(not to be used for District employees)

Name of Consultant or Firm: _____
 Address: Jason Grissom
230 Appleton Pl.
Nashville, TN 37203-5721

Indicate the category of this contract:
☒ NEW ☐ RENEWAL

<input checked="" type="checkbox"/> Individual	<input type="checkbox"/> Minority <input checked="" type="checkbox"/> Non Minority	<input checked="" type="checkbox"/> Male <input type="checkbox"/> Female	<input type="checkbox"/> City Resident <input checked="" type="checkbox"/> Non-Resident
<input type="checkbox"/> Company	<input type="checkbox"/> Profit <input type="checkbox"/> Non-Profit	<input type="checkbox"/> EBE	<input type="checkbox"/> Pennsylvania <input type="checkbox"/> Pittsburgh <input type="checkbox"/> Allegheny County

- ☐ Security Clearance has been obtained ☐ Resume is attached
☐ Security Clearance will be obtained before contractor begins work
☒ Security Clearance not needed, as contractor will not be working with children

Total Contract Amount: \$ <u>\$3,533.00</u>		Account Number(s)				
Rate of Payment <u>\$3,533.00</u> per year		<u>Resp.</u>	<u>Fund</u>	<u>Func.</u>	<u>Obj.</u>	<u>Amount</u>
<input type="checkbox"/> General Fund:	<u>Department</u>	<u>1310</u>	<u>16N</u>	<u>2010</u>	<u>330</u>	<u>\$3,533.00</u>
<input checked="" type="checkbox"/> Supplemental Fund	<u>Account Name</u>	_____	_____	_____	_____	_____

District Goals: ☒ 1. Maximum academic achievement ☐ 2. Safe and orderly learning environment ☐ 3. Efficient and effective support operations ☐ 4. Efficient & equitable distribution of resources to address the needs of all students ☐ 5. Improved public confidence and strong parent/community engagement

What is the purpose of this contract and how will it be implemented? (Please write in complete sentences)

In 2014-15 school districts will be required to implement evaluation systems for school leaders that include combined measures as a condition of the Pennsylvania Department of Education's Act 82 legislation. In order to assist the District to develop these measures, we will facilitate a convening of national experts who will serve as members of a technical committee.

Dr. Jason Grissom has authored several research studies that address school leader effectiveness measures and will serve as a member of the advisory committee. He is expected to attend a one day meeting in October 2013 where he will provide input about the reliability and validity of measures that will be included in the school leader effectiveness measures. Additionally Dr. Grissom will provide suggestions for improving the proposed models, as well as be available for consultations following the October meeting. For his participation in this work, Dr. Grissom will receive an honorarium in the amount of \$2,000 plus travel expenses that have been estimated to be \$1,533. The total contract amount shall not exceed \$3,533. (See companion consultants/contracted services items #17, 18, and 20).

Who will the services benefit?

The implementation of measures that contribute to evaluating principals ensures that the District has effective leaders in each school, which ultimately benefits all students.

Where will the services occur? (location)

This is not applicable for this action.

Alyssa Ford-Heywood
Additional person(s) accountable for this tab

Board Action Information Sheet

19

Action Item #

September 2013

Action Month

The operating period shall be from October 1, 2013 to December 31, 2013.

Explain why an external contract is necessary to provide these services?

There are few individuals who have expertise in designing evaluation systems for school leaders. Dr. Grissom has authored research that addresses the reliability and validity of school leader evaluation systems.

Indicate process for making recommendation:

☒ Negotiated

☐ Solicited Proposals

☐ Competitive Bid

Describe the expected results of this activity:

It is anticipated that this action will assist the District in being able to implement combined measures that are valid, reliable and meet the requirements of the Pennsylvania Department of Education's mandate for principal evaluation.

If this is a contract renewal, indicate the original objective of this activity:

Has objective been met? ☐ Yes; ☐ No

Please explain how the objective was met or why the objective was not met:

Data Source utilized, or if a new contract, that will be utilized to evaluate contractor performance:

The contractor will be required to attend the October convening and participate in the review of proposed measures and provide insight about ways to improve the combined measures model.

Will evaluation be made on the basis of predetermined written criteria? ☐ Yes ☐ No

Will there be a tangible work product at the completion of the contract? ☐ Yes ☐ No

If there is a tangible work product expected, please describe expectations and name the custodian of the work product:

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Action Item #

September 2013

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Samuel Franklin

Submitted By

Jerri Lynn Lippert

Person Accountable

Consultants/Contracted Services

(not to be used for District employees)

Name of Consultant or Firm:

Address:

Susanna Loeb

520 Galvez Mall, #524

Stanford, CA 94305-3084

Indicate the category of this contract:

☒ NEW ☐ RENEWAL

<input checked="" type="checkbox"/> Individual	<input type="checkbox"/> Minority <input type="checkbox"/> Non-Minority	<input type="checkbox"/> Male <input checked="" type="checkbox"/> Female	<input type="checkbox"/> City Resident <input checked="" type="checkbox"/> Non-Resident
<input type="checkbox"/> Company	<input type="checkbox"/> Profit <input type="checkbox"/> Non-Profit	<input type="checkbox"/> EBE	<input type="checkbox"/> Pennsylvania <input type="checkbox"/> Pittsburgh <input type="checkbox"/> Allegheny County

- ☐ Security Clearance has been obtained ☐ Resume is attached
☐ Security Clearance will be obtained before contractor begins work
☒ Security Clearance not needed, as contractor will not be working with children

Total Contract Amount: \$ <u>\$3,533.00</u>		Account Number(s)				
Rate of Payment <u>\$3,533.00</u> per year		Resp.	Fund	Func.	Obj.	Amount
<input type="checkbox"/> General Fund:	Department	1310	06N	2810	330	\$3,533.00
<input checked="" type="checkbox"/> Supplemental Fund	Account Name					

District Goals: ☒ 1. Maximum academic achievement ☐ 2. Safe and orderly learning environment ☐ 3. Efficient and effective support operations ☐ 4. Efficient & equitable distribution of resources to address the needs of all students ☐ 5. Improved public confidence and strong parent/community engagement

What is the purpose of this contract and how will it be implemented? (Please write in complete sentences)

In 2014-15 school districts will be required to implement evaluation systems for school leaders that include combined measures as a condition of the Pennsylvania Department of Education's Act 82 legislation. In order to assist the District to develop these measures, we will facilitate a convening of national experts who will serve as members of a technical advisory committee.

Dr. Susanna Loeb has authored several research studies that address school leader effectiveness measures and will serve as a member of the advisory committee. She is expected to attend a one day meeting in October 2013 where she will provide input about the reliability and validity of measures that will be included in the school leader effectiveness measures. Additionally Dr. Loeb will provide suggestions for improving the proposed models, as well as be available for consultations following the October meeting. For her participation in this work, Dr. Loeb will receive an honorarium in the amount of \$2,000 plus travel expenses that have been estimated to be \$1,533. The total cost of this contract shall not exceed \$3,533. (See companion consultants/contracted services items #17, 18, and 19).

Who will the services benefit?

The implementation of measures that contribute to evaluating principals ensures that the District has effective leaders in each school, which ultimately benefits all students.

Where will the services occur? (location)

This is not applicable for this action.

Alyssa Ford-Heywood

Additional person(s) accountable for this tab

Board Action Information Sheet

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The operating period shall be from October 1, 2013 to December 31, 2013.

Explain why an external contract is necessary to provide these services?

There are few individuals who have expertise in designing evaluation systems for school leaders. Dr. Loeb has authored research that addresses the reliability and validity of school leader evaluation systems.

Indicate process for making recommendation:

☒ Negotiated

☐ Solicited Proposals

☐ Competitive Bid

Describe the expected results of this activity:

It is anticipated that this action will assist the District in being able to implement combined measures that are valid, reliable and meet the requirements of the Pennsylvania Department of Education's mandate for principal evaluation.

If this is a contract renewal, indicate the original objective of this activity:

Has objective been met? ☐ Yes; ☐ No

Please explain how the objective was met or why the objective was not met

Data Source utilized, or if a new contract, that will be utilized to evaluate contractor performance:

The contractor will be required to attend the October convening and participate in the review of proposed measures and provide insight about ways to improve the combined measures model.

Will evaluation be made on the basis of predetermined written criteria? ☐ Yes ☐ No

Will there be a tangible work product at the completion of the contract? ☐ Yes ☐ No

If there is a tangible work product expected, please describe expectations and name the custodian of the work product:

Board Action Information Sheet

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Action Item #
September 2013
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Jonathan Covell

Submitted By

Jerri Lynn Lippert *RL*

Person Accountable

PAYMENTS AUTHORIZED

- ☐ Teachers ☐ Students
☐ Other Staff ☐ Parents

☒ Outside Firm or Person

Name: Greater Pittsburgh Literacy Council
Address: 411 Seventh Avenue, Suite 550
Pittsburgh, PA 15219

- ☐ Security Clearance has been obtained. ☐ Resume is attached.
☒ Security Clearance will be obtained before contractor begins work.
☒ Security Clearance not needed, as contractor will not be working with children.

Payment Data

Total Cost This Action:	\$13,580.00	Account Number(s):				
<input type="checkbox"/> General Fund		Resp 4001	Fund 17U	Func 2271	Obj 324	Amount \$13,580.00
	Department					
<input checked="" type="checkbox"/> Supplemental Fund	Curriculum, Instruction+					
	Name					
	Name					

District Goals: ☒ 1. Maximum academic achievement ☐ 2. Safe and orderly learning environment ☒ 3. Efficient and effective support operations ☐ 4. Efficient & equitable distribution of resources to address the needs of all students ☒ 5. Improved public confidence and strong parent/community engagement

For what purpose are these funds being requested and how will it be implemented? (Please write in complete sentences)

RESOLVED, That the Board of Directors of the School District of Pittsburgh authorize its proper officers to make payment to the Greater Pittsburgh Literacy Council (funds from the KTO grant). They will offer on-site classes to the parents of Pittsburgh Concord PreK-5 students whose first language is not English. The focus of the classes will be on improving English language skills, but will include acculturation and referral services. English language skills will be taught in the contexts of parenting and navigating the American school system. Because of the increased English proficiency the classes will provide, parents will be better able to assist their children with homework and other school projects. The ESL department is seeking a partnership with the Greater Pittsburgh Literacy Council since outreach to parents, caregivers, and community stakeholders are embedded within the grant.

Who will this benefit?

The parents and caregivers of ESL students in Pittsburgh Public Schools whose first language is not English.

Where and when will the activities/services occur? (location)

The adult ESL classes will occur at Concord Elementary for 36 weeks. There will be one class offered twice a week from 3:30-6:00, and the other class will be offered twice a week from 5:30-8:30.

Jonathan Covell

Additional person(s) accountable for this tab

Board Action Information Sheet

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Action Item #
September 2013
Action Month



Allison McCarthy
Submitted By
Jerri Lynn Lippert
Person Accountable

PAYMENTS AUTHORIZED

- ☐ Teachers ☐ Students ☒ Outside Firm or Person
☐ Other Staff ☐ Parents

Name: Marianne O'Connor
Address: 122 Lamar Road
Pittsburgh, PA 15241

- ☒ Security Clearance has been obtained. ☒ Resume is attached.
☐ Security Clearance will be obtained before contractor begins work.
☐ Security Clearance not needed, as contractor will not be working with children.

Payment Data

Total Cost This Action:	\$12,000.00	Account Number(s):				
<input checked="" type="checkbox"/> General Fund	CIPD	Resp 4600	Fund 010	Func 2270	Obj 323	Amount \$12,000.00
	Department					
<input type="checkbox"/> Supplemental Fund	Name					
	Name					

District Goals: ☒ 1. Maximum academic achievement ☐ 2. Safe and orderly learning environment ☐ 3. Efficient and effective support operations ☐ 4. Efficient & equitable distribution of resources to address the needs of all students ☐ 5. Improved public confidence and strong parent/community engagement

For what purpose are these funds being requested and how will it be implemented? (Please write in complete sentences)

RESOLVED, That the Board of Directors of the School District of Pittsburgh authorize its proper officers to make payment to Marianne O' Connor, retired (July 2013) math Curriculum Coordinator. Ms. O' Connor's support is needed to assist with the implementation of the Common Core State Standards in grades 6-12. Her primary focus will be on middle school core curriculum implementation; her secondary focus will be on developing and reviewing assessments. Other duties will include developing webinars for teachers and supporting curriculum writers. This is the first year that Common Core curriculum will be fully implemented in grade 6. It will be partially implemented in grades 7 and 8, fully implemented in these grades in 2014-15. Successful implementation of this curriculum will ensure students are ready for Common Core aligned PSSAs as well as the Algebra Keystone in high school. The total payment amount shall not exceed \$12,000 from account line 4600-010-2270-323. Ms. O'Connor will be paid \$12,000 for 35 days of work from September 26 2013 to June 9 2014. Payment is determined by work products, which will include curriculum units, assessments and webinars.

Who will this benefit?

6-12 math teachers and students.

Where and when will the activities/services occur? (location)

September 26th 2013-June 9th 2014, at Central Office, Greenway curriculum offices.

Jeff Ziegler

Additional person(s) accountable for this tab

Board Action Information Sheet

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Action Item #
September 2013
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Allison McCarthy
Submitted By
Jerri Lynn Lipper
Person Accountable

PAYMENTS AUTHORIZED

- ☐ Teachers ☐ Students
☐ Other Staff ☐ Parents

☒ Outside Firm or Person

Name: Loretta Pusateri
Address: 3635 Brighton Road
Pittsburgh, PA 15212

- ☐ Security Clearance has been obtained. ☐ Resume is attached.
☐ Security Clearance will be obtained before contractor begins work.
☒ Security Clearance not needed, as contractor will not be working with children.

Payment Data

Total Cost This Action:	\$6,000.00	Account Number(s):				
		Resp	Fund	Func	Obj	Amount
<input type="checkbox"/> General Fund						
	Department					
<input checked="" type="checkbox"/> Supplemental Fund	KtO Grant	4001	17U	2271	323	\$6,000.00
	Name					
	Name					

District Goals: ☒ 1. Maximum academic achievement ☐ 2. Safe and orderly learning environment ☐ 3. Efficient and effective support operations ☐ 4. Efficient & equitable distribution of resources to address the needs of all students ☐ 5. Improved public confidence and strong parent/community engagement

For what purpose are these funds being requested and how will it be implemented? (Please write in complete sentences)

RESOLVED, That the Board of Directors of the School District of Pittsburgh authorize its proper officers to make payment to Loretta Pusateri, a retired PPS and national board certified elementary teacher to assist the Literacy Department in writing curriculum aligned to the Common Core State Standards. Ms. Pusateri is a distinguished reading teacher as evidenced by her classroom practice being videotaped and used to train teachers and administrators as part of RISE professional development sessions. Her expertise and experience is needed to support the curriculum writing specific at the third grade level.

The total payment amount shall not exceed \$6,000 from account line 4001-17U-2271-323. Payment is determined by work product, which will include three total units. This work will occur during the 2013-2014 school year and she will work under the supervision of Lisa Yonek.

Who will this benefit?

The work produced by Ms. Pusateri will benefit teachers and students utilizing the grade 3 curriculum. In addition, her expertise will benefit other curriculum writers as their collaboration will advance their learning.

Where and when will the activities/services occur? (location)

Greenway PD Center 2013-2014 school year

Lisa Yonek, Amy Filipowski
Additional person(s) accountable for this tab

Board Action Information Sheet



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Action Item #
September 2013
Action Month



Carol Barone-Martin
Submitted By
Jerri Lynn Lippert
Person Accountable

PAYMENTS AUTHORIZED

- ☐ Teachers ☒ Students ☒ Outside Firm or Person
☒ Other Staff ☒ Parents

Name: Various Vendors
Address: _____

- ☒ Security Clearance has been obtained. ☐ Resume is attached.
☐ Security Clearance will be obtained before contractor begins work.
☐ Security Clearance not needed, as contractor will not be working with children.

Payment Data

Total Cost This Action:	\$2,600.00	Account Number(s):				
<input type="checkbox"/> General Fund	Early Childhood	Resp 4801	Fund 19V	Func 1802	Obj 599	Amount \$750.00
	Department	4801	19V	1802	610	\$850.00
<input checked="" type="checkbox"/> Supplemental Fund	Head Start	4801	19V	1802	635	\$1,000.00
	Name	_____	_____	_____	_____	_____
	_____	_____	_____	_____	_____	_____
	Name	_____	_____	_____	_____	_____

District Goals: ☐ 1. Maximum academic achievement ☐ 2. Safe and orderly learning environment ☐ 3. Efficient and effective support operations ☐ 4. Efficient & equitable distribution of resources to address the needs of all students ☒ 5. Improved public confidence and strong parent/community engagement

For what purpose are these funds being requested and how will it be implemented? (Please write in complete sentences)

RESOLVED, That the Board of Directors of the School District of Pittsburgh authorize its proper officers to make payments for the following events sponsored by the Early Childhood Male/Fatherhood Involvement Committee:

1. Fall Family Kick-off Event
2. Walk Your Child to School Week

These events will be held between October 1, 2013 and November 30, 2013. The total payment amount shall not exceed \$2,600 from account lines 4801-19V-1802-599 (\$750), 4801-19V-1802-610 (\$850), and 4801-19V-1802-635 (\$1,000). Both of these activities started in 2006 (See additional information for further detail).

Who will this benefit?

Children and parents

Where and when will the activities/services occur? (location)

Various Early Childhood sites

Additional person(s) accountable for this tab

**Pittsburgh Early Childhood Program
Male/Fatherhood Involvement Committee Events**

1. Fall Family Kick-off Event - This event serves as a recruitment tool to introduce fathers, significant males, mothers, and other interested parties to the Early Childhood Program. Participants will have the opportunity to learn about the value of early childhood education programming and the need for strong parental involvement during the early stages of a child's education. Representatives from the Male/Fatherhood Committee will give a brief presentation about past and current activities. Children will be able to participate in hands-on activities based on the early childhood curriculum. Items to be purchased include: Refreshments (\$600), Supplies/Materials (\$600). Also, Gateway to the Arts will be paid \$200 to provide supplemental programming activities. This event started in 2006.
2. Walk Your Child to School Week - This event serves as a tool to support early childhood learning by conducting activities while walking children to school. Activities are developed using the Early Childhood preschool curriculum. Supplies and materials will be purchased from Amsterdam Printing, Becker's, Lakeshore and Oriental Trading in the amount of \$1,200.00. This event started in 2006.

These events will be held between October 1, 2013 and November 30, 2013. The total cost is not to exceed \$2,600.00, payable from account numbers 4801-19V-1802-599/610/635.

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 Action Item #
 September 2013
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David May-Stein
 Submitted By
 Jerri Lynn Lippert *RL*
 Person Accountable

PAYMENTS AUTHORIZED

- ☐ Teachers ☐ Students ☒ Outside Firm or Person
☐ Other Staff ☐ Parents

Name: _____
 Address: _____

- ☐ Security Clearance has been obtained. ☐ Resume is attached.
☐ Security Clearance will be obtained before contractor begins work.
☒ Security Clearance not needed, as contractor will not be working with children.

Payment Data

Total Cost This Action:	<u>\$6,950.00</u>	Account Number(s):				
<input checked="" type="checkbox"/> General Fund		<u>Resp</u>	<u>Fund</u>	<u>Func</u>	<u>Obj</u>	<u>Amount</u>
		4329	329	3210	599	\$6,950.00
<input type="checkbox"/> Supplemental Fund	Department	_____	_____	_____	_____	_____
	Name	_____	_____	_____	_____	_____
	Name	_____	_____	_____	_____	_____

District Goals: ☒ 1. Maximum academic achievement ☐ 2. Safe and orderly learning environment ☐ 3. Efficient and effective support operations ☒ 4. Efficient & equitable distribution of resources to address the needs of all students ☐ 5. Improved public confidence and strong parent/community engagement

For what purpose are these funds being requested and how will it be implemented? (Please write in complete sentences)

RESOLVED, That the Board of Directors of the School District of Pittsburgh authorize its proper officers to make payment for the membership of the Teaching Channel Teams online video-based professional development tool at Pittsburgh Brashear High School. Teaching Channel Teams is a private collaboration platform for schools, districts, and education organizations enabling teachers and teacher leaders to work together. At the center of Teach Teams is a rich library of high-quality videos that you can add to and customize. Teach Teams helps teachers to learn new instructional strategies, try them in their own classrooms, and reflect on their practice in a safe, secure environment with the goal of improving student learning. The Teaching Channel Teams membership will allow our teachers to upload their teaching videos and share with their colleagues as part of their professional learning community activities.

Who will this benefit?

Teachers of Pittsburgh Brashear High School

Where and when will the activities/services occur? (location)

Pittsburgh Brashear High School

Kim Safran and Angel Washington
 Additional person(s) accountable for this tab

Board Action Information Sheet

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Action Item #
September 2013
Action Month



Josh Aderholt
Submitted By
Sam Franklin *SF*
Person Accountable

PAYMENTS AUTHORIZED

- ☐ Teachers ☐ Students
☐ Other Staff ☐ Parents

☒ Outside Firm or Person

Name: Double Tree by Hilton Hotel & Suites
Address: One Bigelow Square
Pittsburgh, PA 15219

- ☐ Security Clearance has been obtained. ☐ Resume is attached.
☐ Security Clearance will be obtained before contractor begins work.
☐ Security Clearance not needed, as contractor will not be working with children.

Payment Data

Total Cost This Action:	\$48,300.00	Account Number(s):				
<input type="checkbox"/> General Fund		<u>Resp</u>	<u>Fund</u>	<u>Func</u>	<u>Obj</u>	<u>Amount</u>
		1311	16N	2831	441	\$28,900.00
	Department	1311	16N	2831	635	\$19,400.00
<input checked="" type="checkbox"/> Supplemental Fund						
	Name					
	Name					

District Goals: ☒ 1. Maximum academic achievement ☐ 2. Safe and orderly learning environment ☐ 3. Efficient and effective support operations ☐ 4. Efficient & equitable distribution of resources to address the needs of all students ☐ 5. Improved public confidence and strong parent/community engagement

For what purpose are these funds being requested and how will it be implemented? (Please write in complete sentences)

RESOLVED, That the Board of Directors of the School District of Pittsburgh authorize its proper officers to make payment to Double Tree Hotel, which will serve as the host site of the inaugural gathering of highly effective educators and teachers leaders November 22-23, 2013. The costs shall include hotel rooms, food, parking, and meeting space. (See companion general authorization item #36).

The total payment amount shall not exceed \$48,300 from account lines 1311-16N-2831-441 (\$28,900) and 1311-16N-2831-635 (\$19,400).

Who will this benefit?

Recognizing and leveraging effective teachers is part of our Empowering Effective Teachers Plan and will contribute to increasing the effectiveness as the #1 school-based factor influencing student success.

Where and when will the activities/services occur? (location)

The gathering will be held Nov. 22-23, 2013 at the Double Tree by Hilton Hotel & Suites in Downtown Pittsburgh.

Allyce Pinchback, Jody Spolar
Additional person(s) accountable for this tab

Board Action Information Sheet

Additional Information:

This work is part of the District's commitment to create an ongoing program of recognition, celebration, and sharing for teachers with evidence of highly effective practice based on 2012-13 EERs, and teachers who have stepped into elevated leadership roles, in order to:

- Empower teacher-led professional learning opportunities,
- Purposefully retain the District's highest-performing educators,
- Shift the District culture, to one in which highly effective educators feel comfortable being recognized for these accomplishments and all teachers have a drive for continuous improvement.

Board Action Information Sheet

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Action Item #

September 2013

Action Month



Ira Weiss

Submitted By

Ira Weiss

Person Accountable

GENERAL AUTHORIZATION

Payment Data

Total Cost This Action:	<u>\$0.00</u>	Account Number(s):				
		<u>Resp</u>	<u>Fund</u>	<u>Func</u>	<u>Obj</u>	<u>Amount</u>
<input type="checkbox"/> General Fund						
	<u>Department</u>					
<input type="checkbox"/> Supplemental Fund						
	<u>Name</u>					
	<u>Name</u>					

District Goals: ☒ 1. Maximum academic achievement ☐ 2. Safe and orderly learning environment ☐ 3. Efficient and effective support operations ☐ 4. Efficient & equitable distribution of resources to address the needs of all students ☐ 5. Improved public confidence and strong parent/community engagement

What is the purpose of this authorization? (Please write in complete sentences)

PLACEHOLDER: RESOLVED, That the Board of Directors of the School District of Pittsburgh direct its proper officers to comply with the Bylaws of the Pennsylvania School Board Association (PSBA)(PSBA Bylaws, Article IV; Section 6), to cast a ballot electronically for the following candidates for PSBA Office no later than September 30, 2013

President-Elect: TBD

Vice President: TBD

Treasurer: TBD

At-Large Representative (West): TBD

Who will this benefit?

All Stakeholders

Where will the activities/services occur and how was this school/location selected? (if applicable)

All Stakeholders

Additional person(s) accountable for this tab

Board Action Information Sheet

Additional Information:

President-Elect Candidates:

William S. LaCoff

Mark B. Miller

Vice President Candidates:

Larry B. Breech

Charles H. Ballard

Treasurer Candidates:

Norman G. Hasbrouck

Otto W. Voit, III

At-Large Representative (West) Candidates:

Stacey Thompson

Daniel J. O'Keefe

Board Action Information Sheet

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Action Item #

September 2013

Action Month



Tracy Johns

Submitted By

Viola Burgess

Person Accountable

GENERAL AUTHORIZATION

Payment Data

Total Cost This Action:	<u>\$0.00</u>	Account Number(s):				
<input type="checkbox"/> General Fund	<u>Equity Department</u>	<u>Resp</u>	<u>Fund</u>	<u>Func</u>	<u>Obj</u>	<u>Amount</u>
	Department					
<input type="checkbox"/> Supplemental Fund						
	Name					
	Name					

District Goals: ☐ 1. Maximum academic achievement ☐ 2. Safe and orderly learning environment ☐ 3. Efficient and effective support operations ☐ 4. Efficient & equitable distribution of resources to address the needs of all students ☒ 5. Improved public confidence and strong parent/community engagement

What is the purpose of this authorization? (Please write in complete sentences)

RESOLVED, That the Board of Directors of the School District of Pittsburgh authorize its proper officers to enter into a Memorandum of Understanding (MOU) with A+ Schools to support their Parent Nation initiative "Advancing Systems Change through Parent Leadership". The purpose of this program is to focus on strengthening parent-school partnerships with an emphasis on engaging underrepresented families. The MOU shall be effective from October 1, 2013 through October 1, 2014. There is no cost to the District.

(See attached Memorandum of Understanding for terms and conditions)

Who will this benefit?

The students and staff members at Greenfield, Mifflin, Minadeo, Montessori and Sterret.

Where will the activities/services occur and how was this school/location selected? (if applicable)

The activities will occur at Greenfield, Mifflin, Minadeo, Montessori and Sterret.

Additional person(s) accountable for this tab

Board Action Information Sheet

Additional Information:

The A+ Schools Parent Nation Initiative is planning to expand their parent engagement program, Advancing Systems Change through Parent Leadership. Currently, the program works with school leadership at Pittsburgh Grandview K-5, Pittsburgh Langley K-8, Pittsburgh King PreK-8, and Pittsburgh Manchester PreK-8 and are in the development stages of collaborating with five additional schools which are Pittsburgh Mifflin PreK-8, Pittsburgh Minadeo PreK-5, Pittsburgh Greenfield PreK-8, Pittsburgh Sterrett 6-8, and Pittsburgh Montessori PreK-8.

The Parent Nation Team will provide training for parent and community team members that include reading and understanding school data, knowing your rights, school budgeting/Title 1, orientation to volunteering, and impacting school climate.

The goals of the program are to:

- formalize parent-led programs which will result in a best practice handbook for parents at other schools,
- create a Parent Nation Team in at least 21 schools by the end of school year 2014-2015,
- involve a Parent Nation Team member active in a school activity such as: EFA Representative, Title I Parent, PTO Member, etc.)
- measure at least 2 of the following school climate indicators
 - o Attendance
 - o Referrals
 - o Suspensions
 - o In-school suspensions
 - o Student participation in regards to awards, incentives, etc.
 - o Bullying
 - o Parent participation in school events

MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding ("MOU") is entered into this ____ day of August, 2013, by and between The School District of Pittsburgh (the "District"), with an address of 341 S. Bellefield Avenue, Pittsburgh, PA 15213, and A+ SCHOOLS ("Partner" or "A+ Schools"), a non-profit organization organized and existing under the laws of the Commonwealth of Pennsylvania, with its business address at 1901 Centre Ave., Suite 302 A, Pittsburgh, PA 15219.

WHEREAS, A+ Schools is a community alliance for public education in Pittsburgh; and

WHEREAS, A+ Schools operates various programs that seek to engage and elevate voices from those communities most at risk and provide opportunities for involvement in the District; and

WHEREAS, A+ Schools has received funding to expand its Parent Nation program and promote parent engagement in targeted communities within the District; and

WHEREAS, the parties wish to set forth their understanding regarding the implementation of Parent Nation initiatives within the identified District schools.

NOW, THEREFORE, with the intent to be legally bound hereby, the parties to this MOU set forth the following as the terms and conditions of their understanding.

The District and Partner hereby agree as follows:

1. **Background.** A+ Schools has developed a parent advocacy program called Parent Nation that seeks to advance systematic change in public education through parent leadership. Parent Nation seeks to recruit and establish parent-led teams to support schools in achieving their parent and family engagement goals and strengthen parent-school partnerships with underrepresented parents or family members contributing to the improvement of school climate in schools.
2. **Term.** The term of this MOU shall commence on the date it is approved or ratified by the District's Board of Directors (the "Effective Date") and shall expire on August 30, 2014. The term may be extended by written mutual consent of the parties which written consent includes a scope of work referencing this MOU and setting forth the responsibilities of the parties.
3. **Scope of Work.**
 - 3.1 **Goals.**
 - By the end of the 2013-2014 school year, create Parent Nation teams in at least 5 schools consisting of at least 10 people with 6/10 being parents who are implementing a parent-led program in the school.
 - Additional schools may be selected and added in future years if the programs prove to be effective and the MOU is extended by mutual consent of the parties.

- In each school with a Parent Nation team, at least 5 parents will hold new leadership positions within the school (ex. PTA/PTO officer, EFA representative, Title 1 parent representative, school committee member, etc.)
- In each school with a Parent Nation team, teachers will report feeling more supported by parents and community members on the annual working conditions survey
- In each school with a parent-led program, positive progress on at least 2 of the following school climate indicators will be measured:
 - Attendance
 - Referrals
 - Suspensions
 - In-school suspensions
 - Student participation in incentives, reward programs
 - Bullying incidents
 - Parent/family participation in school events/committees

3.2 Responsibility of A+ Schools.

- Commission a literature review of best practices in parent-led programs in schools and/or successful strategies for improving school climate
- Hire an external evaluator to provide support in establishing systems to evaluate the impact of parent-led programs on school climate
- Through a partnership with Hazelwood parents, recruit a team of 10 parents or family members to serve as school volunteers and PSCC members with priority on those schools where Hazelwood students attend.
- Work with all volunteers to follow the district's procedures for obtaining appropriate clearances before volunteering in schools
- Provide training for parent/community team members that initially will include:
 - Reading and Understanding School Data
 - This will serve as preparation for parents to understand the student data upon which decisions are made in schools
 - Knowing Your Rights
 - This will serve to inform parents of the specifics of the district's Parent and Family Engagement Policy, which includes a listing of the decisions parents are entitled to be a part of, the form/function of the PSCC, and the leadership roles that parents are entitled to hold in the district and schools
 - School Budgeting/ Title 1
 - This will serve as a primer on school funding, which includes how the state funds flow to schools, how schools may spend Title 1 dollars, how school budgets are allocated from central office and how to read a site-based budget
 - Orientation to Volunteering
 - This will serve as the place in which volunteers learn the specific procedures of volunteering at your school, how/where

to sign in, etc. (This is something we would work with principals to design to be school-specific)

- Building Your Program to Impact School Climate
 - This will be a planning process facilitated by A+ staff between parent volunteers and school staff where parents will determine the student outcomes they'd like to target (suspensions, bullying incidents, attendance, referrals, student behaviors, specific incidents related to a region of the school, etc.) and determine the activities of parent volunteers to impact those outcomes
- Coach parent volunteers through implementing and evaluating their program based on the outcomes they've targeted and the activities they have implemented, and delivering additional trainings as the year progresses
- Provide stipends to volunteers to cover transportation, child care or other related expenses that will allow them to provide volunteer services or participate in the program
- Provide funding to parent teams to host events that engage other parents and students at the school
- Regularly collect sheets documenting volunteer hours and provide reports to principals
- Regularly collect contact info of parents collected by parent volunteers and provide updates to schools
 - Provide stipends to parent volunteers to cover childcare, transportation costs or other expenses that would've been barriers to their participation

3.2 Responsibility of District. In support of the Parent Nation initiative, the District agrees that the Principals in the designated schools will:

- Work collaboratively with parents to set and reach parental engagement goals
- Work with parents to identify meaningful roles for volunteers in the school
- Provide for volunteer supervision while volunteers are in the school subject to time, place and purpose restrictions set by the principal prior to volunteer access/service
- Provide a home base for parent volunteers in the school with access to a phone, computer with internet, table and chairs, and a safe place to put coats or purses
- Establish a predictable date for PSCC meetings (e.g., first Wednesday of the month) and post date, time and location on the school webpage
- Provide notice when a PSCC meeting will involve discussions or decisions regarding the school budget, Title 1 budget, the school improvement plan (if applicable), and the parent-school community compact
- Work with parents and A+ Schools through the process of determining the outcomes and activities of a parent-led volunteer program
- Provide aggregate deidentified data that will enable parent volunteers to track the impact of their work on school climate

- To the extent possible, communicate regularly with parent volunteers and A+ Schools staff to raise challenges or address issues that may arise so that we can resolve them together
- Meet monthly with A+ Schools staff to check-in on challenges and progress

3.3 Confidentiality.

- 3.3.1 If the District deems it appropriate to share confidential data with A+ Schools, student data provided by the District is considered to be confidential under this MOU as well as under the Family Educational Rights and Privacy Act (FERPA), 20 USC §1232g. *et seq.*, and any other federal or state statutes or regulations pertaining to student records, and will only be released in accordance with the applicable laws and regulations.
- 3.3.2 A+ Schools hereby acknowledges and agrees that any confidential documents and/or data provided by the District, shall not be disclosed, discussed or transferred to any third party not party to this MOU, and any student data or information provided to A+ Schools shall only be disclosed to employees of A+ Schools and District employees who are directly involved in the Parent Nation program, or to other parties so long as no personally identifiable information is discernable. In no case shall individual student data be shared with parent volunteers.
- 3.3.3 Upon the expiration of this MOU, all student data and information shall be returned to the District or destroyed. A+ Schools shall provide written verification that all copies of student data, information and documents, including electronic or other media versions, have been returned to the District or destroyed. A+ Schools may, however, be allowed to continue to possess aggregate numbers and statistics created based on student data which is used to measure the effectiveness of the Parent Nation program.
- 3.3.4 A+ Schools understands and agrees that should the District find that A+ Schools has violated Section 3.3 or any of the applicable laws and regulations regarding confidentiality of student records, the District shall be entitled to immediately cease providing data for the program and shall be prohibited from permitting A+ Schools from access to information from education records for a period of not less than five (5) years.
- 3.3.5 District understands that A+ Schools will need to conduct both qualitative and quantitative research to determine the effectiveness of its programs. Qualitative data could include surveys, interviews, and focus groups with teachers, administrators, students, and/or parents. A+ Schools agrees that all requests to conduct qualitative and quantitative research within the District shall be in accordance with the Protection of Pupil Rights Act (PPRA) (20 U.S.C. §1232h; 34 CFR Part 98) and the District's Internal Review Board (IRB) policy and administrative regulations. The District

commits not to withhold permission for such research unreasonably and to create a streamlined process to expedite approval of such requests.

3.4 **Clearances.** A+ Schools staff that will have direct contact with students during the discharge of responsibilities under this MOU shall obtain, at their own expense, and submit all criminal background reports required by 24 P.S. § 1-111, as amended, and child abuse clearances required by 23 Pa.C.S. §6355, as amended. Parent volunteers that will have direct contact with students shall obtain and submit all clearances required by the District's volunteer background check policy. If a parent volunteer submits the requisite background checks directly to the District, the District agrees to share individual parent clearance information (i.e. only whether the volunteer is cleared or not qualified to provide volunteer services) with A+ Schools upon submission of a signed release by the individual volunteer on a form approved by the District solicitor. A+ Schools may also submit the requisite background checks directly to the District on behalf of its staff or parent volunteers. No A+ Schools staff or volunteer will provide services under this MOU or participate in the Parent Nation program at a District school without having been cleared by the District in advance. A+ Schools will notify the District of an arrest or conviction of any cleared A+ Schools staff or volunteer within 72 hours of A+ Schools having knowledge of such arrest or conviction if the arrest or conviction is learned about during the term of this MOU.

3.5 **Communications.** Communications from A+ Schools regarding the program will be coordinated with the Superintendent or designee to avoid conflicting or contradictory information or directions given to principals or teachers in participating schools. A+ Schools will communicate directly with the selected schools to implement the program.

4. Costs, Funding and Fiscal Management.

4.1 **Costs.** The services under this MOU and the Parent Nation program shall be provided by A+ Schools at no cost to the District.

4.2 **Funding.** The ability of A+ Schools to meet its obligations as set forth by this MOU is contingent upon it receiving the necessary funds from donor and charitable resources. A+ Schools agrees the District is held harmless with regard to necessary fundraising and identification of charitable resources, as these are solely the obligation of A+ Schools. If at any point A+ Schools is unable to fulfill its obligations under this MOU because of a lack of funding, it has the sole option of immediately cancelling this MOU without penalty and with no further contractual obligations as a result of this MOU.

- 4.3 Fiscal Management. A+ Schools shall be solely responsible for the management of all costs associated with this program. If A+ Schools assists in fundraising on behalf of any school or parent volunteers, it shall comply with all District policies and administrative regulations relating to fundraising and fiscal management. Any individual associated with A+ Schools or the Parent Nation program who also wishes to hold a role requiring fiscal responsibility for the funds of school affiliated groups or organization will be subject to a credit check.
5. License of Materials. A+ Schools grants to the District a perpetual, non-exclusive, non-transferable license to use the materials provided and developed ("Program Materials") by A+ Schools for the District or its personnel under this MOU, including any materials provided in electronic form or computer-readable form, for use only in connection with the implementation of the Parent Nation program within the participating schools. This license is limited to Program Materials for which A+ Schools has the right to license, and does not include any Program Materials owned or controlled by third parties.
6. **Intellectual Property.**
- 6.1 Copyright. The District reserves copyright in all written and electronic materials developed by the District or District employees as a part of their employment with the District. District materials may not be copied or otherwise reproduced without the express written permission of the District. A+ Schools reserves copyright in all written and electronic materials delivered and developed by A+ Schools pursuant to this MOU, including materials developed by A+ Schools with input from District staff, subject to the license provided by this MOU.
- 6.2 Trademark and Trade Name. This MOU does not give A+ Schools any ownership rights or interest in District trade name or trademarks. This MOU does not give the District any ownership rights or interest in A+ Schools trade name or trademarks.
- 6.3 Use of Name. A+ Schools shall notify the District prior to using the District's name in any report or publication. As an external provider seeking funding for a project that involves particular District schools, District staff, or the District as a whole, A+ Schools may not include the District in a proposal and/or any type of supporting document until the Superintendent's sign-off has been received.
7. **Evaluations.** The District reserves the right to evaluate this program and its effectiveness as needed throughout the term of this MOU.
8. **Independent Contractors.** During the performance of this MOU, the employees of one party will not be considered employees of the other party within the meaning of any federal, state or local laws or regulations including, but not limited to, laws or regulations covering unemployment insurance, old age benefits, workers compensation, industrial accident, labor or taxes of any kind nor within the meaning or application of the other party's employee fringe benefit programs for purposes of vacations, holidays, pension, group life insurance, accidental death, medical, hospitalization and surgical benefits. The District's employees who perform the

obligations of the District hereunder shall be under the employment and ultimate control, management and supervision of District. A+ Schools employees and volunteers who are to perform the services to be completed by A+ Schools hereunder shall be under the employment and ultimate control, management and supervision of A+ Schools. Nothing contained herein shall be construed to imply a joint venture, partnership or principal-agent relationship between the District and A+ Schools, and neither party shall have the right, power or authority to obligate or bind the other in any manner whatsoever, except as otherwise agreed to in writing.

9. **Termination.** This MOU may be terminated by either party upon thirty (30) days written notice to the addresses set forth in Section 13.
10. **Entire Understanding.** This MOU constitutes the entire and sole understanding between the parties with respect to the subject matter hereof and supersedes any prior written agreements and any prior, contemporaneous or subsequent oral understanding, with respect to the subject matter hereof.
11. **Modification or Amendment.** There shall be no modifications or amendments of this MOU, except in writing, executed with the same formalities as this instrument.
12. **Conflict.** In the event of any conflict, ambiguity or inconsistency between this MOU and any other document which may be annexed hereto, the terms of this MOU shall govern.
13. **Notices.** Any notices and other communications provided hereunder shall be made or given hereunder by either party by facsimile or email as set forth below or delivered by hand or by mail to the party at the address set forth below:

FOR THE DISTRICT:

Dr. Linda Lane, Superintendent
The School District of Pittsburgh
341 S. Bellefield Avenue
Pittsburgh, PA 15213
Phone: 412-622-3600
Email: llane1@pghboe.net

With a copy to:
Ira Weiss, Esq.
341 S. Bellefield Avenue, Room 258
Pittsburgh, PA 15213
Phone: 412-622-3780
Fax: 412-622-7995
Email: iweiss1@pghboe.net

FOR A+ Schools:

Carey Harris, Executive Director

1901 Centre Ave.,
Suite 302 A
Pittsburgh, PA 15219
Phone: 412.697.1298
Fax: 412.697.1516
Email: charris@aplusschools.org

14. **Limitations on Liability.** A+ Schools shall not be liable to the District for any costs, liability, damages, expenses or otherwise with respect to any actions or inactions by any individual, other than A+ Schools employees, participating in the Parent Nation program or otherwise participating in programs pursuant to this MOU, and the District shall hold A+ Schools harmless with respect to such actions or inactions subject to applicable limitations under the Political Subdivision Tort Claims Act. In no event shall either party be liable to the other party under this MOU or to any third party for special, consequential, incidental, punitive or indirect damages, irrespective of whether such claims for damages are founded in contract, tort, warranty, operation of law, or otherwise, or whether claims for such liability arise out of the performance or non-performance by such party hereunder.
15. **Governing Law.** This MOU shall be construed to be made and interpreted under the laws of the Commonwealth of Pennsylvania and all disputes, claims or controversies arising under this MOU or the negotiations, validity or performance hereof for the transaction contemplated herein shall be construed under and governed by the laws of the Commonwealth of Pennsylvania without giving effect to conflicts of law principles which would result in the application of the laws of any other jurisdiction.
16. **Severability.** If any portion of this MOU is to be void, invalid, or otherwise unenforceable, in whole or part, the remaining portions of this MOU shall remain in effect.
17. **Headings.** The article and section headings in this MOU are for convenience of reference only and in no way define or limit the scope or content of the MOU or in any way effect its provisions.

IN WITNESS WHEREOF, the parties hereto set their hand(s) and seal(s) the date first above.

ATTEST:

A+ SCHOOLS

Witness

By: _____
Carey Harris, Executive Director

ATTEST:

SCHOOL DISTRICT OF PITTSBURGH

Secretary

By: _____
President

Approved as to Form Only:

Date of Board Approval: _____

By: _____
Solicitor

Board Action Information Sheet

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Action Item #

September 2013

Action Month



Christiana Otuwa

Submitted By

Jerri Lynn Lippert

Person Accountable

GENERAL AUTHORIZATION

Payment Data

Total Cost This Action:	<u>\$0.00</u>	Account Number(s):				
<input type="checkbox"/> General Fund		Resp	Fund	Func	Obj	Amount
	Department					
<input type="checkbox"/> Supplemental Fund						
	Name					
	Name					

District Goals: ☒ 1. Maximum academic achievement ☐ 2. Safe and orderly learning environment ☐ 3. Efficient and effective support operations ☐ 4. Efficient & equitable distribution of resources to address the needs of all students ☐ 5. Improved public confidence and strong parent/community engagement

What is the purpose of this authorization? (Please write in complete sentences)

RESOLVED, That the Board of Directors of the School District of Pittsburgh authorize its proper officers to partner with The Challenge Program, Inc. (TCP). TCP is specifically designed to build a bridge between students in high school and the business community by providing incentives to students for successes they achieve while in school. The Challenge Program, Inc. partners with businesses to motivate students both in and out of the classroom. This partnership creates good habits in students and provides tangible results to business for their contribution. This program also connects students to local career opportunities. High School students are encouraged to perform well and are rewarded in the following 5 (five) categories:

Academic Improvement - demonstrating hard work.

Attendance - acknowledging dedication.

Community Service - indicating the willingness to give back.

Academic Excellence - signifying top performance.

STEM (Science, Technology, Engineering and Math) - signifying top performance in these categories.

TCP will reward each participating student \$200 for his or her efforts. All awards will be distributed by TCP directly to the students. The secondary schools within the Pittsburgh Public Schools who have opted to participate in the program for the 2013-2014 school year are: Pittsburgh Alderdice High School, Pittsburgh Brashear High School, Pittsburgh CAPA 6-12, Pittsburgh Carrick High School, Pittsburgh Milliones 6-12, Pittsburgh Obama 6-12, Pittsburgh Perry High School, Pittsburgh Science & Technology Academy 6-12, and Pittsburgh Westinghouse Academy 6-12.

Who will this benefit?

Students in grades 10, 11, and 12 at the above listed schools.

Where will the activities/services occur and how was this school/location selected? (if applicable)

Secondary Principals

Additional person(s) accountable for this tab

Board Action Information Sheet

Additional Information:

Local businesses are engaged to service as business ambassadors. They provide funding for the student awards and create awareness that there is direct correlation between success in the classroom and success in the workforce. Another goal of these business-education relationships is to show students the vast career opportunities in the region in which they live. By highlighting the career opportunities available in their communities students will consider retaining their talent and leadership skills here in Pennsylvania.

Board Action Information Sheet

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Action Item #

September 2013

Action Month



Christiana Otuwa

Submitted By

Jerri Lynn Lippert

Person Accountable

GENERAL AUTHORIZATION

Payment Data

Total Cost This Action:	<u>\$0.00</u>	Account Number(s):				
<input type="checkbox"/> General Fund		<u>Resp</u>	<u>Fund</u>	<u>Func</u>	<u>Obj</u>	<u>Amount</u>
	<u>Department</u>					
<input type="checkbox"/> Supplemental Fund						
	<u>Name</u>					
	<u>Name</u>					

District Goals: ☒ 1. Maximum academic achievement ☐ 2. Safe and orderly learning environment ☐ 3. Efficient and effective support operations ☐ 4. Efficient & equitable distribution of resources to address the needs of all students ☒ 5. Improved public confidence and strong parent/community engagement

What is the purpose of this authorization? (Please write in complete sentences)

RESOLVED, That the Board of Directors of the School District of Pittsburgh authorize its proper officers to renew the partnership agreement with All About Achievement, Inc. to support our efforts to improve the academic achievement of students at Pittsburgh Weil PreK-5, Pittsburgh Miller PreK-5, and Pittsburgh Millionnes 6-12.

These services will be at no cost to the District and will include:

- Leadership Support and Coaching
- Professional Development for certificated staff
- Implementation Monitoring and data and project reviews

Activities will include, but are not limited to analysis of student status in regard to proficiency levels and identification of focus areas for 2013-2014. Teachers will be provided professional development in regard to the implementation of Common Core Standards. This effort will include a Parent Meeting sponsored by the Hill District Education Council. Meetings with District Curriculum staff will be held to ensure alignment with District support already at the schools.

The approximate value is estimated at \$50,500.

The operating period shall be from August 25, 2013 to June 25, 2014.

Who will this benefit?

The teachers and students of the three schools included will benefit.

Where will the activities/services occur and how was this school/location selected? (if applicable)

These activities will occur at the school locations indicated.

Additional person(s) accountable for this tab

Board Action Information Sheet

Additional Information:

The primary consultant for this project is Dr. Karen Hessel, educational leadership consultant and President of All About Achievement, Inc. Dr. Hessel is also a former Pittsburgh Public School student and teacher who is interested in "giving back" to the District where she received her start as an educator.

Karen Hessel has served as the Bureau Director for Teaching and Learning in the Pennsylvania Department of Education. As Director, her main duties included test development and assisting states throughout the country in adoption and implementation of the licensure series for principals and superintendents. Karen also co-authored two books on School Leadership entitled: "A Framework for School Leadership: Linking the ISLLC Standards to Practice" (ETS, 2002), and "Case Studies in School Leadership: Keys to a Successful Principalship" (ETS, 2003).

Board Action Information Sheet

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Action Item #

September 2013

Action Month



E. Willson

Submitted By

D. Allen

Person Accountable

GENERAL AUTHORIZATION

Payment Data

Total Cost This Action:	<u>\$0.00</u>	Account Number(s):				
<input type="checkbox"/> General Fund		<u>Resp</u>	<u>Fund</u>	<u>Func</u>	<u>Obj</u>	<u>Amount</u>
	<u>Department</u>					
<input type="checkbox"/> Supplemental Fund						
	<u>Name</u>					
	<u>Name</u>					

District Goals: ☒ 1. Maximum academic achievement ☒ 2. Safe and orderly learning environment ☒ 3. Efficient and effective support operations ☒ 4. Efficient & equitable distribution of resources to address the needs of all students ☒ 5. Improved public confidence and strong parent/community engagement

What is the purpose of this authorization? (Please write in complete sentences)

RESOLVED, That the Board of Directors of the School District of Pittsburgh authorize its proper officers to continue our partnership with Allegheny County Department of Human Services (DHS) and the Allegheny County Children's Roundtable (ACCR) a branch of the PA Supreme Court's statewide roundtable system to develop and implement a model truancy program as an alternative approach to truancy prevention and intervention at Pittsburgh King PreK-8 and Pittsburgh Manchester PreK-8. This program was piloted during the 2012-2013 school year and will continue in its original form for the 2013-2014 school year.

A Student Outreach Specialist hired by DHS will serve to facilitate a link between the student, family, and school. The Student Outreach Specialist will assist school social worker and/or guidance counselor to assess the underlying needs of the students relating to attendance/truancy issues and coordinate social and community services for those students and their families in order to support school services and consistent attendance. This model is an effective means of diverting families from the magisterial process when appropriate. Best practices will be shared with all schools throughout the school year. This item is no cost to the District.

Who will this benefit?

All K-8th grade students and parents who are displaying attendance/truancy issues at Pittsburgh King PreK-8 and Pittsburgh Manchester PreK-8.

Where will the activities/services occur and how was this school/location selected? (if applicable)

The schools were selected due high truancy concerns along with successfully completing an interview process with PPS and DHS representatives along with Judge Woodruff from ACCR.

J. Yuhaz, P. Lavorini

Additional person(s) accountable for this tab

Board Action Information Sheet

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Action Item #

September 2013

Action Month



James Doyle

Submitted By

Dara Ware Allen

Person Accountable

GENERAL AUTHORIZATION

Payment Data

Total Cost This Action:	<u>\$0.00</u>	Account Number(s):				
<input type="checkbox"/> General Fund		<u>Resp</u>	<u>Fund</u>	<u>Func</u>	<u>Obj</u>	<u>Amount</u>
	<u>Department</u>					
<input type="checkbox"/> Supplemental Fund						
	<u>Name</u>					
	<u>Name</u>					

District Goals: ☒ 1. Maximum academic achievement ☒ 2. Safe and orderly learning environment ☐ 3. Efficient and effective support operations ☐ 4. Efficient & equitable distribution of resources to address the needs of all students ☒ 5. Improved public confidence and strong parent/community engagement

What is the purpose of this authorization? (Please write in complete sentences)

RESOLVED, That the Board of Directors of the School District of Pittsburgh authorize its proper officers to enter into a fifth year of partnership with Youth Futures Commission (YFC), United Way of Allegheny County (UWAC), and Mentoring Partnership of Southwestern Pennsylvania (MP) for Be A 6th Grade Mentor. Be A Middle School Mentor is a city-wide initiative designed to build students' Promise-Readiness and career awareness through one-on-one relationships with caring adult mentors. UWAC will fund the \$600K+ project through The Heinz Endowments, Grable Foundation, Simpson Family Foundation, Gott Family Foundation and ALCOA grants and UWAC's Community Impact Fund.

The duties of each organization are outlined in a non-monetary Memorandum of Understanding (attached). Primary responsibilities are as follows: PPS recruits students, provides space, and designates a liaison at each school; YFC convenes city-wide leaders and promotes the project; UWAC recruits mentors, funds and oversees mentoring agencies, and evaluates the project annually; and MP trains mentors. PPS and UWAC develop the mentoring materials. The finalized MOU shall include only those terms and conditions approved by the Solicitor.

Mentors meet with students weekly for 45 minutes from October - May. All mentors must provide clearances and attend trainings prior to being matched. The goal is to match 200 new 6th graders with mentors in School Year 2013-2014. Additionally, with proper permissions, returning students have the opportunity to participate in activities beyond those provided at schools and supervised by PPS. Since 2011-2012, over 1,000 individuals have served or continue to serve as mentors to a Middle School student, which has been the region's largest mentor initiative.

Who will this benefit?

Be A 6th Grade Mentor will benefit approx. 500 PPS students (200+ 6th graders; 150+ 7th graders; 150+ 8th graders) in School Year 2013-2014.

Where will the activities/services occur and how was this school/location selected? (if applicable)

At the following PPS Middle, 6-12, and K-8 schools: Allegheny, Arsenal, Classical, King, Manchester, Milliones, Obama, Schiller, South Brook, South Hills, Sterrett, Westinghouse.

Eddie Willson

Additional person(s) accountable for this tab

Board Action Information Sheet

Additional Information:

- YFC, formally the Youth Crime Prevention Council, is comprised of public sector and private sector leaders who have named Be A 6th Grade Mentor a signature city-wide project.

- Over 25 District staff members will be mentors this school year.

- Mentoring agencies and schools are partnered as follows:

(1) Big Brothers Big Sisters - Pittsburgh Arsenal 6-8, Pittsburgh Classical 6-8, Pittsburgh Schiller 6-8, Pittsburgh South Brook 6-8, Pittsburgh South Hills 6-8

(2) Communities In Schools - Pittsburgh Allegheny 6-8, and Pittsburgh King K-8, Pittsburgh Manchester K-8

(3) Mt. Ararat Community Development Center - Pittsburgh Sterrett 6-8, Pittsburgh Obama 6-12

(4) Urban League of Greater Pittsburgh - Pittsburgh Milliones/ UPrep 6-12 and Pittsburgh Westinghouse 6-12

- Returning 7th and 8th grade students participating in individual mentoring activities beyond those provided at schools and supervised by PPS will be organized by and the responsibility of the mentoring agencies.

Parents/guardians, guidance counselors and principals will be notified about individual mentoring opportunities and parental written consent will be required prior to participating in these activities.

-The Be A Middle School Mentor was approved as a community partner by the Board in July 2013 to allow for student data sharing with United Way Middle School Mentor staff (with FERPA waivers from each participant).

SCHOOL DISTRICT RENEWAL

MEMORANDUM OF UNDERSTANDING

THIS MEMORANDUM OF UNDERSTANDING made this ____ day of _____, 2013, by and between the SCHOOL DISTRICT OF PITTSBURGH (hereinafter referred to as "SCHOOL DISTRICT"), UNITED WAY OF ALLEGHENY COUNTY (hereinafter referred to as "UNITED WAY"), and the MENTORING PARTNERSHIP OF SOUTHWESTERN PENNSYLVANIA (hereinafter referred to as "MENTORING PARTNERSHIP") (referred to collectively as the "PROJECT PARTNERS").

WHEREAS, the Youth Futures Commission is a central and unified effort of powerful institutions and grassroots leadership to address community problems and help our youth choose positive actions that has designed a Career and Education Mentoring Project (also referred to herein as "the Project" or "Be A Middle School Mentor"); and

WHEREAS, the Youth Futures Commission has identified two key goals of Be A Middle School Mentor: (1) to enlist and train hundreds of mentors to support young people in their career choices and educational successes; and (2) to mobilize the community through a grassroots effort to recognize and reward academic success.

WHEREAS, the Youth Futures Commission enlisted the support of the SCHOOL DISTRICT, UNITED WAY and the MENTORING PARTNERSHIP to implement the Project; and

WHEREAS, the SCHOOL DISTRICT, UNITED WAY and the MENTORING PARTNERSHIP believe that in order to successfully implement Be A Middle School Mentor, their respective responsibilities must be set forth in a Memorandum of Understanding (MOU); and

SCHOOL DISTRICT RENEWAL

WHEREAS, the SCHOOL DISTRICT, UNITED WAY and the MENTORING PARTNERSHIP entered into an MOU in April of 2009 to implement this project and that MOU has expired; and

WHEREAS, the Partners wish to set forth their renewed understandings and responsibilities in another MOU.

NOW, THEREFORE, with the intent to be legally bound hereby, the parties hereto agree as follows:

1. **PROJECT GOAL.** The parties agree that notwithstanding the key goals of the Youth Futures Commission set forth above, the Project goal for the purposes of this MOU is to match every Pittsburgh Public Schools 6th grade student identified by the school staff with committed mentors in order to develop career awareness that promotes academic excellence and Promise-Readiness. Also, the Project will support mentors and mentees matched as 6th graders through 8th grade if the mentor and mentee want to remain in the program.

2. **SCHOOL DISTRICT RESPONSIBILITIES.**

a. Mentee Recruitment/Approval of Assignments – School District agrees to notify its 6th grade students, its past participants in 7th and 8th grades and promote the Project. The School District shall provide lists of interested students to the Project Partners to enable the Project Partners to assign and re-assign mentors as required by this MOU. The School District reserves the right to refuse to permit the assignment of a mentor or mentor agency if the School District does not approve of the mentor or mentor agency.

SCHOOL DISTRICT RENEWAL

b. Structured Materials for Mentors – School District agrees to support the development of structured project materials for mentors for the sole purpose of mentoring School District students.

c. Parent/Family Engagement – School District agrees, in accordance with its Parent and Family Involvement Policy, to notify and promote the Project among the parents and families of the current and potential participants.

d. Staff Liaison – School District agrees to provide a School District staff contact who will serve as a liaison between the Project Partners and School District personnel to coordinate mentoring sessions.

e. Professional Development – School District agrees to incorporate an overview and support of Project at one of its regularly scheduled professional development seminars for the principal and/or staff assigned to buildings where the Project is being implemented.

f. Location – School District agrees to provide mentors with adequate space and time for meetings. The School District shall designate times and locations of mentor/mentee meetings. The School District makes no representation regarding the availability of School District personnel during times and at locations designated for the mentor/mentee meetings. Access to School District sites is subject to provision of necessary clearances and the approval of the School District.

g. Access to de-identified aggregate data – The School District agrees to provide de-identified aggregate student data to the Project Partners upon written request and in accordance with all student confidentiality laws and

SCHOOL DISTRICT RENEWAL

regulations, including, but not limited to the Family Educational Rights and Privacy Act (FERPA), 20 U.S.C. §1232g.

h. Personally identifiable data requests – the Project Partners may submit requests for personally identifiable data to be released to a third party evaluator in accordance with the District’s Internal Review Board policy and regulations. The School District reserves the right to require the Project Partners to execute separate Confidentiality Agreements prior to any disclosures of student level data.

3. UNITED WAY RESPONSIBILITIES.

a. Mentor Assignment – The United Way agrees to enter into partnerships with agencies who will match qualified and committed mentors to mentees. Final mentor assignments are subject to approval by the School District.

b. Mentor Agency Recruitment – The United Way shall draft and publish a Request for Proposals (RFP) for agencies interested in providing mentors for the Project if current approved agencies do not have the capacity to serve the number of mentors. The United Way, in collaboration with the School District, shall review and select mentor agencies through the RFP process or another selection process approved by the partners. The United Way shall serve as the contact for all mentor agencies recruited through the RFP or other approved process.

c. Mentor Recruitment and Screening – The United Way shall recruit and provide an initial screen of mentors for the Project. The United Way shall require and ensure that all of the mentors it recruits obtain and submit

SCHOOL DISTRICT RENEWAL

clearances as set forth by this MOU. The United Way shall provide on-going mentor recruitment to maintain and achieve the Project goal. The United Way shall oversee mentor agencies to assure final screening and approval of mentors in accordance with School District's requirements.

d. Supervision – The United Way shall serve as the clearinghouse for mentor agencies. The United Way shall be responsible for ensuring all mentor agencies and their mentors obtain the necessary clearances as set forth in this MOU and providing clearance information to the School District liaison. The United Way shall require and ensure that all mentor agencies provide onsite lead staff for the supervision of their mentors.

e. Structured Mentor Materials – The United Way will take primary oversight in the development of structured project materials for mentors for the sole purpose of mentoring School District students. The United Way will work with School District staff and mentor agencies to create the materials.

f. Reporting – The United Way shall provide quarterly progress reports on Project milestones including information regarding the number of mentors and their assignments.

g. Evaluation – The United Way agrees to contract with a third party entity, approved by all Project partners, to perform a program evaluation at least once every two (2) years and provide the completed evaluation report to the Project Partners.

h. Site-Visits – The United Way shall provide ongoing site visits to all schools to ensure program quality and Project goal implementation. All United

SCHOOL DISTRICT RENEWAL

Way staff that will conduct site-visits must provide clearances in accordance with this MOU.

4. **MENTORING PARTNERSHIP OF SOUTHWESTERN PENNSYLVANIA RESPONSIBILITIES.**

a. Support Services – The Mentoring Partnership shall provide ongoing support services for mentors throughout their mentoring assignments. The Mentoring Partnership will also provide on-going support and problem solving for the Project Partners and facilitate all support and problem-solving communications.

b. Parent and Family Involvement – The Mentoring Partnership agrees to assist the Partners and the District in promoting the Project to students and families.

c. Training – The Mentoring Partnership shall train mentors for the Project. The Mentoring Partnership agrees to provide training to mentors specific to being a mentor in the Be A Middle School Mentor project.

5. **FIELD TRIPS.** Field trips may be planned by a Project Partner. The school principal at the site where the field trip will originate shall determine whether a School District staff member will accompany the Partner representative and the mentors/mentees on any planned field trips. In the event the school principal does not send a School District representative, the Project Partner shall be responsible for ensuring that there is adequate supervision. All field trips shall be planned in advance and all students shall have the appropriate parental permission to attend prior to the trip. If a trip will not be staffed by a School District representative, the permission slip shall notify parents of the appropriate supervising Partner representative in advance.

SCHOOL DISTRICT RENEWAL

6. **INDIVIDUAL MENTORING OPPORTUNITIES**. In addition to School District and/or Agency supervised field trips, parents or guardians of returning 7th and 8th grade students may grant permission to their child's mentor to schedule individual mentoring activities on weekends or during school holidays so long as the mentor obtains prior approval from the school principal and mentoring agency. Separate permission forms will be sent home prior to individual mentoring activities. The permission slips for any individual mentoring opportunities shall include language indemnifying and holding the School District and Project Partners harmless for the actions of the mentor while interacting with mentee(s) in unsupervised settings. No individual mentoring opportunities shall be permitted unless the mentor receives written approval from the School District and mentoring agency in addition to written consent from the student's parent or guardian.

6. **TERM**. This MOU shall be effective for one year from the date of execution and renewable only through written agreement approved by all parties.

7. **CLEARANCE**. The parties to this Memorandum of Understanding, any of their employees who come in direct contact with children during the discharge of responsibilities under this MOU, and all mentors recruited and assigned by the Project Partners must obtain, at their own expense, a Federal criminal history record information, as required by 24 P.S. § 1-111 and a child abuse clearance as required by Act 151, 23 Pa.C.S. §6354 *et seq.*, as amended. The results must be submitted to the School District contact person before performing any services under this MOU and before beginning mentoring for the assigned mentors. If any mentor or Project Partner employee is arrested during the term of this MOU, the individual must immediately report an arrest or conviction using form PDE 600 by submitting the form

SCHOOL DISTRICT RENEWAL

to the District Contact. The clearance requirements apply to all mentors recruited and trained by the parties regardless of whether they are employees of the parties except that current employees of the School District of Pittsburgh shall be permitted to volunteer so long as they have met the clearance requirements of the School District and shall not be required to submit additional clearances. The School District shall not permit mentors or Project Partner employees to come into contact with students unless they have been properly cleared.

8. **TRADEMARK.** The parties and their employees shall not make use of the School District of Pittsburgh logo, or use the name-School District of Pittsburgh, Pittsburgh Public Schools or any variation of the name in any written material that is not used for purposes of this MOU without the express written approval of the School District. All such requests shall be made in writing to: Ebony Pugh Public Relations Officer, School District of Pittsburgh, 341 South Bellefield Avenue, Pittsburgh, PA 15213. The Project Partners agree to recognize the School District of Pittsburgh on all promotional materials and publications, as agreed upon by the Project Partners, relating to the Project by utilizing the School District's trademark and trade name in the form approved in advance by the Communications Officer, Susan Chersky, 412-622-3621, schersky1@pghboe.net.

9. **INDEMNIFICATION AND INSURANCE.** Partners will indemnify and hold the School District harmless from any and all liability arising from the Partners' services under this Agreement. Partners shall obtain the following general liability insurance coverage in such form and issued by such insurance company as shall be satisfactory to the School District:

SCHOOL DISTRICT RENEWAL

9.1 Property Insurance. Partners shall maintain property insurance naming the School District as an additional insured with the understanding that, in the event of damage or destruction of the premises, the School District shall have the right to the proceeds of such policies subject to any obligations on the non-amortized cost of improvements. Said property casualty insurance shall be in the amount of at least \$1,000,000.00 for building and contents.

9.2 Workers Compensation and Employers Liability.

- (1) Workers Compensation: Statutory Limits
- (2) Employers Liability: \$100,000 Each Accident - Bodily Injury by Accident; \$100,000 Each Employee - Bodily Injury by Disease; and \$500,000 Policy Limit - Bodily Injury or Disease.
- (3) Other States coverage and Endorsement.

9.3 Umbrella Liability. \$1,000,000 per occurrence combined single limit for bodily injury (including death), property damage liability, professional liability, automobile liability and Employer's Liability excess of the underlying primary policies.

9.4 Evidence of Insurance Coverage. Certificates of insurance evidencing the required coverage shall be submitted to the School District contact and to the School District's Risk Manager at least ten (10) days before services begin and at least ten (10) days before each renewal term.

9.5 Additional Insured Status. The School District will be added as an additional insured for the General Liability policies under a Blanket Additional Insured Endorsement on the referenced policies.

10. **INDEPENDENCE**. Parties are responsible for their own payroll taxes and will not receive any benefits from the School District other than the responsibilities

SCHOOL DISTRICT RENEWAL

set forth above. The parties understand that they have the right to work for other employers simultaneously with their work under this MOU. The parties have the right to establish their own schedule for how they discharge the responsibilities set forth in this MOU, except under certain situations where the services must be rendered at a specific time, date or place.

11. **TERMINATION**. This MOU may be terminated or canceled prior to performance or Project completion upon written notification by any of the parties.

(signatures on next page)

SCHOOL DISTRICT RENEWAL

IN WITNESS WHEREOF, the parties hereto, for themselves, their successors,
assigns, heirs and representatives, have set their hand(s) and seal(s) the date first
above.

ATTEST:

**SCHOOL DISTRICT OF
PITTSBURGH**

Secretary

By: _____
President

APPROVED AS TO FORM:

Ira Weiss, Esquire

ATTEST:

UNITED WAY OF ALLEGHENY COUNTY

Witness

By: _____
President and
Chief Professional Officer

ATTEST:

**MENTORING PARTNERSHIP OF
SOUTHWESTERN PENNSYLVANIA**

Witness

By: _____
Executive Director

Board Action Information Sheet

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Action Item #

September 2013

Action Month



Dara Ware Allen

Submitted By

Dara Ware Allen

Person Accountable

GENERAL AUTHORIZATION

Payment Data

Total Cost This Action:	<u>\$0.00</u>	Account Number(s):				
<input type="checkbox"/> General Fund		Resp	Fund	Func	Obj	Amount
	Department					
<input type="checkbox"/> Supplemental Fund						
	Name					
	Name					

District Goals: ☐ 1. Maximum academic achievement ☐ 2. Safe and orderly learning environment ☒ 3. Efficient and effective support operations ☒ 4. Efficient & equitable distribution of resources to address the needs of all students ☐ 5. Improved public confidence and strong parent/community engagement

What is the purpose of this authorization? (Please write in complete sentences)

RESOLVED, That the Board of Directors of the School District of Pittsburgh authorize its proper officers to expand an existing partnership with UPMC Shadyside Hospital to provide sexuality education programming in Pittsburgh Westinghouse Academy 6-12, Pittsburgh Milliones 6-12, and Pittsburgh CAPA 6-12. The Promoting Health Among Teens curriculum, which was created by Temple University in collaboration with the PA Department of Health is aligned with and meets the SIECUS (Sexuality Information and Education Council of the United States) guidelines for comprehensive sexuality.

The program provides comprehensive programming for middle school and ninth grade students and collaborates with on-site administrators to facilitate scheduling of classes to complement the health curriculum. The program focuses on providing students with awareness, positive role models and communication skills, which will help them to respond assertively when they are pressured to have sex or are targets of interpersonal violence.

A unique feature of the program is the use of 11th and 12th grade high school students who are trained, supervised and paid to implement all classroom sessions. They gain valuable work experience, leadership skills, and experience the rewards of community service. This aspect of the program has enhanced support and visibility of the program. Last year, the program served 225 students; 550 students are targeted in 13-14.

Who will this benefit?

550 middle and high school students attending Pittsburgh Westinghouse Academy 6-12, Pittsburgh Milliones 6-12 and Pittsburgh CAPA 6-12

Where will the activities/services occur and how was this school/location selected? (if applicable)

These schools were selected by request. Services will take place at the participating schools.

Carolyn Rychik/ Janet Yuhasz

Additional person(s) accountable for this tab

Board Action Information Sheet

Additional Information:

After successful implementation last year, all three schools have requested inclusion in this year's program. Twenty-four 11th and 12th grade students from Pittsburgh Westinghouse 6-12, Pittsburgh CAPA 6-12, and Pittsburgh U Prep 6-12 were trained as teen facilitators.

The program supports and promotes parental involvement in addressing issues related to adolescent sexuality through the use of its Parent Companion Handbook.

UPMC is participating as an implementation partner with Temple University Harrisburg with a grant of \$115,775.00 from the Pennsylvania Department of Health. The PA Department of Health project emphasizes the following program components through the designated evidence-based curriculum "Promoting Health among Teens":

- Teaches the social, psychological and health gains to be realized by abstaining from sexual activity
- Teaches that abstinence from sexual activity is the only certain way to avoid out-of-wedlock pregnancy, sexually transmitted diseases and other associated health problems
- Teaches young people how to reject sexual advances and how alcohol and drug use increases vulnerability to sexual advances
- Teaches the importance of attaining self-sufficiency before engaging in sexual activity.

These components are compatible with the Pittsburgh Public Schools Comprehensive Health Education policy.

Board Action Information Sheet

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Action Item #

September 2013

Action Month



Michael A. Gavlik

Submitted By

Dara Ware Allen

Person Accountable

GENERAL AUTHORIZATION

Payment Data

Total Cost This Action:	<u>\$0.00</u>	Account Number(s):				
<input type="checkbox"/> General Fund		Resp	Fund	Func	Obj	Amount
	Department					
<input type="checkbox"/> Supplemental Fund						
	Name					
	Name					

District Goals: ☐ 1. Maximum academic achievement ☐ 2. Safe and orderly learning environment ☒ 3. Efficient and effective support operations ☐ 4. Efficient & equitable distribution of resources to address the needs of all students ☐ 5. Improved public confidence and strong parent/community engagement

What is the purpose of this authorization? (Please write in complete sentences)

RESOLVED, That the Board of Directors of the School District of Pittsburgh authorize its proper officers to approve Pittsburgh Westinghouse Academy 6-12 in becoming an associate member of District 7/WPIAL in the sport of Football for the 2014-2015 school year.

Over the last 3 years Pittsburgh Westinghouse Academy 6-12 football team has averaged 23 players and the 3 year average of the other schools playing football in the City League is 50 players.

As smaller High Schools have closed (Peabody, Oliver, Langley) it has reduced the number of teams Pittsburgh Westinghouse Academy 6-12 can compete against.

Moving to the WPIAL will allow Pittsburgh Westinghouse Academy 6-12 to compete against schools with similar enrollment and participation in the sport of football. This request is at no cost to the School District.

Who will this benefit?

The student athletes participating in Football at Pittsburgh Westinghouse Academy 6-12.

Where will the activities/services occur and how was this school/location selected? (if applicable)

The services will occur at Pittsburgh Westinghouse Academy 6-12. The school made the request.

Additional person(s) accountable for this tab

Board Action Information Sheet

Additional Information:

The reason for the request is based on competitive imbalance and safety concerns regarding playing teams with much larger participation numbers and greater student populations as discussed at the June 4, 2013 Education Committee Meeting.

Board Action Information Sheet

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Action Item #

September 2013

Action Month



P. Lavorini

Submitted By

D. Allen

Person Accountable

GENERAL AUTHORIZATION

Payment Data

Total Cost This Action:	_____	Account Number(s):				
		<u>Resp</u>	<u>Fund</u>	<u>Func</u>	<u>Obj</u>	<u>Amount</u>
<input type="checkbox"/> General Fund	<u>Student Support Services</u>	<u>4810</u>	<u>05S</u>	<u>2110</u>	<u>330</u>	_____
	Department	_____	_____	_____	_____	_____
<input checked="" type="checkbox"/> Supplemental Fund	_____	_____	_____	_____	_____	_____
	Name	_____	_____	_____	_____	_____
	_____	_____	_____	_____	_____	_____
	Name	_____	_____	_____	_____	_____

District Goals: ☒ 1. Maximum academic achievement ☒ 2. Safe and orderly learning environment ☒ 3. Efficient and effective support operations ☒ 4. Efficient & equitable distribution of resources to address the needs of all students ☒ 5. Improved public confidence and strong parent/community engagement

What is the purpose of this authorization? (Please write in complete sentences)

RESOLVED, That the Board of Directors of the School District of Pittsburgh authorize its proper officers to host several experts on attendance to work with Principals, Counselors, Central Office Staff, and/or other administrators on October 9, 2013 in conjunction with a county-wide attendance conference which will take place on October 10, 2013. The time with these national experts will be to discuss strategies for improving attendance, including communication with families and students, in-and out-of-school responses to attendance patterns, and programmatic responses to attendance barriers. We expect that there will be no cost to the District; however any costs incurred will be paid for from the College Readiness Indicator Systems grant.

Who will this benefit?

The staff, students, and families of Pittsburgh Public Schools who will benefit from better school attendance.

Where will the activities/services occur and how was this school/location selected? (if applicable)

Additional person(s) accountable for this tab

Board Action Information Sheet

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Action Item #

September 2013

Action Month



Josh Aderholt

Submitted By

Sam Franklin

Person Accountable

GENERAL AUTHORIZATION

Payment Data

Total Cost This Action:	<u>\$70,000.00</u>	Account Number(s):				
<input type="checkbox"/> General Fund		<u>Resp</u>	<u>Fund</u>	<u>Func</u>	<u>Obj</u>	<u>Amount</u>
	<u>Department</u>					
<input checked="" type="checkbox"/> Supplemental Fund						
	<u>Name</u>					
	<u>Name</u>					

District Goals: ☐ 1. Maximum academic achievement ☐ 2. Safe and orderly learning environment ☐ 3. Efficient and effective support operations ☒ 4. Efficient & equitable distribution of resources to address the needs of all students ☐ 5. Improved public confidence and strong parent/community engagement

What is the purpose of this authorization? (Please write in complete sentences)

RESOLVED, That the Board of Directors of the School District of Pittsburgh authorize its proper officers to approve the Office of Human Resources, CIPD, and a group of approximately 20 PPS teachers to coordinate a gathering of approximately 200 highly effective teachers and teacher leaders: teachers whose performance was identified as Distinguished in 2012-13, current Career Ladder teachers, and teachers who participated in the ECET2 conference in March 2013. The teacher-led conference, which will be held on November 22-23, 2013 on non-school time, will provide an opportunity for teachers to be empowered and inspired as educators in advancing student achievement. This gathering will increase the pool to teachers willing to lead teacher-facilitated professional development, providing a key support to teachers in their professional growth. It will also recognize teaching as a valued profession where those choosing it deserve opportunities to grow their practice, network with colleagues, and be treated as professionals.

FINALLY RESOLVED, That the Board thanks the Buhl Foundation for its contribution of \$50,000 in support of the planning and implementation of this PPS teacher-led gathering. The Board accepted these funds on December 15, 2009 (item #2). Other funding sources shall include the District's Bill and Melinda Gates Foundation Grant (\$12,000) and Teacher Incentive Fund Grant (\$8,000). The total cost of this gathering shall not exceed \$70,000. (See companion payment authorized item #26).

Who will this benefit?

Empowering effective teachers as leaders is at the heart of our empowering effective teachers plan and will contribute to increasing teacher effectiveness as the #1 school-based factor influencing student success.

Where will the activities/services occur and how was this school/location selected? (if applicable)

The Double Tree by Hilton Hotel & Suites, One Bigelow Square, Pgh, PA 15219

Allyce Pinchback

Additional person(s) accountable for this tab

Board Action Information Sheet

Additional Information:

This work is part of the District's commitment to create an ongoing program of recognition, celebration, and sharing for teachers with evidence of highly effective practice based on 2012-13 EERs, and teachers who have stepped into elevated leadership roles, in order to:

- Empower teacher-led professional learning opportunities,
- Purposefully retain the District's highest-performing educators,
- Shift the District culture, to one in which highly effective educators feel comfortable being recognized for these accomplishments and all teachers have a drive for continuous improvement.

Board Action Information Sheet

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Action Item #

September 2013

Action Month



Christiana Otuwa

Submitted By

Jerri Lynn Lippert *JL*

Person Accountable

GENERAL AUTHORIZATION

Payment Data

Total Cost This Action:	<u>\$0.00</u>	Account Number(s):				
<input type="checkbox"/> General Fund		Resp	Fund	Func	Obj	Amount
	Department					
<input type="checkbox"/> Supplemental Fund						
	Name					
	Name					

District Goals: ☒ 1. Maximum academic achievement ☐ 2. Safe and orderly learning environment ☐ 3. Efficient and effective support operations ☐ 4. Efficient & equitable distribution of resources to address the needs of all students ☐ 5. Improved public confidence and strong parent/community engagement

What is the purpose of this authorization? (Please write in complete sentences)

RESOLVED: That the Pittsburgh Board of Education authorizes the District's proper officers to accept a donation of \$20,000 from the Pittsburgh Pirates to Pittsburgh Spring Hill K-5 as part of the festivities surrounding the Pirates' annual Roberto Clemente Day. Funds will provide the school with the ability to purchase a class set of 35 iPads and sync station. In addition, the donation includes a baseball book bag for each child, as well as Pirates T-Shirts, Pirates caps, and a Clemente Book for each child. The donation will be presented to the school on September 17, 2013, in a ceremony lasting from approximately 11 a.m. until noon. This event is closed for students and staff of Pittsburgh Spring Hill K-5 only.

Each year, the Pirates choose a school to receive this donation as part of the Roberto Clemente Day celebrations, often schools that are nearby the Northside location of the Pirates. Pittsburgh Spring Hill K-5 learned on August 12, 2013, that it had been designated as this year's recipient of this donation.

FINALLY RESOLVED: That the Pittsburgh Board of Education thanks the Pirates for this most generous donation and extends its best wishes to both the Pirates and the Clemente Family on this momentous occasion. Roberto Clemente remains a hero in the eyes of our students and our staff, and the District is honored to be part of this year's celebration of his legacy.

Who will this benefit?

Students in Pittsburgh Spring Hill K-5

Where will the activities/services occur and how was this school/location selected? (if applicable)

Pittsburgh Spring Hill K-5. The school was chosen by the Pirates, as the school is nearby the Northside location of the team.

K. Bowers/R. Joseph

Additional person(s) accountable for this tab

Board Action Information Sheet

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Action Item #

September 2013

Action Month



Christiana Otuwa

Submitted By

Jerri Lynn Lippert

Person Accountable

GENERAL AUTHORIZATION

Payment Data

Total Cost This Action:	<u>\$157,000.00</u>	Account Number(s):				
		Resp	Fund	Func	Obj	Amount
<input type="checkbox"/> General Fund						
	Department					
<input checked="" type="checkbox"/> Supplemental Fund	SIG	4319	19M	2271	324	\$157,000.00
	Name					
	Name					

District Goals: ☒ 1. Maximum academic achievement ☒ 2. Safe and orderly learning environment ☒ 3. Efficient and effective support operations ☒ 4. Efficient & equitable distribution of resources to address the needs of all students ☒ 5. Improved public confidence and strong parent/community engagement

What is the purpose of this authorization? (Please write in complete sentences)

RESOLVED, That the Board of Directors of the School District of Pittsburgh authorize its proper officers to amend New Business Item, Committee on Education, New York University (NYU) – Metropolitan Center for Urban Education (Pittsburgh Perry High School) – School Performance previously approved by the Board on August 26 2013. (

Reason for Amendment:

To continue support at Pittsburgh Perry High School through June 30, 2014 and to increase the contract amount for providing the additional support.

(See additional information)

Who will this benefit?

Students will be the beneficiaries of this work.

Where will the activities/services occur and how was this school/location selected? (if applicable)

Pittsburgh Perry High School and the North Side Community.

Nina Sacco, Principal

Additional person(s) accountable for this tab

Board Action Information Sheet

Additional Information:

Original Item (New Business Item-August 21, 2013):

RESOLVED, That the Board of Directors of the School District of Pittsburgh authorize its proper officers to renew the contract with New York University (NYU) – Metropolitan Center for Urban Education in the Steinhardt School of Culture, Education and Human Development at New York University (NYU). They will continue to provide support (August 22, 2013 – September 30, 2013) at Pittsburgh Perry High School. This will be the second year Pittsburgh Perry High School has partnered with New York University (NYU) – Metropolitan Center for Urban Education. The Metro Center will continue to assist with student academic support and increased parent involvement. Additionally, The Metro Center will assist with the new Pittsburgh Perry High School discipline/leveling system. More specifically, support will center around:

1. assisting school personnel in addressing the academic needs of students (through intensive coaching);
2. supporting the implementation of the new discipline model, ultimately, improving school-wide discipline and attendance; and
3. engaging parents and community members to become active participants in the Perry school community.

New York University (NYU) – Metropolitan Center for Urban Education in the Steinhardt School of Culture, Education and Human Development at New York University (NYU) will provide evidence, during a six week reporting period, detailing how their support :

1. assisted in the gains of academic student engagement,
2. assisted in implementation of the new discipline/leveling system with a target of a 10% decrease of chronic/severe absenteeism and suspension rates, and
3. engaged parents and community members to participate in Perry's school community.

The operating period shall be from August 22, 2013 through September 30, 2013. The total contract amount shall not exceed \$23,000 from account line 4319-19M-2271-324.

Amended Item (September 2013):

RESOLVED, That the Board of Directors of the School District of Pittsburgh authorize its proper officers to renew the contract with New York University (NYU) – Metropolitan Center for Urban Education in the Steinhardt School of Culture, Education and Human Development at New York University (NYU). They will continue to provide support (over a 9 month period October 1, 2013 – June 30, 2014) to Pittsburgh Perry High School. This will be the second year Pittsburgh Perry High School has partnered with New York University (NYU) – Metropolitan Center for Urban Education. The Metro Center will continue assist with student academic support and increased parent involvement. Additionally, The Metro Center will assist with the new Pittsburgh Perry High School discipline/leveling system. More specifically, support will center around:

1. assisting school personnel in addressing the academic needs of students (through intensive coaching);
2. supporting the implementation of the new discipline model, ultimately, improving school-wide discipline and attendance; and
3. engaging parents and community members to become active participants in the Perry school community.

New York University (NYU) – Metropolitan Center for Urban Education in the Steinhardt School of Culture, Education and Human Development at New York University (NYU) will provide evidence, during a nine week reporting period, detailing how their support:

1. assisted in the gains of academic student engagement,
2. assisted in implementation of the new discipline/leveling system with a target of a 10% decrease of chronic/severe absenteeism and suspension rates, and
3. engaged parents and community members to participate in Perry's school community.

The operating period shall be from October 1, 2013 through June 30, 2014. The total contract amount shall not exceed \$180,000 from account line 4319-19M-2271-324.

Board Action Information Sheet

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Action Item #

September 2013

Action Month



Tamiya Larkin

Submitted By

Ronald Joseph

Person Accountable

GENERAL AUTHORIZATION

Payment Data

Total Cost This Action:	<u>\$18,576.00</u>	Account Number(s):				
		Resp	Fund	Func	Obj	Amount
<input type="checkbox"/> General Fund	Department					
<input checked="" type="checkbox"/> Supplemental Fund	Title 1	4800	16T	1500	322	\$17,812.00
	Name	4800	16T	2900	330	\$332.00
		4800	16T	3300	329	\$432.00
	Name					

District Goals: ☒ 1. Maximum academic achievement ☐ 2. Safe and orderly learning environment ☐ 3. Efficient and effective support operations ☒ 4. Efficient & equitable distribution of resources to address the needs of all students ☐ 5. Improved public confidence and strong parent/community engagement

What is the purpose of this authorization? (Please write in complete sentences)

RESOLVED, That the Board of Directors of the School District of Pittsburgh authorize its proper officers to amend Item #14, Committee on Education, General Authorization previously amended by the Board on April 24, 2013. (Original approval date of August 22, 2012, Item 22).

Reason for Amendment:

Funds that were originally set-aside in the 2012-13 Title I budget for Supplemental Education Services and School Choice, but were not fully utilized through June 30, 2013, are required to be shared with non-public schools. This is an increase of \$18,576 to the amended contract amount.

(See Additional Information)

Who will this benefit?

Non-public students who are City residents will receive services from an equitable share of Title 1 funds.

Where will the activities/services occur and how was this school/location selected? (if applicable)

The services will be provided at the non-public school sites identified in the attachment to this board tab.

Additional person(s) accountable for this tab

Board Action Information Sheet

Additional Information:

Original Item:

RESOLVED, That the Board of Directors of the School District of Pittsburgh recognize that its acceptance of the 2012-13 Title 1 program includes authorization of the acceptance of revenues from the PA Department of Education to provide equitable Title 1 services to non-public school students, and that these monies will be expended in accordance with the appropriations schedule on page 2 in the amount of \$83,134 for the program year July 1, 2012 through September 30, 2013, with a carryover period extending to August 31, 2014.

RESOLVED, FURTHER, That the Board authorize its officers to enter into a contractual agreement with the Allegheny Intermediate Unit #3 to provide the administrative, instructional, and other services necessary to operate the 2012-2013 Title 1 program for non-public school students during the period July 1, 2012 through August 31, 2014 in the amount of \$83,134.

RESOLVED, FINALLY, That the subcontract will require the Allegheny Intermediate Unit #3 to submit expenditure summary reports to the School District, and will specify a payment schedule to the Intermediate Unit based on the timing of the District's revenue receipts from the PA Department of Education.

Amended Item (September 2013):

RESOLVED, That the Board of Directors of the School District of Pittsburgh recognize that its acceptance of the 2012-13 Title 1 program includes authorization of the acceptance of revenues from the PA Department of Education to provide equitable Title 1 services to non-public school students, and that these monies will be expended in accordance with the appropriations schedule on page 3 in the amount of \$101,710 for the program year July 1, 2012 through September 30, 2013, with a carryover period extending to August 31, 2014.

RESOLVED, FURTHER, That the Board authorize its officers to enter into a contractual agreement with the Allegheny Intermediate Unit #3 to provide the administrative, instructional, and other services necessary to operate the 2012-2013 Title 1 program for non-public school students during the period July 1, 2012 through August 31, 2014 in the amount of \$101,710.

RESOLVED, FINALLY, That the subcontract will require the Allegheny Intermediate Unit #3 to submit expenditure summary reports to the School District, and will specify a payment schedule to the Intermediate Unit based on the timing of the District's revenue receipts from the PA Department of Education.

School District of Pittsburgh

8/26/2013

2012-13 Title 1 Non-Public budget - Contract with Intermediate Unit #3

Revised for final proration of unused SES and School Choice set-asides

March 2013 revision	School-based	Parental	Ind Cost 1.82%	Total Current 2012-13 Contract
Cheswick Christian	\$ 12,300	\$ 299	\$ 229	\$ 12,828
Christ Lutheran	\$ 3,075	\$ 74	\$ 57	\$ 3,206
Eden Christian	\$ 5,125	\$ 124	\$ 96	\$ 5,345
Hillcrest Christian	\$ 2,784	\$ 67	\$ 52	\$ 2,903
Jubilee Christian	\$ 2,034	\$ 49	\$ 38	\$ 2,121
Pittsburgh Urban Christian	\$ 32,470	\$ 787	\$ 605	\$ 33,862
Redeemer Lutheran	\$ 2,050	\$ 50	\$ 38	\$ 2,138
Universal Academy	\$ 16,931	\$ 410	\$ 316	\$ 17,657
Wilson Christian Academy	\$ 2,948	\$ 71	\$ 55	\$ 3,074
	\$ 79,717	\$ 1,931	\$ 1,486	\$ 83,134

Unused set-asides	School-based	Parental	Ind Cost 1.82%	Total for 9/2013 Increase
Cheswick Christian	\$ 2,749	\$ 66	\$ 51	\$ 2,866
Christ Lutheran	\$ 687	\$ 17	\$ 13	\$ 717
Eden Christian	\$ 1,145	\$ 28	\$ 21	\$ 1,194
Hillcrest Christian	\$ 622	\$ 15	\$ 12	\$ 649
Jubilee Christian	\$ 454	\$ 11	\$ 8	\$ 473
Pittsburgh Urban Christian	\$ 7,255	\$ 176	\$ 135	\$ 7,566
Redeemer Lutheran	\$ 458	\$ 11	\$ 9	\$ 478
Universal Academy	\$ 3,783	\$ 92	\$ 71	\$ 3,946
Wilson Christian Academy	\$ 659	\$ 16	\$ 12	\$ 687
	\$ 17,812	\$ 432	\$ 332	\$ 18,576

Board Action Information Sheet

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Action Item #

September 2013

Action Month



Tamiya Larkin

Submitted By

Ronald Joseph

Person Accountable

GENERAL AUTHORIZATION

Payment Data

Total Cost This Action:	<u>\$266,716.00</u>	Account Number(s):				
		<u>Resp</u>	<u>Fund</u>	<u>Func</u>	<u>Obj</u>	<u>Amount</u>
<input type="checkbox"/> General Fund	<u>Department</u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>
<input checked="" type="checkbox"/> Supplemental Fund	<u>Title 1</u>	<u>4800</u>	<u>16T</u>	<u>1500</u>	<u>322</u>	<u>\$255,751.00</u>
	<u>Name</u>	<u>4800</u>	<u>16T</u>	<u>2900</u>	<u>330</u>	<u>\$4,768.00</u>
	<u> </u>	<u>4800</u>	<u>16T</u>	<u>3300</u>	<u>329</u>	<u>\$6,197.00</u>
	<u>Name</u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>

District Goals: ☒ 1. Maximum academic achievement ☐ 2. Safe and orderly learning environment ☐ 3. Efficient and effective support operations ☒ 4. Efficient & equitable distribution of resources to address the needs of all students ☐ 5. Improved public confidence and strong parent/community engagement

What is the purpose of this authorization? (Please write in complete sentences)

RESOLVED, That the Board of Directors of the School District of Pittsburgh authorize its proper officers to amend Item #15, Committee on Education, General Authorization previously amended by the Board on April 24, 2013. (Original approval date of August 22, 2012, Item 23).

Reason for Amendment:

Funds that were originally set-aside in the 2012-13 Title I budget for Supplemental Education Services and School Choice, but were not fully utilized through June 30, 2013, are required to be shared with non-public schools. This is an increase of \$266,716 to the amended contract amount.

(See Additional Information)

Who will this benefit?

Non-public students who are City residents will receive services from an equitable share of Title 1 funds.

Where will the activities/services occur and how was this school/location selected? (if applicable)

The services will be provided at the non-public school sites identified in the attachment to this board tab.

Additional person(s) accountable for this tab

Board Action Information Sheet

Additional Information:

Original Item:

RESOLVED, That the Board of Directors of the School District of Pittsburgh recognize that its acceptance of the 2012-13 Title 1 program includes authorization of the acceptance of revenues from the PA Department of Education to provide equitable Title 1 services to non-public school students, and that these monies will be expended in accordance with the appropriations schedule on page 2 in the amount of \$1,193,656 for the program year July 1, 2012 through September 30, 2013, with a carryover period extending to August 31, 2014.

RESOLVED, FURTHER, That the Board authorize its officers to enter into a contractual agreement with the Pittsburgh-Mt. Oliver Intermediate Unit #2 to provide the administrative, instructional, and other services necessary to operate the 2012-2013 Title 1 program for non-public school students during the period July 1, 2012 through August 31, 2014 in the amount of \$1,193,656.

RESOLVED, FINALLY, That the subcontract will require the Pittsburgh-Mt. Oliver Intermediate Unit #2 to submit expenditure summary reports to the School District, and will specify a payment schedule to the Intermediate Unit based on the timing of the District's revenue receipts from the PA Department of Education.

Amended Item (September 2013):

RESOLVED, That the Board of Directors of the School District of Pittsburgh recognize that its acceptance of the 2012-13 Title 1 program includes authorization of the acceptance of revenues from the PA Department of Education to provide equitable Title 1 services to non-public school students, and that these monies will be expended in accordance with the appropriations schedule on page 2 in the amount of \$1,460,372 for the program year July 1, 2012 through September 30, 2013, with a carryover period extending to August 31, 2014.

RESOLVED, FURTHER, That the Board authorize its officers to enter into a contractual agreement with the Pittsburgh-Mt. Oliver Intermediate Unit #2 to provide the administrative, instructional, and other services necessary to operate the 2012-2013 Title 1 program for non-public school students during the period July 1, 2012 through August 31, 2014 in the amount of \$1,460,372.

RESOLVED, FINALLY, That the subcontract will require the Pittsburgh-Mt. Oliver Intermediate Unit #2 to submit expenditure summary reports to the School District, and will specify a payment schedule to the Intermediate Unit based on the timing of the District's revenue receipts from the PA Department of Education.

School District of Pittsburgh

8/26/2013

2012-13 Title 1 Non-Public budget - Contract with Intermediate Unit #2

Revised for final proration of unused SES and School Choice set-asides

March 2013 revision	School-based	Parental	Ind Cost 1.82%	Total Current 2012-13 Contract
Diocese of Pittsburgh	\$ 1,006,745	\$ 24,395	\$ 18,767	\$ 1,049,907
Community Day	\$ 1,256	\$ 30	\$ 23	\$ 1,309
Hillel	\$ 4,082	\$ 99	\$ 76	\$ 4,257
Imani Christian	\$ 89,960	\$ 2,180	\$ 1,677	\$ 93,817
Kentucky Avenue	\$ 2,267	\$ 55	\$ 42	\$ 2,364
Neighborhood Academy	\$ 16,834	\$ 408	\$ 314	\$ 17,556
St Edmunds	\$ 314	\$ 8	\$ 6	\$ 328
Yeshiva	\$ 23,127	\$ 560	\$ 431	\$ 24,118
	\$ 1,144,585	\$ 27,735	\$ 21,336	\$ 1,193,656

Unused set-asides	School-based	Parental	Ind Cost 1.82%	Total for 9/2013 Increase
Diocese of Pittsburgh	\$ 224,951	\$ 5,451	\$ 4,195	\$ 234,597
Community Day	\$ 281	\$ 7	\$ 5	\$ 293
Hillel	\$ 912	\$ 22	\$ 17	\$ 951
Imani Christian	\$ 20,101	\$ 487	\$ 375	\$ 20,963
Kentucky Avenue	\$ 507	\$ 12	\$ 9	\$ 528
Neighborhood Academy	\$ 3,761	\$ 91	\$ 70	\$ 3,922
St Edmunds	\$ 70	\$ 2	\$ 1	\$ 73
Yeshiva	\$ 5,168	\$ 125	\$ 96	\$ 5,389
	\$ 255,751	\$ 6,197	\$ 4,768	\$ 266,716